

No. EDN-HE(3)F(4)-55/2025
Directorate of Higher Education
Himachal Pradesh

Dated: Shimla – 171001, the

October, 2025



To

All the Principals,
Govt. Degree/Skt. Colleges in Himachal Pradesh.

Subject: - Regarding Internal Ranking of Govt. Colleges of Himachal Pradesh.

Find enclosed herewith copy of guidelines and criteria for Internal Ranking of Govt. Colleges of the State. All the relevant documents and timelines for execution of processes of Ranking of Colleges are enclosed herewith. All the original record pertaining to Self Assessment Report shall be finally kept in the respective institution for future reference/record.

It is further directed that timeline of each step and transparency be strictly adhered to for achieving the desired outcomes.


Director of Higher Education
Himachal Pradesh

Directorate of Higher Education Himachal Pradesh Ranking of Govt. college of Himachal Pradesh

For Annual ranking of Govt. Colleges of Himachal Pradesh for Academic Session 2025-26, the following committees at different levels are required to be constituted as detailed below :-

I State Level Committee

- | | |
|--|----------|
| 1. Director of Higher Education | Chairman |
| 2. Additional Director of Higher Education(Colleges) | Member |
| 3. Joint Director (C-I,C-II & C-III) | Members |

II Zonal Level Committees

Zonal Committee No.	Jurisdiction	Members
Zone I	Shimla, Kinnaur	1. Bhupinder Singh Thakur, GC Theog 2. Pankaj Basotia, GC Rampur Bushahr 3. Bharti Bhagra, GC Sanjauli
Zone II	Sirmaur, Solan	1. Harpreet Kaur, GC Diggall 2. Sunita Sharma, GC Arki 3. Simran Ghildyal, GC Ramshehar
Zone III	Bilaspur, Hamirpur, Una	1. Dharuv Pal Singh, GC Jukhala 2. Darshan Kumar, GC Amb 3. Reeta Sharma, GC Ghandalwin
Zone IV	Kangra	1. Susheel Kumar Bassi, GC Jawalaji 2. Arti Verma, GCTE D/Shala 3. Anju R. Chauhan, GC Dhaliara
Zone V	Chamba	1. Arvind Kumar, GC Sihunta 2. Vijay Nag, GC Banikhet 3. Hemant Pal, GC Bharmour
Zone VI	Mandi, Kullu, L&S	1. Rikhi Ram, GC Sarkaghat 2. Ramesh Chand, GC Dharampur 3. Jagat Pal Singh, GC Dehar

III Cluster Level Committees

Sr. No	Chairperson (Senior Most Principal in the cluster)	Vice Chairperson (Next Senior Most Principal in the cluster)	Assoc./Asstt. Prof. to be nominated by Chairperson	Office Assistance
1.	Sunita Sharma, GC Arki	Rajinder Verma, GC Rajgarh	1. 2. 3.	
2.	Harpreet Kaur, GC Diggai	Simran Ghildyal, GC Ramshehar	1. 2. 3.	
3.	Vibhav Kumar Shukla, GC Nahan	Lalit K. Guleria, GC Haripurdhar	1. 2. 3.	
4.	Jeet Ram Kashyap, GC Shillai	Ritu Pant, GC Bharali (Anj Bhoj)	1. 2. 3.	
5.	Ruchi Ramesh, GC Darlaghat	Gopal Krishnan Chauhan, GC Chaura Maidan	1. 2. 3.	
6.	Bhupinder Singh Thakur, GC Theog	Bharti Bhagra, GC Sanjauli	1. 2. 3.	
7.	Deepshikha, GC Chail-koti	Anjali Chauhan, GC Sunni	1. 2. 3.	
8.	Poonam Mehta, GC Saraswatinagar	Prem Prakash Chauhan, GC Nankhari	1. 2. 3.	
9.	Pankaj Basotia, GC Rampur Bushahr	Prem Prakash Chauhan GC Nankhari	1. 2. 3.	
10.	Sujata Devi, GC Sainj	Shafali, GC Haripur (Manali)	1. 2. 3.	
11.	Dharuv Pal Singh, GC Jukhala	Reeta Sharma GC Ghandalwin	1. 2. 3.	
12.	Vijay Thakur GC Bhoranj	Gian Chand Rana, GC Dhaneta	1. 2. 3.	
13.	Arti Verma, GCTE D/Shala	Yuv Raj Singh, GC Rirkmar	1. 2. 3.	
14.	Dinesh Kumar Sharma, GC Jawali	Neeru Thakur, GC Rey	1. 2. 3.	
15.	Pradeep Kumar, GC Baijnath	Arun Chander, GC Jaisinghpur	1. 2. 3.	
16.	Surender Kumar Soni, GC Nagrota Bagwan	Ravinder Singh Gill, GC Takipur	1. 2. 3.	

