

4.1 INSTITUTIONAL VISION

4.1.i. VISION DOCUMENT

- To be a leading institute of the region known for academic excellence and geared towards meeting societal needs and to produce globally competitive graduates of sound ethical standing and character.
- To become an institute with difference, that shall continuously strive to materialize a “quantum jump” in achieving the triple objectives of access and expansion, equity and inclusion, and quality and excellence.
- To be an institute capable of Equipping students with Skill, Knowledge, Wisdom, Technology, Values, and Character to lead their lives in a righteous and responsible manner.
- To expand the frontiers of knowledge through the provision of excellent conditions for teaching, learning, research and extension activities.
- To encourage co-curricular and extra-curricular activities to provide students a practical orientation and help them in developing a holistic and all-inclusive approach, with a widened outlook and broader understanding of life.
- Linking Higher Education to Society and fostering social responsibility through community outreach programmers.

4.1.ii. INTITUTIONAL DEVELOPEMMENT PLANS (IDP)

Institutional Development Plan (IDP) is mentioned in Annual Report 2023-24.

The key points of IDP 2023-24 are as following: -

Our future plan includes advancement and expansion of our educational programs and facilities. The enhancement of knowledge and skills is to be strengthened through introduction of more skill based courses especially in computers that shall positively influence their employability.

The future plan for the college is centered on development of infrastructural facilities offered to the students and the staff. This essential facility does not only support the functioning of campus but also provides staff and students the much-needed resources for effective teaching and learning. Under infrastructural development we are also planning construction of a Multi-purpose Hall that will be used as a student activity complex. The foundation for this Hall has already been laid down. Along with this, we have plans of building a spacious canteen. We also aim at strengthening the sports facilities at the institution.

Moreover, being an institution dedicated to upliftment and empowerment of its female students, we wish to support their endeavors at education through construction of an additional hostel. The enhancement of students’ quality experience at college is envisioned as we consider equipping the auditorium with 6 all-weather ACS and converting it into a theater through installation of a video screen and a professional projector.

Another aspect of our future planning is advancement of facilities that makes students more aware of the job opportunities offered to them by the contemporary world. For this we are working on equipping the Career and Guidance center with the needed hard and software. Furthermore, to bring benefits to our students, we are plan to provide training under SJMY.

Our ambitious planning expands a step further as we explore the possibilities to open the Regional Center of HP University at the college. Moreover, to support our goals of infrastructural expansion that also includes building of type IV, III and II residences for the staff, we are constantly working on the process of acquiring an additional 56 bighas of land. Therefore, our plans for the future focus on continuous improvement of the facilities and resources that we offer to our students whose welfare is our supreme duty.

4.1.iii. Plan of action for the above

Minutes of the Meeting	Plan of Action
Digitalization of record maintenance at institution through Central Documentation Committee.	In order to ensure proper maintenance of record all the departments of the college have been issued registers and files. Along with this they are required to keep online records of the activities conducted by them throughout the year.
Maintenance and updating of College website from time to time	A committee has been constituted for maintaining and regularly updating the college website.
Providing pre admission guidance to students during admission to various undergraduate courses and issuing directions to various admission committees to start and complete admission process on time	The college has formed committees for admission of students to various courses. The composition and the roles of these committees are clearly mentioned in the prospectus for the session 2024 - 25. The committees work under their respective Deans and each convenor ensures timely execution of the assigned tasks. Our college follows all the directions related to admission process provided by the Himachal Pradesh University for the session 2023-25 and various committee executetheir work accordingly
Mentor-mentee allotment process to be followed and finished immediately after admission	Approximately an equal number of mentees are allotted to the all teacher -- mentors soon after completion of the admission process. The assignment of mentor-mentee is done to build connections and promote mutual respect, learning and improvement.
Teachers and concerned in charges to ensure maximum participation of students in co curricular and extension activities. In addition to motivating students to enroll for add on courses.	The college desires an all rounds development of its students. In order to achieve this goal, the college encourages students' participation in socio-cultural activities and sends multiple groups of students to various youth festivals, sports events and engaged them through extension activities. To showcase and promote students' talent, the college also organizes multiple events and activities like Freshers' Day, Farewell, Yoga Day, Debates and Declamation etc.
Academic calendar to be prepared in consultation with various departments	After identifying key dates throughout the year and following important guidelines from HPU, the college plans and places events across the working session in a manner that promotes students' healthy participation in co-curriculars without compromising on their academic growth.
To get sanctions for infrastructure development projects and proposals from higher authorities Implement disable friendly initiative like building ramps at the entrance gate of administrative and science blocks	<p>The construction of a Multipurpose Hall (Student Activity Complex) has commenced in Feb. 2025.</p> <p>Plan to convert Auditorium into Theatre by installing Video Screen and Professional Projector is being executed.</p> <p>Construction of an additional hostel for girls will start in near future. Its foundation stone has been laid down by the Hon'ble Chief Minister of the state Sh. Sukhvinder Singh Sukhu on 30th Nov. 2024.</p>
Instructions issued for celebration of marked	To meet the goals of socio-cultural integration and spread

