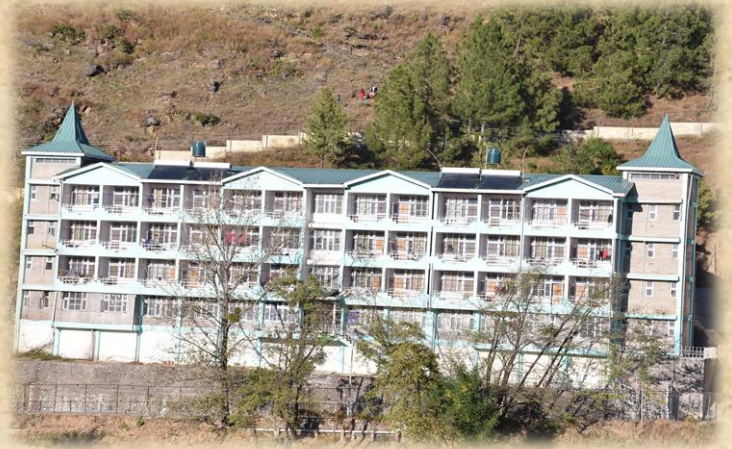


PROSPECTUS

HANDBOOK OF INFORMATION



(Boys Hostel)



(Girls Hostel)

Session 2023 – 24 Girls & Boys Hostel

GOVT COLLEGE SEEMA (ROHRU)

DISTRICT SHIMLA, HP-171207

UTKRISHAT MAHAVIDYALA UNDER SJUMY-2022

Affiliated to Himachal Pradesh University Shimla-5

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राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Government College
Seema Kohru, Shimla,
affiliated to Himachal Pradesh Technical University,
Himachal Pradesh as
Accredited
with CGPA of 2.80 on seven point scale
at B⁺⁺ grade
valid up to September 15, 2021*

Date : September 16, 2016



D. Pr Singh
Director

महाविद्यालय गान

जय—जय—जय—जय हो सीमा महाविद्यालय
जय—जय—जय—जय हो अपना महाविद्यालय

देव ऋषियों की पावन भूमि, सदियों से इसको नमन करें हम।
जहाँ पे सीमा भवन खड़ा है, कोटि कोटि प्रणाम करें हम।
सात सुरों की पुष्प माला, इसको अर्पित करें हम।।

जय—जय—जय.....

चन्द्रनाहन और चाँशल घाटी, स्वर्ग से सुन्दर चारों दिशाएं।
पब्बर नदी का बहता पानी, कल—कल, झर—झर संगीत सुनाएं।
सेबों के बाग—बगान यहाँ पर, इस भूमि की शोभा बढ़ाएं।।

जय—जय—जय.....

रंग—बिरंगे फूल खिले हैं, हर एक बालक अर्जुन कहलाता।
गुरु—शिष्य का परम है नाता, मस्तिष्क में ज्ञान गरिमा बढ़ाता।
देवों की भूमि अपना हिमाचल, प्रथम स्थान पर सीमा है आता।
आओ मिल जुल मंगल गाएं, शंख नाद शहनाई बजाएं।।

जय—जय—जय.....

नि रे ग ऽ, ग ग ग, नि रे मे मे मे ये, —2
सां—सां नि ध प मं ग रे सां।
जय—जय—जय—जय हो सीमा महाविद्यालय
जय—जय—जय—जय हो अपना महाविद्यालय