17.	Anju R. Chauhan, GC Dhaliara	Upendra Sharma, GC Nagrota Surian	1. 2. 3.	
18.	Susheel Kumar Bassi GC Jawalaji	Chandan Bhardwaj, GC Majheen	1. 2. 3.	
19.	Darshan Kumar, GC Amb	Sunita Goyal, GC Beetan	1. 2. 3.	
20.	Jagat Pal Singh, GC Dehar	Puran Chand, GC Bassa	1. 2. 3.	
21.	Nisha Vaidya, GC Jogindernagar	Sanjay Kumar Sehgal, GC Padhar	1. 2. 3.	
22.	Rikhi Ram, GC Sarkaghat	Ramesh Chand, Dharampur (Mandi)	1. 2. 3.	
23.	Vijay Nag GC Banikhet	Hemant Pal GC Bharmour	1. 2. 3.	

Ranking Timelines

1.	Starting of ranking process	Uploading of all details on the website of Directorate of Higher Education	3 rd week of October 2025
2.	Constitution of Committee at institutional level to prepare institutional Self Assessment Report (SAR)	Office order by the Principal of the college	October 27, 2025
3.	Preparation of SAR	By concerned institutional committee	18 th December 2025
4.	Submission of one copy of SAR to Chairperson of Zonal Committee and uploading of SAR on institutional website	Concerned Principal	On or before 27.12.2025
5.	Orientations/ training program for zonal committee regarding evaluation of SAR.	Action required from State Level committee	Upto 09.02.2026
6.	Orientations/ training program for cluster committees regarding evaluation of SAR	Action required from respective zonal committees	15 th February 2026
7.	Physical verification of institutional SAR and preparation of score sheet.	Action required from cluster committees as per Annexure-I	Upto 31.03.2026
8.	Submission of score sheet and committees' recommendation for further improving of ranking by Chairperson of respective cluster committee to the Director of Higher Education.		15.04.2026
9.	Sharing of Ranking result		25.04.2026
10.	Timeline for appeal		Upto 05 th of May 2026
11.	Redressal for grievances		Upto 20.05.2026
12.	Release of Final Ranking		31.05.2026

Report of Assessment Committee

It is to certify that the information/data filled in Self-Assessment Report of _____(Name of college) has been physically verified and on the basis of different criteria of ranking evaluation was carried out.

Summary of score sheet

Sr. No.	Criteria	Maximum Score	Evaluated Score
1.	Teaching Learning	140	
2.	Student Support, Services and Progression	280	
3.	Infrastructure & Resources	160	
4.	Institutional Management	220	
5.	Best Practices, Innovation and Institution Distinctiveness	80	
6.	Faculty Profile & Research Activities	100	
7.	Miscellaneous	120	
	Total Score	1100	

Further, it is certified that above mentioned college falls in Tier _____ as per Annexure- 'A'.

Comments of the committee on institutional values and best practices and suggestions for fostering a culture of quality:-

Suggestions of the committee for making the ranking process more objective, transparent, relevant and accurate so that high ranking is true reflection of quality and excellence:-

Signature, Name in capital letters, designation and full address

Chairperson Vice Chairperson AP No. 1 AP No. 2 AP No. 3

Detail of Cluster Colleges for physical verification of data of SAR of another Cluster Colleges:-

SARs of Cluster Colleges	To be physically verified by
Sr. No. 1	Sr. No. 3
Sr. No. 3	Sr. No. 4
Sr. No. 2	Sr. No. 1
Sr. No. 4	Sr. No. 2
Sr. No. 9	Sr. No. 6
Sr. No. 8	Sr. No. 9
Sr. No. 5	Sr. No. 7
Sr. No. 6	Sr. No. 5
Sr. No. 7	Sr. No. 8
Sr. No. 10	Sr. No. 20
Sr. No. 20	Sr. No. 10
Sr. No. 21	Sr. No. 22
Sr. No. 22	Sr. No. 21
Sr. No. 11	Sr. No. 12
Sr. No. 12	Sr. No. 19
Sr. No. 19	Sr. No. 11
Sr. No. 13	Sr. No. 15
Sr. No. 14	Sr. No. 23
Sr. No. 23	Sr. No. 14
Sr. No. 16	Sr. No. 17
Sr. No. 17	Sr. No. 18
Sr. No. 18	Sr. No. 16
Sr. No. 15	Sr. No. 13