<p>National and international days and to attain through these celebrations a better understanding of oneness as well as create an awareness regarding vital human values rights and duties</p>	<p>environmental awareness along with political awareness the college passionately observes Days of National and International importance like:</p> <ul style="list-style-type: none"> • Foundation Day of the college on 1st April • International Yoga Day on 21st June • Independence Day on 15th August • Sanskrit Divas on 20th August • Teachers Day on 5th August • Hindi Divas on 14th September • World Ozone Day on 16th September • World Tourism Day on 27th September • Gandhi Jayanti on 2nd October • Constitution Day on 26th November • National Mathematics Day on 22nd December • International Women's Day on 8 March
<p>Organization of seminars conferences and workshops for students and staff so as to enhance their research aptitude and skills</p>	<p>The college organized a 7 day workshop cum pre-international conference w.e.f 1st November to 7th November followed by 3 days International Conference on Issues and Challenges in Contemporary World 2024 w.e.f 8th to 10th November 2024. Along with this a seven days workshop on skill enhancement was organized by the Women Empowerment Cell of the college w.e.f. 10th to 17th December 2024</p>
<p>Spread awareness regarding OSA especially amongst the passing out students and motivate them to make an active contribution to OSA fund as well as Student welfare activities</p>	<p>The OSA keeps social contact among the alumni alive and active. To keep it functional a contribution of Rs. 50 is made by each of the passing out student. It has a very active governing body that has contributed towards organizing a five day Life Saviour program during this session w.e.f. 22nd February to 28th February.</p>
<p>To commence the process of opening Donors' Account and to add a Donors' Page to the college prospectus</p>	<p>The Donors' Account approved by CSCA, PTA and students is a significant initiative aimed at providing financial assistance to orphans and underprivileged students. To sustain the account it is unanimously agreed upon to include fine of students in the donors' account. Students make a contribution of rupees 100 at the time of admission and while passing out from the college to this account.</p>
<p>"Mera college, Mera Ghar" initiative to be popularized amongst students in order to instill in them a sense of belongingness and responsibility</p>	<p>Mera college, Mera Ghar initiative fosters emotional connection among students and staff by instilling values of care, respect and responsibility for one another as well as for the infrastructural assets of college. The initiative promotes teamwork, mutual support and active participation in college life.</p>
<p>To instill a sense of discipline in students as well as to foster equality by reducing socio economic disparities based on clothing, the dress code shall be made compulsory from this session</p>	<p>The dress code serves as a symbol of discipline, unity and professionalism among students. Wearing college blazers everyday develops a collective sense of Identity and pride in the students.</p>
<p>To ensure regular marking of students attendance through online mode</p>	<p>Our college has an online attendance marking system which was introduced in the previous session. All the professors</p>