रचनाकार संगीतकार :
प्रो. चंचल ठाकुर

Warden's Message

I feel delighted to welcome and address the aspirant boarders of Jubilee Hostel (Boys) of Government Post Graduate College Seema (Rohru). The Jubilee Hostel (Boys) of the college besides studies has been an epicenter of diverse activities like cultural, sports, theatrical, and social services and has become a cradle of quality sportsperson, theater artists, cadets and social workers who have brought laurel at State and National level to the College and the region. The hostel life of student is an integral part of their life where they live an independent life away from their parents and guardians, make new friends, expand their horizon of activities and learn to make their own decisions. In the hostel, we not only strive to provide its boarders neat and clean environment and comfortable place to live in, but also encourage them to live in discipline as we believe in the philosophy that the cost of discipline is always less than the price of regret, and we also try to inculcate values like dignity of labour, competitiveness with co-operation, brotherhood and nationalism in our boarder. Boarders play key role in management processes as borders are nominated as in-charges for various activities (e.g. mess, common room affairs, cultural etc.). Living in a hostel demands high degree of integrity, consciousness, co-operation, tolerance and hard work for a purposeful stay to ensure a bright future for one's own self and good image of our institution. I am sure you all would enjoy your stay and would be able to come out as a responsible and enlightened citizen of India. Being a 'Jubilians' one can explore as much as they want in various fields of their college life. I am glad to welcome the new students to the jubilee family for the session 2023 – 24 and believe that the disciplined and well- ordered environment of the hostel will prove to be a facilitator in your endeavor to strive towards excellence in life.



Prof. Sunil Negi

Warden

Jubilee Hostel Boys

Government Post Graduate College Seema (Rohru)

HOSTEL ADMISSION SCHEDULE 2023-24

(I, II, III Year)

IMPORTANT DATES

1. Submission of online Admission Form	30th June to 17th July, 2023
2. Scrutiny of Form	18th July, 2023
3. Display of 1st Merit List:	18th July, 2023 5:00 PM
4. Fee Deposit Dates:	19th - 21st July, 2023
5. Display of 2nd Merit List	22nd July, 2023 5:00PM

VACATION SCHEDULE

Summer Vacation	5th June to 29th June 2023
Festival Break	11th Nov, to 15th Nov, 2023
Winter Vacation	1st Jan-5th February, 2024

Note: Candidates willing to take admission in Boys & Girls Hostel are directed to apply online while applying for college admission through the option for Hostel Required or Occupied given in the online admission portal. After verification of college admission, if student is in the Hostel merit list then, Hostel Fee will be generated for the student. Thereafter, student will deposit fee through online link before the stipulated time.

Candidate failing deposit the fee on the scheduled day will lose his/her claims on the seat and the seat will be provided to the next candidate in the merit list.

**GOVERNMENT COLLEGE SEEMA
(ROHRU) DISTRICT SHIMLA [HP]-171207
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1. ABOUT THE HOSTEL:

To describe life at Post Graduate College Seema Rohru, one has to reside in the beautiful hostels of this college. Being one of the top college of Himachal Pradesh, majority of boys and girls students of district Shimla aspire to join the hostels of this prestigious institution. Both the hostels are situated within the college premises. It provides accommodation for about 200 students with all the modern amenities. The girls hostel has been started from the academic session 2010- 2011 raised by the belief to polish every girl of rural area of Shimla and make them into a fine lady who would be ready to take on the world out of the threshold and achieve globally. The boys hostel has been started from the academic session 2014-2015 advanced by the idea to make them more independent, self-determined person who would take the socio-cultural responsibilities of society by paying due respect to their parents, teachers, women and all sections of society as a complete man.

Hostel is a second home of students and the hostel life of Boarders is an important part of their life where they manage to survive away from parents and siblings, experience independent life, enlarge their prospect of activities and become skilled to make their personal decisions. Aware of the topography of this area special needs and requirements of students who come from far flung areas to of this center of learning, both hostels are trying to provide them a safe, secure and affordable space. There is a dedicated team of officials and workers to make the stay of Boarders comfortable and provide an ambience the, **Home away from Home.**

Main focus of boys/ girls hostel is to provide an ideal atmosphere for a healthy, all round development of personality and a launching pad for a glorious career ahead. Boarders are encouraged to participate in educational, intellectual, cultural and social activities. They celebrate their different co-curriculum programs at auditorium and playground where they invite each other as a special guest and showing respect, love, care and message of Sisterhood-and **Brotherhood to** society. There is no space for caste, class and gender biased concerns within and outside the boys/ girls hostel.

Architecturally, in the both hostels rooms are comfortable, fitted with fan, and hard furniture. In each floor and wings have spacious verandahs and airy balconies. There is a spacious common room, computer rooms, sick room, reading room, and well-furnished guest room.

This prospectus aims to provide maximum information about boys/ girls hostel. Living in hostels of Govt. College Seema, Rohru presumes high level of awareness, assistance, adjustment and hard slog for a bright future and fine shape of our institute.