95

CRITERIA FOR RANKING OF GOVERNMENT DEGREE COLLEGES AND SANSKRIT COLLEGES OF HIMACHAL PRADESH

Preamble

It is proposed to carryout internal assessment and ranking of colleges of the state with following objectives: -

- To create healthy competition among the colleges of the state and reward better performing colleges
- To encourage creativity and critical thinking among students
- To ensure proper documentation of various events organized in the college as well as achievement of students in academics, co-curricular and extra curricular activities
- To develop a system for optimum utilization of available human and material resources
- To promote innovation in pedagogy and extension activities for better students' engagement
- To ensure more coordination and collaboration among higher education institutions
- To encourage learning from one another, imbibing, and adopting best practices
- To facilitate the process of NAAC accreditation in the colleges
- To encourage research and innovations in colleges
- To facilitate the students in selection of institution for admission
- To foster the culture of accountability as per aspirations of students, parents and other stakeholders
- To motivate colleges to focus on continuous improvement in quality parameters
- To improve student enrolment in rural colleges through quality initiatives

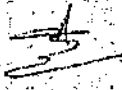
It is also proposed to categorise the colleges into three tiers for this purpose.

Categories of Colleges

Tier 1 Colleges: This tier will include the colleges with student strength of more than 1000 and where all the streams, i.e. Arts, Science and Commerce are running. Govt. Sanskrit Colleges with students enrolment exceeding 1000 will be included under this category.

Tier 2 Colleges: This tier will include the colleges where student strength is less than 1000 and where all the streams, i.e. Arts, Science and Commerce are running. Govt. Sanskrit Colleges with students enrolment between 501 and 1000 will fall under this category.

Tier 3 colleges: This tier will include relatively new colleges where only one or two streams are running. Govt. Sanskrit Colleges with students enrolment upto 500 will be included under this category.



The internal evaluation and ranking of colleges may be made on the basis of following seven criteria:

1. Teaching Learning (Score 140)

Sr. No.	Activity	Distribution of Scores	Total Score
1.	Mode of teaching	i. Lecture method only = 6 ii. Technology based teaching only = 6 (6+6=12) or Blended teaching = 12 iii. Flipped Classroom = 8 iv. As per need of different groups of students = 5	25
2.	Curriculum Planning and Implementation: i. Teaching schedule=10 ii. Whether learning outcomes defined=5 iii. Curriculum enrichment practices (e.g. projects, surveys, educational tours and industry visits) =16 iv. Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc) (Max. 8) v. Prompt communication of assessment /results to students=6 (e.g. displayed on college website / notice board/class groups/submitted to COE)	i. Followed 100% = 10 80-99% = 8 60-79% = 6 Up to 59% = 4 ii. 100% = 5 80-99% = 4 60-79% = 3 Up to 59% = 2 iii. 4.0× No. of enrichment practices observed = 16 iv. Followed by all the Departments = 8 Above 80% = 6 60-79% = 4 Up to 59% = 2 v. Within 7 Days = 6 8-14 Days = 3 More than 14 Days = Nil	45
3	Add-on Courses/ Certificate Courses: i. No. of courses (to be specified separately) ii. % of students benefitted (% of students completed MOOCs / spoken Tutorial/NPTEL/Other courses offered by recognized organisations)	i. No. of courses > 5 and student benefitted > 50% = 10+10 ii. No. of courses > 3 and student benefitted 41-50% = 7.5+7.5 iii. No. of courses < 3 and student benefitted 31-40% = 5+5 iv. No. of courses < 3 and student benefitted up to 30% = 2.5+2.5	20

2/7

4.	Student Feedback (taken from students with 80% attendance) i. Sample size ii. Students satisfaction iii. Action on feedback	i. >25%=05, 20-25%=4, 15-19%=3; 10-14%=2, <10%=1 ii. 91-100%=10; 81-90%=8; 71-80%=6; 61-70%=4; less than 61%=0 iii. Considered and action taken on doables 81-100%=10; 61-80%=8; 51-60%=6; 41-50%=4	25
5.	Examination Results: i. % of Students Passed ii. % of students with A Grade and Above iii. No. Of Students in University Merit	i. >81%=9; 71-80%=8; 61-70%=7; 51-60%=6; 41-50%=4; 31-40%=3; <30%=0 ii. >20% with A grade and above =8; 16-20%=7; 11-15%=6; 6-10%=5; 1-5%=4 iii. HPU /SPU merit list 1 st -3 rd position=8; 4 th -10 th position=6	25