	marked attendance of the students in the portal and the students receive a daily feedback of their attendance, thus, making each aware of the total number of lectures delivered and attended.
To speed up work on AQAR for the sessions 2023- 24 as well as to complete work on pending AQARs for the sessions 2021-22 and 2022-23	All the AQARs for the previous sessions (2021 -22; 2022-23 and 2023-24) have been duly filled.
To initiate the process of academic and green audit of the institution	Green campus and environment friendly policy has been adopted by the college. It focusses on installation of solar panels, solar water geysers and LED lights, creating rain water harvesting facility and discouraging single use plastic articles on campus.
Start work on procuring books for the library and sound system for the auditorium	The process to buy books for library and sound system for auditorium has been initiated.
To devise mechanism to auction out sewing machines that had been left behind after completion of fashion designing courses run in collaboration with HPKVY. The income does generated should be shared according to the signed or agreed norms	The Add-on course on Fashion Designing has been shifted to the room where classes of HPKVY courses were conducted. The Add-on students use these machines to enhance their skills. Moreover, this helps in taking care of the sewing machines left behind on completion of HPKVY Fashion Designing course.
All the departments to prepare their respective activity calendars for the current session	Each department has prepared its own departmental activity calendar for the session
Mentor-mentee Bond to be strengthened through regular interactive sessions	The college regularly issues notices to organize interactive sessions with the mentees and impart value based education.
To hire required trainees or instructors or coaches to train students for different competitive events organized by HPU	The college is completely dedicated to student welfare. Pursuing the goals of all round development of students, it has hired instructors and coaches for various events held at Inter College level. The investment resulted in our college getting 2nd position in Volleyball (Boys & Girls), in securing 1 st position in skit with participation in 38 th AIU Inter University North Zone Youth Festival.
Principal's address to be organized and teaching faculty to motivate students especially the students of first year to participate or attend the function	The Principal's Address for the session 2023 was conducted on 8th August and for the session 2024 it was organized on 18th July. Formal orientation of the students take place on this day and they are made aware of the rules and regulations, the academic and co-curricular aspects of college life.
To accelerate work on SAR along with the appraisal on NAAC	All committees were directed to complete their work on SAR and NAAC
Encouraging students to apply for various scholarships and avail the benefits they deserve	309 students of our college have availed the financial benefits of various National and state level scholarships during the session 2023 -24.
To get the approval from Honorable Chief Minister to Grace the Annual Prize Distribution ceremony 2023 to 24	Hon'ble Chief Minister agreed to grace the Annual Prize distribution ceremony 2023-24.
Instill sportsmanship through organization of	A two days Sports festival was organized successfully at the

sports festival and through the event select talented sports persons who shall represent the college in Inter-College events	college on 20- 21 September 2024
Organization of interactive session for female students of different streams of 1st year to make them aware of women cell; their rights and where to reach out in case of violation of such rights	An interactive session was organized by Women Empowerment Cell on 30 September 2024 especially for the students of first year. A total number of 105 female students of different streams from first year participated in this interactive session. They were imparted knowledge of their rights against verbal and non-verbal abuses in and around campus.
Various departments especially skill oriented courses are directed to organize workshops, PPT sessions, environment friendly drives to enhance students' skills and to provide insight and information along with practical experience	The college has integrated various modes of teaching-learning to provide quality learning experience to the students. On field trainings are essential component of B.Voc courses, PowerPoint presentation competition was organized by young entrepreneur club on 28 September 2024, the fashion designing department organized skill enhancement competition on waste material recycling on 10.10.2024 and eco-friendly initiative are often undertaken by NSS and NCC.
To strengthen academic and professional collaborations with other prestigious institutions Facilitate free coaching for students from economically weaker sections through collaborations with nearby coaching academy Promotion of competitive platforms offered by government and non-governmental agencies among students	The college seeks to strengthen academic and professional collaborations by signing moues with various institutions it has signed in MOU with Chanakya Coaching Centre with the aim to democratize access to educational resources for financially disadvantage students. MOUs have also been signed with Chandigarh University and Himalayan Forest Research Institute Shimla. Under SJUMY 2022, a competitive library to support students in the exam preparation has been established in the college.
Constitution of committees for smooth organization of HPU Inter College Volleyball championship to be held at GCC mark from 23 to 26 October 2024	Various committees performed their respective rules and duties efficiently for this mood organization of HPU Inter College Volleyball Championship.
Mentors are directed to provide guidelines regarding conduct of their assigned mentees during the event	Exemplary discipline and mannerism must behavior of our students throughout the event. Under the guidance of their mentirs they displayed great interest in the event and their enthusiastic support kept the spirits of the teams high.
The incharges of various extension activities are directed to provide services of their respective credits or volunteers for the said event	All the extended activity wings performed their respective roles for smooth organization of HPU Inter College Volleyball Championship. NCC cadets, Rovers and Rangers looked after the discipline and NSS volunteers provided hospitality and refreshment due to during the event
A comprehensive review of work on SAR should be done on priority basis	Dr. Anil Chauhan, the coordinator, regularly reviews the progress made by the committees on SAR.
To uphold the ideals of cleanliness and community service as practiced by the Father of the Nation various departments are the institution should organize cleanliness drive throughout the month	Cleanliness drives are conducted by NSS and NCC throughout the year. The volunteers and the cadets try to sensitize people regarding clean surroundings with the help of posters, painting and slogans. During this session NSS volunteers actively participated in a fortnight cleanliness against drive "Swachhata hi Seva Hai" organised by Municipal Council Rohru w.e.f.18 to