2. VISION AND MISSION OF GIRLS/ BOYS HOSTEL

OUR VISION

- To be a leading institute of the region for academic excellence geared towards meeting societal needs and to produce globally competitive graduates of sound ethical standing.
- To become an institute with difference, this shall continuously strive to materialize a “quantum jump” in achieving the triple objectives of access and expansion, equity and inclusion, and quality and excellence.
- To be an institute capable of *Equipping students with Skill, Knowledge, Wisdom, Technology, Values, and Character to lead their lives in a righteous and responsible manner.*
- To be the nationally known institute with *world class facilities* capable of bringing transformation through education in the society and also to be responsive to the changing global trends.
- To produce graduates who are worthy in character and sound judgment.
- To expand the frontiers of knowledge through the provision of excellent conditions for teaching, learning, research and extension activities.
- To contribute to the transformation of society through education, awareness, creativity, research and innovation.
- To provide an affordable, accessible, and accountable higher education.

OUR MISSION/OBJECTIVE AND COMMITMENT IS TO

- Provide ideal environment for higher learning to the students belonging in majority to rural areas which are socially, economically and educationally backward and falls in border area of Shimla district.
- Create a congenial and disciplined environment having academic and spiritual ambience in the college campus which is the backbone of any civilized society.
- Inspire young students to achieve academic excellence.
- Equip all the students with the wisdom to lead their lives in a righteous and responsible manner.
- Encourage and recognize talent in individual students.
- Fostering a team spirit and encouraging a sense of responsibility and self-discipline.
- Teaching them to adjust to the changing social milieu while not forgetting the traditional values.
- Sensitizing them to reach out to the marginalized and the underprivileged.
- Create awareness that education is a continuous quest.
- Provide an affordable, accessible, and accountable higher education.
- Encourage co-curricular and extra-curricular activities to provide students a practical orientation and help them in developing a holistic and all-inclusive approach, with a widened outlook and broader understanding of life.
- Exposing them to values that are eternal and nurturing them to become beacons of light and ambassadors of harmony.

- To provide opportunities for educational, vocational, professional, social, linguistic and cultural development to the students of all abilities and backgrounds so that they can discover their potential and fulfil their aspirations.
- Promote morality and sobriety of life.
- Develop multidimensional personality of the student by providing an opportunity to participate in social, cultural, co-curricular, theatrical and literary and sports activities.
- Constantly evolve, improve and update it to be one-upping against the challenges of a swiftly changing world environment with globalization and advancements in the social, technological, economical and political landscapes.
- Adjusting the existing educational systems into a system that is universal and holistic.
- Establishing viable and valuable linkage between college campus and community.
- Promote the spirit of sportsmanship.
- Identification of area specific opportunities.
- Value originality and vision, encourage initiative and promote creativity.
- Instilling a sense of pride and achievement of personal accomplishment.
- Promote research activities.
- Building, enhancing and expanding capacities and capabilities of stake holders.
- Encourage digital literacy and e-skills.
- Prevention and prohibition of unfair practices.
- Create infrastructure for transacting education through technology.
- Leverage the potential of ICT in teaching and learning process for the benefit of all.
- Address the regional backwardness in education.
- Bridging Gender and Social Gaps.
- Linking Higher Education to Society by strengthening college's close linkages with the society and fostering social responsibility and engaging in community outreach programmes.
- Integrate student voice as an element of policy thinking and offering opportunities for students to be represented in review, planning, policy making and decision making processes.
- Determine our priorities and programmes in education and research on the basis of 'indigenous' thinking and needs.
- Ensure intellectual independence, freedom of enquiry and spirit of scientific temper.
- Encourage self-evaluation, accountability and innovations.
- Continuously strive to materialize a "quantum jump" in achieving the triple objectives of access and expansion, equity and inclusion, and quality and excellence.
- To arrange for periodic assessment and accreditation of institutions of higher education.

Communication

- The above stated vision and goals are communicated to the students, teachers, staff and other stakeholders through the hostel prospectus, college prospectus, , magazine, college website, print and electronic media, Principal's addresses, formal and informal interactions with the students, teachers, other stakeholders. These are also communicated to all the stakeholders in numerous curricular and co-curricular activities.