2. Student Support, Services and Progression (Score 280)

Sr. No.	Activity	Distribution of Scores	Total Score
1.	Pre and Post Admission Counselling: i. Admission schedule, courses available, student intake, eligibility conditions communicated through various media ii. Pre admission counselling iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission	i. Publicity through any 3 means = 5; Publicity through any 2 means = 3; Publicity through any 1 means = 2 ii. Yes = 10 No = 0 iii. Post admission counselling/Induction = 10	25
2.	Scholarships: i. Awareness about different Scholarships Schemes and 100% coverage of all eligible students ii. Scholarships other than Government Schemes	i. =5 ii. =5	10
3.	Sports and Cultural activities: i. % of students participating in sports activities ii. % of students participating in cultural activities iii. Medal/Trophy won in Sports/Cultural activities. a. National/Inter University b. State/Inter college c. District level (also includes cluster level)	i. >20% =10 16-20% =6 11-15% =2 ii. >20% =10 16-20% =6 11-15% =2 iii. a. 12 b. 10 c. 6	32

4.	Students Participating in NSS/NCC/Rangers & Rovers/Clubs:	i. NSS =4 ii. NCC =4 iii. Rangers & Rovers =4 iv. Road Safety =4 v. Red Ribbon/Eco/Youth Red Cross/any other club/society =4	20
5.	NSS/NCC/Rangers & Rovers: participating in i. National camps /RD Parade ii. State camps/ Parade iii. Award won in these activities a) National b) State c) Cluster level	i. 10 ii. 7 (either of i or ii) iii. a) 8 b) 5 c) 3	18
6.	Anti-Drug Awareness Programmes: i. No. of awareness programmes organised ii. % of students benefitted iii. Counselling of suspected addicts	i. 4 and above= 4; 3=3; 2=2, 1=1 ii. More than 50%= 4 iii. 2	10
7.	Gender Equity: i. No. of health/sensitization programmes organised ii. % of students benefitted iii. Women anti sexual harassment committee constituted as per norms iv. Grievances Redressal as per timeline	i. 3 and above= 3; 2=2; 1=1 ii. More than 20%= 3; 11-20=2 iii. Yes = 2 iv. Yes = 2	10
8.	Mentor-Mentee Groups: Sessions conducted per group of students	4 and more sessions= 10; 3= 8; 2=5; 1= 3	10
9.	Coaching for National level competitive examinations/ HAS	10	10
10.	Remedial Classes/Bridge Courses: % of students benefitted	i. More than 20% = 10 ii. 16-20 = 8 iii. 11-15 = 6 iv. 6-10 = 4	10
11.	Capacity Building of Students: i. Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, Decision making, Effective communication skills, coping with stress and emotions etc.) ii. Language-cum- Graduate attributes Development programmes	i. =10 ii. =10	20
12.	Career Counselling & Placement Cell: i. No. of Career Counselling Sessions organised for each group of student ii. Number of Placement Drives	i. More than 5= 6; less than 5=4 ii. More than 2= 4; less than 2=2 iii. Yes=4; No= 0 iv. More than 50%= 6; Less than	20

	iii. Self Employment Modules Organised iv. No. of students Benefitted	50%= 4	
13.	Student Progression: i. % of Students opted for Higher Education ii. No. of students who cleared National Level examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, A.P. through HPPSC	i. >50%= 10; 30-50%= 8; 20-30%= 6; up to 20%= 4 ii. 5.0×no. of students (Max. 20 points)	30
14.	No. of Co-curricular and Sports Activities organised: i. Inter-University Events (Zonal/National) ii. Inter-College events iii. Intra-College Events (Annual Athletic Meet and Cultural Functions)	i. Inter-University Events- 10 ii. Inter-College events- 6 iii. Intra-College Events- 3 Each (Max. 9)	25
15.	Annual Prize Distribution Function Organized: (Yes/No)	Yes=10 No=0	10
16.	College Magazine Published: (Yes/No)	Yes=10 No=0	10
17.	College website updated regularly or not	Yes=10 No=0	10