	30-9-2024 and performed the duties of Safai Rakshak and Safai Sandeshvahak. NSS also conducted one month long awareness drive against plastic pollution from 12 November to 12 December along with carrying out one day cleanliness camp at Dalgaon on 17.12.2024.
Dean Studies to work on finalizing the list of students to be nominated as CSCA members as well as to look after preparation of CSCA oath-taking ceremony	The CSCA was formed in timely manner for the session 2024 to 25. Chirag Sharma, Nikita, Aavya and Akhil Kumar were nominated as president, vice president, secretary and joint secretary respectively. As per the guidelines of HPU the nominations are made on merit basis.
Skill based courses are directed to offer opportunities to students for showcasing their talent and earn while learning	On the occasion of Raksha Bandhan the young entrepreneur club organized a two day fest on 16th and 17th August it was a creative fest where students designed and crafted unique rakhis, they set up small stalls selling the handmade goods including rakhis sweets and cards. Thus, earning while learning. Another such initiative was undertaken by department of fashion designing that established a mehndi stall at Rohru for 2 days on the occasion of karva chauth.
The IQAC shall organize a 7 days workshop cum pre-international conference with effect from 1st November to 7th November 2024 to be followed by 3 days international conference on "Issues and Challenges in the Contemporary World 2024". The conference is a collaborative endeavor with GGC Hamirpur, ICFRE Shimla and APG University Shimla and it shall be organized with effect from 8th to 10th November 2024	The IQAC of the college successfully organized a 7 day workshop cum pre international conference w.e.f. 1st to 7th November 2024 followed by 3 days International Conference on Issues and Challenges in the Contemporary World 2024 w.e.f. 8th to 10th November 2024.
The incharges of various extension activities are also directed to facilitate the participation of enrolled students in youth exchange programs arranged across the state or country	The Incharges of various extension wings ensure complete participation of their students in training programs and camps. During this session NSS volunteer Abhishek participated in pre Republic Day Parade, volunteers Miss Riya Saran, Shubham Negi and Ms Nidhi participated as special guests of PM on Republic Day Celebrations and 10 volunteers participated in National level life skill training for self and national development held at Rajiv Gandhi National Institute of Youth Development Chandigarh. Two cadets namely Tanya and Sachin Sharma represented the college and Himachal Pradesh in RDC Parade on 26th January 2025 at New Delhi and cadet Anuj attended youth exchange program from 13/11/24 to 23/11/24. In a similar manner our rovers and rangers frequently attend their training and testing camps.
The teacher in charges of HPU Youth Festival Group-IV (Theatre) are to supervise the activities conducted by instructors engaged for the one month workshop for theatre performance	As a consequence of dedicated and efficient supervision of incharges for HPU Youth Festival Group IV Theatre, our college secured first position in skit
Various department to organize educational	The ICT club of department of BCA conducted a three day

workshops at nearby schools to improve students knowledge and skills	workshop on computer science from 7/11/2024 to 9/11/2024 for the students of Government Senior Secondary School Khabbal at RVS Government College Seema.
Voters' registration camp along with blood donation camp to be organized as part of social welfare initiative on part of the institution	As a part of social welfare initiative the Department of Political Science on 13 November 2024 organised a one day camp for registration of new voters on campus, NSS observed National voters day on 25/11/2024 under theme "nothing like voting, I vote for sure". The volunteers successfully discharged different duties assigned to them by SDM Rohru during Lok Sabha election 2024 including fortnight long voters awareness drives in Rohru, Seema and Chirgaon. NSS also helped Pratham Education Foundation to conduct a survey to compile the Annual Status of Education Report, ASER 2024. Complimenting NSS initiatives, NCC extended its social welfare activities by organizing a blood donation camp on 23/11/2024. 39 units of blood was collected from this camp while 9 of our volunteers donated blood at the Civil Hospital Rohru on emergency demand.
Annual athletic meet to be organized by the mid December. Assistant Professor Physical Education shall supervise the arrangements for the event and ensure active participation of students and staff	The college annual athletic meet was held on December 18, 2024. Nearly 300 students of the college participated in the march past and maintained their sportsmanship throughout the meet about hundred students participated in various track and field events which included races, jumps, throws and fun games. Additionally, the Department of Physical Education organized a 7 days health fitness camp in the month of August. Sports festival was arranged on 20th and 21st of September 2024. Students cross discipline energetically participated in these events.
Mid-term test to be systematically conducted immediately after winter vacations the internal examination conducting committee is directed to do the needful preparations and circulate necessary guidelines to teachers and students	The mid term test were conducted smoothly and systematically by internal examination committee in the month of February 2025
Program officers in NSS directed to organize skill developing and character building 7 days NSS camp in the month of December. The camp should be beneficial to local community and foster values of empathy, responsibility and civic engagement among participants	The 7 days NSS Camp was successfully organized under the wise supervision of the two program officers.
Women Empowerment Cell of the college to arrange skill enhancement workshop for female staff with the aim to equip them with knowledge and sharpen their administrative skills	A one week workshop on skill enhancement was organized from 10th to 17th December 2024. A total number of 25 members of the staff participated in the workshop.
Teachers are issued guidelines to evaluate midterm test on time and to discuss with the students the results of these tests. In order to	All the teachers followed the directions given by IQAC regarding test results and transparency in CCA. They show the answer scripts to the students and duly communicate the scores