GOVERNMENT COLLEGE SEEMA (ROHRU) DISTRICT SHIMLA-171207

Principal Prof. Harish Sanjta (Off.)

3. Administrative Officers of Girls & Boys Hostel

Dr. Rai Singh

1. Prof. Sunil Negi
2. Dr. Sumitra Chauhan
3. Dr. Nitika Dhawan
4. Dr. Umesh Narta
5. Mr. Praveen Jhalta

DSW

- Warden Boys Hostel.
Warden Girls Hostel
Warden Girls Hostel
Co-Warden Boys Hostel
Dealing Assistant Hostel

Girls Hostel Staff:

1. Mr. Kamlesh Hostel cook
2. Mrs. Babita Hostel Attendant
3. Mrs. Meera Safai Karamchari

Boys Hostel Staff:

1. Mrs. Vidhya Devi Hostel Attendant
2. Mr. Raj Kumar Hostel Cook
3. Mrs. Sunila Safai Karamchari

4. ANNUAL COMMITTEES FOR SESSION 2023-24

1. Hostel Advisory Committee

- DSW
- Warden Boys Hostel
- Warden Girls Hostel
- Co-Warden of both Hostels

2. Hostel Accommodation Committee-

- Warden
- Attendant
- Four Student from each Hostel

3. Anti-Ragging Committee

- Dr. Rai Singh
- Prof. Sunil Negi
- Dr. Ravi Kiran
- Dr. Nitika Dhawan (Co-Warden Girls Hostel)
- Dr. Umesh Narta (Co-Warden Boys Hostel)
- Mr. Praveen Jhalta (D.A. Hostel)
- Attendant
- Four student form each Hostel

5. HOSTEL ADMISSION COMMITTEE FOR SESSION 2023-24

• **Dr. Rai Singh** Hostel admission for I, II & III Year

- Prof. Sunil Negi
- Dr. Sumitra Chauhan
- Mr. Parveen Jhalta

Dean Students Welfare

Venue

Chemistry Departmental Room

6. ELIGIBILITY

1. Admission in the hostel will be strictly on the basis of merit depending upon the availability of the vacant seats.
2. Admission to the College does not imply admission to the Hostel.
3. Mere submission of application form does not ensure admission.
4. Priority will be given to the students belonging to SC/ST.
5. Priority in the admission to the hostel will be given to those students who come from more than 20km. distance from the college.
6. Student should fill separate application form for admission to hostel. Candidates can obtain application form from the office of the concerned Hostel (Boys/Girls). The form, completely filled in, along with necessary enclosures, should be deposited with the concerned hostel admission Committee. On the basis of the merit of registered candidates and their fulfilling the required eligibility for admission to hostel a list of eligible candidates will be drawn for counselling. Candidates who will be short listed for Counselling required to appear personally before the hostel admission committee with their Parent (Mother/Father) and local guardian. A final list of selected candidates will be released and displayed on the College and hostel notice boards. The selected candidates must deposit the required fee as per instructions and within notified dates.
7. Only those students will be considered for admission to the hostel who have deposited their college fees.

8. Hostel students, seeking hostel accommodation will be required to fill new hostel form in every academic session subject to the satisfaction of the warden regarding proper conduct and regular payment of dues of hostel, mess and canteen etc. of previous session.

7. DOCUMENTS REQUIRED

1. The candidate should bring attested copies of 10th and 10+2 certificate at the time of admission.
2. Two passport size photograph.
3. SC/ST certificate from Class I, Magistrate
4. Two passport size photographs of parents and one of local guardian and specimen signature who are allowed to see the boarder.