3. Infrastructure & Resources (Score 160)

Sr. No.	Activity	Distribution of Scores	Total Score
1.	Classrooms Classrooms well maintained	Yes=10 No=0	10
2.	Library Facilities i. Whether adequate print books available ii. Whether daily newspaper(minimum 5), magazines (minimum 3), and journals (minimum 3), available iii. Whether access to e-resources available iv. Seating Capacity in the Library v. Usage of library resources vi. Digital Library having atleast 5 computer systems with internet facility.	i. 500 books per hundred students= 3; Less than 500=1 ii. Yes = 3 No = 0 iii. Yes=3 iv. 10% or more of the student strength= 4 v. 100%=7 75%=5 50%=3 25%=1 vi. Yes=5	25
3.	ICT Facilities: i. No. of Interactive Panels/ Virtual Classrooms Multimedia Projectors/K-Yan ii. % of teachers using ICT facilities iii. No. of students benefitted from	i. 5 or more=5, 4=4, 3=3, 2=2, 1=1 ii. >50 %=5; <50 %=0 iii. >50 %=5; <50 %=0 iv. Yes=5 v. 100%= 5 75% =4	25

	ICT facilities iv. Internet Connections-Leased Line/ Fibre Network/Wi-Fi campus (Yes/No) v. Use of ICT facilities	50% =3 25%= 2 <25%=0	
4.	Facilities for Specially-abled Students: i. Ramps/Wheel-chairs/Support railing ii. Separate Washrooms	i. Yes =2 ii. Yes =2	4
5.	Sports Facilities: i. No. of games / sports activity conducted ii. Indoor sport facilities iii. Adequate sport equipments iv. Gymnasium (Operational)	i. More than 5=8; Less than 5= 4 ii. Yes=4 iii. Yes=4 iv. Yes=4	20
6.	Auditorium/Hostels/Seminar Hall/Staff Quarters	Auditorium=4 Hostels =4 (2 Point for each hostel) Staff Quarters=4 Seminar Hall=4	16
7.	i. Laboratories with adequate equipment according to syllabi ii. Usage of available Lab infrastructure	i. Yes= 10 ii. 100%=10 75%=6 50%=5 25%= 3 <25%=0	20
8.	i. Adequate numbers of computers ii. Usage of computer hardware	i. One system per 30 students= 5; 31- 40=3; 41-50=2; more than 50= 1 ii. 100% =5 75%=4 50%=2 25%= 1 <25%=0	10
9.	Canteen , Staff Room /Faculty Room, Space For NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	2. point each facility (Max 10)	10
10.	Documentation of Academic, co- curricular and extracurricular activities and achievement of students and staff on regular basis	Yes=20 No=0	20

4. Institutional Management (Score 220)

Sr. No.	Activity	Distribution of Scores	Score
1.	Institutional Vision: i. Vision Document ii. Institutional Development Plan (IDP) iii. Plan of Action for above	6 points each	18

2.	IQAC: i. No. of meetings per year ii. No. of programmes organised (Trainings, workshops, IPR, etc.)	i. 4 meetings = 6; 3 meetings = 4 ii. 2 per activity (Max. 6)	12
3.	Management of Institutional Funds: i. Funds (BF, AF, PTA etc.) used/ spent for Institutional Development / student welfare ii. Periodic audit iii. Settlement of bills/advances within a specified time frame	i. utilized >90% of the funds collected annually -10; 71-90%-8; 51-70%-6; 31-50%-4; <30%-0 ii. Yes= 2 iii. Yes=4	16
4.	Grievance Redressal of Students and Employees i. Redressal within week ii. Redressal within month iii. No redressal	i. 10 ii. 4 iii. Nil	10
5.	Green and Clean Campus: i. Green initiatives of institution (at least 3) ii. Cleanliness in washroom, buildings / campus	i. 6 ii. Excellent = 10 Satisfactory = 6 Poor = 0	16
6.	Facilities for Students: i. Common room for girls ii. Adequate toilets as per students strength iii. Sanitary napkin vending machine/incinerator regularly put in use iv. CSCA room with proper furniture v. Student centre for co-curricular activities and its regular usage vi. Regular use of playground	3 for each facility	18
7.	Regular Updation of Service Books/Service Records	Yes=3	3
8.	Timely Submission of ACRs	Yes=3	3
9.	Prompt Response to Official Correspondence	Yes=5	5
10.	Proper maintenance of official records (Cash books/Stock registers, Fund registers, Leave records, Fine fund etc.)	Yes=10	10
11.	Proper record of students attendance and CCA	Yes=10	10
12.	Whether ranked by NIRF, Other Agencies	Yes=10	10
13.	Whether accredited by NAAC	A and above (level 4 or 5)=20 B+ & B++(level 3)=16 B (level 2)=12 Accredited (level 1)=10	20