meet HPU transparency guidelines with respect to CCA, Answer Scripts of the tests should be shown to the students and the scores in class tests, assignment and attendance to be shared with them	in class tests, assignment and attendance.
Mentors are also to be directed to discuss and resolve academic difficulties of the mentees	Mentor Mentee groups work together to resolve the problems, both academic and non –academic, faced by students.
OSA of the college is requested to arrange program on life skills so as to foster a sense of bonding and sharing between the institution and its alumni	In this session OSA, in association with BESCAAF Foundation, organized its first ever function - a 5 days Life Savors Program on Disaster Management- Prevention, Preparedness and Response w.e.f. 22nd February to 28 February 2025 for the students of the college.
Committees constituted for organizing Annual Prize Distribution ceremony 2024-25 and the Annual Report Writing Committee is specifically directed to complete Annual Report for the session 2024-25. Along with this, the Result Compilation Committee to finalise the list of prize winners and purchase committee to procure needed articles as well as certificates be made ready	All committees worked and finished the assigned tasks on time resulting in successful conduct of annual prize distribution ceremony 2024-25.
Teachers are directed to conduct practicals and upload CCA as per HPU guidelines	Practicals were conducted as per University guidelines and all the teachers submitted and uploaded their CCA on time.
The women cell of the college to make arrangements for celebration of International Women's Day with the aim to address general health related issues	International Women's Day was celebrated on 8 March 2025. 113 students participated in it and Dr. Pavithra Maitan from Civil Hospital Rohru was the key note speaker on the occasion. She deliberated on general health hygiene of women including current gynecological concerns.
Prospectus committee to begin work on prospectus for the next session	Prospectus committee prepared and published the college prospectus before the commencement of the next session
Assignment of various duties to conduct End-term Exam to be done by the office	The end term exams were smoothly conducted under Dr. Anil Chauhan's supervision.
Minutes of Annual Review Meeting <ol style="list-style-type: none"> All departments directed to assist the attainment of academic goals and objectives set at the beginning of session. Review the progress made by students in co-curriculars. Analyse the impact of new initiative undertaken during the year Assess infrastructure development for the session 	<ol style="list-style-type: none"> All departments have their individual annual activity calendar and each revises its course objectives and outcomes at the beginning of each new academic session. A students have earned a fair share of medals at various intercollege sports tournaments along-with eight students participation at inter university level in various games. We have bagged three medals in different youth festival events. The institution is committed to provide opportunities for the students to excel in various co-curricular activities. Students have whole heartedly embraced the dress code and the college community has shown commitment to make contributions towards welfare initiatives undertaken during the session. While the current infrastructural development is assessed

<p>Discuss strategic goal and planning for the upcoming session</p>	<p>thoroughly, a comprehensive plan has been prepared to meet the future needs. The plan includes the following :</p> <ul style="list-style-type: none">• The construction of a Multipurpose Hall• Plan to convert Auditorium into Theatre by installing Video Screen• Construction of an additional hostel for girls• The acquisition of land for the college is a strategic step toward its future growth and development.• Electricity work in staff quarters.• Infrastructure Requirement for B.Ed.Course.• Demand for Introduction of MBA and MCA Courses.
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