5. Medical fitness certificate is compulsory for the selected candidates at the time of admission to hostel.

6. College admission fee receipt is required at the time of deposition of hostel fee.

8. HOSTEL FEE STRUCTURE

Annual Charges		Monthly Charges	
1. Admission Fee	₹ 75	1. Room Rent per Seat	₹ 30
2. Refundable		2. Internet & Telephone Charges	₹ 15
a. Hostel & Mess Security	₹ 1500	3. Attendant Fee*	₹ 75
3. Non-refundable		4. Common Room Fee	₹ 20
a. Utensil Fee	₹ 30	5. Water Charges	₹ 50
b. Hostel Identity Card	₹ 10	6. Electricity Charges*	₹ 150
c. Furniture Charges	₹ 100	7. Clerical Assistance Fee	₹ 10
d. First Aid	₹ 10	8. Safai Karamchari Charges*	₹ 75
e. Miscellaneous	₹ 10	9. Sanitation Charges	₹ 10
		Total =	₹ 435
Total	₹ 1735	Annual Total(435x12)	₹ 5820
Total Annual Amount(1735+5820)		₹ 7555	
First Installment of Fee (1735+385x6) = ₹ 4645 (To be Paid at the time of Admission)			
Second Installment of Fee (385x6) = ₹ 2910 (To be Paid in the First Week of December)			

* Attendant and Safai Karamchari charges were enhanced during session 2022-23 by ₹ 25/- and Electricity Charges by ₹ 50/- per month on the recommendation of Hostel Advisory committee.

9. CAPACITY OF HOSTEL

Hostel	Year of establishment	No. of Rooms	Size of Rooms	Capacity per Room
Girls Hostel	17 th ,September 2009	36	(9.5 X 15.5) feet	03
Boys Hostel	25 th October 2013	30 5 additional rooms: Computer room, Guest room, Sick room, Reading room and mini library. (30+5=35)	(10 X 20) feet (8X8) feet	03

10. FACILITIES

The institute has magnificently designed separate hostels for boys & girls each with all modern facilities for boarding & other recreational activities. The hostels have their own mess to provide good & hygienic food to the students.

1. Rooms

Well furnished & spacious rooms are there for 105 girls & 90 boys each. There are cubical as well as dormitories for students, each room is equipped with a bed, a study table, study chair and almirah.



2. Mess and Dining Hall facility

It is maintained on co-operative basis so as to provide good & hygienic food. Inmates can enjoy delicious food in the dining hall of the capacity of 24 students.



3. Both hostels have common rooms with the facility of LED, indoor games like chess, table tennis etc.
4. Bathroom with latest facility and proper maintenance of hygiene.
5. Computer room with Wi-Fi and Broad Band facility.
6. 24 hours' electricity & water supply is available. Solar and electric water geysers facility is available to enjoy hot water bath in the morning.
7. RO+UV water purifier for drinking water and keep student health.
8. Well-equipped sick room, guest room and reading room.
9. Gym facility for girls and boys.
10. Various magazines and newspaper
11. CCTV camera facility is also available

11. Rules and Regulations for Residents of Girls/Boys Hostel

11.1 ATTENDANCE AND LEAVE

1. Leave for absence from the college shall not automatically entitle a student to leave the hostel without the permission of the Warden. When a student wishes to leave the hostel for one or more days or night, he/she may apply to the warden, in writing and get his/her permission. Leave has to be applied at least 24 hours in advance and boarders can proceed on leave only after ensuring that leave is duly sanctioned by warden.
2. A student absenting himself/herself from the hostel without getting his/her leave sanctioned may be subjected to a fine or other disciplinary action.
3. A register will be maintained for the purpose by the attendant or security guard in which due entries will be made by Residents.
4. No boarders will leave or enter the hostel without making an entry in the departure/arrival register of the hostel.
5. All the students are expected to be in the hostel at the time of roll-call which will be taken by the prefect/head boy or girl or attendant on timings fixed by warden and any student absenting himself/herself without the prior permission of the warden will be fined per day.
6. All applications for any kind of leave should be written by the boarder student herself and submitted to the Warden giving full address of the place where they intend to go.

7. Leave must be got sanctioned before a student avails of it. Boarders, who absent themselves in anticipation of sanction, will ordinarily be considered as absent without leave.
8. All applications should bear the name; roll number, class, date and room number.
9. The hostel gate will close after regular class time table of the college. After the above mentioned hours late entries will be made in the register maintained for the purpose.
10. In case of late entry in the hostels, appropriate disciplinary action will be taken.
11. First late registration to the boarders may be allowed with a warning/fine and second instance the student may be expelled.
12. Boarder turning from home must report themselves before the roll call time.
13. It is mandatory to stay in the hostel during a house exams and university examination. No leave will be sanctioned during this period.

11.2 Guest and visitor

1. At the time of admission of their ward, parents/guardians must submit to the warden a list of relatives/visitors whose names and signs will be approved by the parents who will be allowed to see the student and accompany them. The visitors are expected to sign the visitor's register and state their relation.
2. Students are required to meet the visitors in the Visitors Room only.
3. Visitors and Boarders both will have to observe visiting hours strictly. The Boarders coming to the hostels will make necessary entry in the register of visitors at the main gate and seek permission from Warden.
4. No student shall keep a guest in his/her room except with the permission of the warden.
5. Visitors' room at the gate of the Hostel complex will be kept open only during the visiting hours as notified from time to time. It may be opened during non-visiting hours if a relative comes to meet a resident but only on permission from the Warden.
6. The Boarders are not permitted to meet visitors inside the hostel premises during college hours. Any student violating this rule will be liable to disciplinary action.
7. The visiting hours are from 4.00 pm to 05.30 pm only on *Wednesday* and 2:00 p.m. to 6:00p.m. on *Sunday* in the Visiting Room of the hostel.
1. The boys/girls will be allowed to visit local guardians (duly authorized by her parents) only once in a month with the prior permission of warden.
2. Day scholar is not permitted to visit or stay in the hostel without the permission of warden.
3. Any violation of the above rules will be severally dealt with including expulsion from the hostel.

11.3 FURNITURE AND EQUIPMENT

1. The Boarders are expected to arrive a day before the term begins with their own bedding, a lock, a bucket, a mug, curtains for the windows and a CFL bulb.
2. Furniture will be issued to the board student against her signature. Before leaving the hostel he/she must obtain a certificate from the warden that the furniture issued has been returned in working condition.
3. Students shall keep their rooms neat and tidy and shall be responsible for the furniture issued to them and for the fittings present in their rooms at the time of activity. If a student observes any damages or defect in the furniture issued to him/her or in the permanent fittings in his/her room or finds anything missing at the time he/she occupies the room, it will be his/her duty to bring it in the notice of the hostel office, failing which it will be presumed that everything was in order at the time of hostel admission.

4. Furniture shall not be removed from one room to another. The furniture belonging to the common room, dining hall, hostel office or the hostel guest room shall not be taken out or brought into the living rooms. Anybody indulging in this will be liable to disciplinary action.
5. When a student vacates his/her room before the summer break or after withdrawal or expulsion, he/she shall return to the hostel office all hostel furniture and other property issued to him/her failing which he/she shall be liable to pay the entire cost of such furniture or other property. Repair charges for any damage to the furniture will have to be paid by the residents. In case of any willful damage to the hostel property including furniture the cost of damage along with penalty will be realized from the defaulters.
6. Boarders are not allowed to change their allotted room

11.4 MAINTENANCE OF LAWNS AND CLEANLINESS

1. The lawns around the hostels are meant for the benefit of the students and for improving the appearance of the hostels. Students are expected to help and to take interest in their maintenance.
2. Spitting, except at places meant for such purposes, is strictly forbidden.
3. Walls, furniture and doors etc. shall not be disfigured or damaged with ink, pencil, chalk or knives etc.
4. Wash basins shall not be plucked with sand, mud or any other extraneous material. For washing hands only soap should be used.

11.5 WITHDRAWAL/ REMOVAL FROM THE HOSTEL AND VACATION OF HOSTEL ROOM

1. 1.A student who desires to withdraw from the hostel shall submit an application on the prescribed form to warden after having cleared all hostel dues.
2. Before permitting a student to withdraw from the hostel the warden's office shall ensure that he/she has:
 - a. Cleared all his/her dues to the Hostel.
 - b. Returned, in good condition, all hostel property issued to him/her.
 - c. Cleared all his/her dues, including mess dues and fines, standing against his/her name.
 - d. No student shall be allowed to stay in the Hostel if his/her hostel and mess dues are pending for more than a month.
3. No boarder will be allowed to stay in the hostel during winter vacation and summer vacation after the university examinations are over.
4. When a student has left the hostel, for whatever reason, without clearing his/her dues to the hostel, the hostel authority may recover outstanding dues from the security deposits. In case the outstanding amount exceeds the amount of deposit, the matter shall be reported by the warden to head of the institution, who shall withhold the result or issue of a provisional certificate, transcript of degree till the balance of the outstanding dues is paid by the student. If such a student has not completed the course the Principal may withhold his/her Character Certificate until he/she gets a clearance chit from the Warden.
5. Students will vacate their rooms before the commencement of the Summer Break and hand over to the hostel office the furniture and other property issued to them.
6. Student who is knowingly locks up the room when he/she goes home for the vacation, the Warden may take one or more of the actions given below:
 - a. Order that he/she should pay the prescribed Hostel charges, Amalgamated Fund and Electricity Charges for the entire session.
 - b. Break open the lock, checkup hostel furniture issued to him/her and recover from him/her the cost of any loss or damage to hostel property which the warden may notice.
 - c. Remove the belongings of the student, if any left in the room to the hostel store or clock room, the responsibility for the safety of such belongings will rest entirely with the student.

11.6 HOSTEL MESS

1. Girls and Boys hostel messes are running on co-operative basis and are supervised by the mess committees. The Convener of the mess committee and its members are nominated from among the students for a fixed period by the Warden and the mess committees should ordinarily be changed after every three months.
2. Various varieties of good vegetarian food at reasonable rates are served in the hostel
3. All the residents are expected to take their meals in the hostel mess.
4. Meals will be served only in the dining hall during the hours notified. However, in case of illness meals can be served in the room, on the recommendation of the Warden of the hostel.
5. Boarders will not go into the cooking area.
6. Cooking in the rooms is strictly prohibited.
7. All the Boarders should come to the hostel mess in proper dress
8. Only in special case reduction in the mess charges will be given even if a boarder stays away for long period.

11.7 DEMEANOR AND DISCIPLINE

1. Boarders are expected to conduct themselves with dignity and decorum at all times in the hostel.
2. They should not disturb other students by making noise.
3. Playing of stereo/ two-in -one/ is strictly prohibited. Those who violate the rule will be fined. A frequent violation of this rule may lead to expulsion.
4. They should consider college property i.e. building, electrical and sanitary fittings, furniture etc. as their own and not try to damage them in any way. Boarders will have to bear the cost of the repair of the property damaged by them. They are particularly warned not to scribble anything on walls and doors in the hostel.
5. Use of abusive language, tearing of page from magazines and newspapers, playing of cards or any other act of breach of hostel discipline will be treated as violation of hostel rules and will invoke suitable punishment.
6. As a zero tolerance policy, smoking, consuming liquor & drugs are strictly prohibited. Boarders are not allowed to gamble, consume neither intoxicants nor are they allowed to have possession of them in hostel premises & violation of this rule shall lead to immediate expulsion.
7. The residents must not keep iron rod/ weapon/ arms of any kind in the hostel.
8. Boarders must not assault any hostel staff. Any complaint of indiscipline or insolence against hostel staff must be reported to the Warden for suitable action.
9. Lights should be switched off and taps should be closed when not required. Tea leaves or other rubbish should not be thrown into the sinks, corridors etc.
10. Boarders will not tamper with the electrical and sanitary installations. The cost of repairs/ replacement due to any damage done to them will be charged from boarders besides imposition of the fine for violation.
11. Boarders are expected to keep their surroundings neat and clean and make proper use of dustbins. Spitting in hostel compounds and corridors is prohibited.
12. Boarders should lock their rooms whenever they go out. The responsibility for any loss of goods, money, Jewelry or any other items will be that of the individual.
13. Boarders are not allowed to keep the valuables jewelry with them.
14. Boarders are required to observe perfect silence in the reading rooms. Games must be played in orderly manner. Nothing should be removed from the reading room, mess, sick room, computer room, guest room or the common room.
15. No DVD is permitted in the hostel and no show of pictures or any other visual item is permitted during the day or night. Those who violate the rule will be fined and liable to any other suitable action.
16. Warden may recommend expulsion of resident from hostel if he/she is not satisfied with his/her conduct or for violation of the rules.

17. No hostler is allowed to maintain/keep/bring motor vehicle (i.e. Cars, Motor Bikes, and Scooter etc.) in the hostel premises.
18. In case of non-payment of dues or violation of any hostel rules by a resident, the Warden may get his/her room locked or opened for possession without any liability whatsoever.
19. Any student opening a room by breaking the hostel lock or windowpane etc. shall be liable to fine/expulsion from the hostel.
20. It is mandatory for students to maintain minimum required attendance(75%) failing which admission to the hostel in the subsequent semester will be discontinued.
21. Any other order, which is notified from time to time, will be binding on Residents.
22. Boarders are required to obtain the hostel identity card all the time and produce the same on demand.
23. Boarders must look upon the hostel notice board daily for new information and message.
24. Failed boarder will not be given admission in the hostel.
25. Boarders must be in their rooms from 5:00 p.m. to 9:30a.m. or after college classes. Action will be taken against student found absent from her/his room or moving about during the above mentioned period.
26. All rooms including almirahs and belongings of boarder will be opened to inspection for discipline committee, warden, DSW, and principal.
27. Cell phones are not allowed in the hostel.

The competent authority shall have the power to add to these rules or delete or amend any of the existing rules from time to time. The change shall be binding on the students.

12. BOARDERS PARTICIPATION IN HOSTEL ACTIVITIES

Hostel shall have committees consisting of perfect, Mess representatives, Common Room Secretary, discipline and Cleanliness in charge etc. The committees will be appointed every year by the warden from senior students of good standing to his/her in the administration of hostel. The students shall be involved in the functioning of hostel through various committees constituted by the respective Warden.

13. RAGGING

RAGGING IN ANY FORM IS A HEINOUS CRIME AND PUNISHABLE OFFENCE. IT IS STRICTLY BANNED IN THE COLLEGE. IN CASE OF RAGGING IT IS MANDATORY TO FILE AN FIR.

According to Raghawan committee appointed by Hon'ble Supreme Court, **Ragging** means doing an act which causes or likely to cause an insult or annoyance or fear or apprehension or threat or intimidation or outraging of modesty or injury to a student.

Again ragging means causing, inducing, compelling or forcing a student, whether by way of practical joke or otherwise, to do any act which detracts from human dignity or violates his personality or exposes him to ridicule or to forbear from doing any lawful act by intimidating wrongfully, restraining wrongfully, confining or injuring him of by using criminal force to him or by holding out to him any threat of such intimidation, wrongful restraint, wrongful confinement, injury or use of criminal force.

Ragging is strictly prohibited as per H.P. University ordinance 7.5. if any student individual or group tries to indulge or promote physical or mental torture of newcomer shall be considered guilty of ragging. The H.P. University has framed the rules vide notification No.1-14/HPU/DSW/08-/360 dated 10th July 2008, and as per these rules:

The student found indulging in any act of ragging shall be produced in front of discipline committee and if found guilty, will be punished appropriately which may include:

- i) Expulsion from the college.
- ii) Suspension from the class.
- iii) Fine up to ₹ 25000/- with public apology.

- iv) Withholding scholarships or other benefits.
- v) Debarring from representation in the events.
- vi) Suspension or expulsion from the hostel or mess.
- vii) Legal proceeding under criminal law shall be initiated

14. PICNIC/ TOUR

A picnic/tour for the boarders of college is organized during the last week of December, so as to provide them an opportunity for exposure & self-learning.

15. HOSTEL ACTIVITY CALENDAR

• Hostel Admission	30-06-2023 to 18-07-2023
• Display of merit list	18 th July,2023
• Address by Warden	1 st week of August,2023
• Formation of annual committees	2 nd week of August,2023
• Fresher's day celebration	1 st week of September,2023
• Yoga camp	Mid of October
• Picnic/tour	Last week of December
• Festival break	11 th -15 th Nov. 2023
• Art and Craft competition	Mid of Dec.2023
• Karate training and competition	End of Dec.2023
• Winter Vacation	1 st Jan 2024 to 5 th Feb 2024
• Sports day celebration	Last week of Feb.2024
• Mid Term Examination	Last week of Feb,2024
• Follow-up of yoga camp	First week of March, 2024
• Quiz and declamation competition	Mid of March,2024
• Farewell party	Last week of March, 2024
• End Term Examination	April, 2024