14.	Whether AQARs are being submitted as per timeline annually or not	Yes =12 No= 0	12
15.	Recognition for Exemplary Contributions of the Staff and Students	4 point each	8
16.	Involvement of Stake Holders: i. PTA ii. OSA	i) - PTA constituted as per norms=1 - PTA supportive = 1 - Significant contribution of PTA (enclose documentary proof) =10 ii) - OSA framed as per norms =1 - Financial contribution or equivalent (in-kind) per 100 Alumni of Rs. 25,000/- per annum = 3 - Non financial contribution (career counselling, talk, interactive session / facilitation in placement of students etc. on regular basis)= 4	20
17.	Feedback from Stakeholders other than Students and action taken thereon	Yes=4	4
18.	Annual review meeting on students outcomes in academics, co-curricular, extra curricular and extension activities and action taken during next academic session for achieving excellence	Yes=25	25

5. Best Practices, Innovation and Institution Distinctiveness (Score 80)

Sr. No.	Activity	Distribution of Scores	Total Score
1	Best Practices Description & Outcome of Best Practices (at least two):	10 points per best practice	20
2	Special Initiatives Taken for: i. Energy conservation/ use of Solar energy ii. Solid Waste Segregation/Management iii. Rain water harvesting and its use for gardening and cleanliness iv. Plastic free campus v. Blood donation camps vi. Adoption of village/ educational institutions	4 points per initiative	24

3.	Social Impact of Extension Activities: (On the basis of Community Feedback)	Minimum three activities=10, 2 activities=8, 1 activity=5	10
4.	Special New Innovative Initiatives Or Ideas Adopted in the College. (Other than at Sr. No. 5.2 above):	4 points each Initiative (max.=16)	16
5.	Collaborations: i. With Peer Educational / Research Institutions ii. Other Government Bodies/Industry	5 points each (Max. 10 points)	10

6. Faculty Profile & Research Activities (Score 100)

Sr. No.	Activity	Distribution of Scores	Total Score
1.	% of Teachers with Ph. D.	More than 70%=5, 61-70%=4, 51-60%=3, less than 50%=2	5
2.	Teachers as Research Guides	4 points per research guidance (max.=8)	8
3.	No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes, and Workshops of one week or more Attended by Teachers (in last three years)	30% of faculty=10, 20% of faculty=8, 10% of faculty=6, 5% of faculty=4	10
4.	Projects/Patents/Fellowships/Associateships: i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships	i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max. 10)	10
5.	No. of Paper Presented in Conferences/Seminars/Symposia (in last three years): i. International ii. National/Regional/State level	i. 2 point per paper presented ii. 1 point per paper presented	8
6.	Seminars, Workshops, Conferences and Trainings organised by the Institution International Level National Level State Level	6 4 3	6
7.	No. of Paper Published: i. UGC Care List Journals ii. Non-UGC Care List Journals iii. Citations	i. 5 points per paper ii. 2 points per paper iii. 1 point per 20 citations	20
8.	Teachers' Special Innovative Ideas (Brief description thereof)	5	5

224

9.	No. of Books Published/ Chapter in Books	5 points per book and 2 points per chapter	10
10.	Teachers Academic and Extension Activities: i. Resource person ii. Member of Board of Studies/Subject experts etc. iii. Popular articles	i. 2 point each activity ii. 4point each activity iii. 2 point each activity (Max. 10 points from all categories)	10
11.	Awards by Recognised & Reputed Organisations: i. International ii. National iii. State	i. 8 ii. 6 iii. 4 (Max. 8 points from all categories)	8

7. Miscellaneous (Score 120)

Sr. No.	Activity	Distribution of Scores	Total Score
1.	Any Other Important Information or initiative not Covered Above e.g. Institution Incubation Centre, R&D-cum-innovation centre, B.Voc, Self Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.	10 Each (Max. 50)	50
2.	Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education	20	20
3.	AG Audit paras settled upto date	Yes	05
4.	Local Audit Paras settled upto date	Yes	05
5.	Timeline adhered to in filing reply of court cases / RTI Applications/ Public grievances received through Mukhyamantri Seva Sankalp 1100 and Centralised Public Grievance Redress and Monitoring System (CPGRAMS)	Yes	10
6.	Invited speakers on various themes relevant to holistic development of students.	Yes	10
7.	Skill Development Training (at least 20% students benefited)	Yes	20

Note: Documentary Evidence to be submitted/ uploaded in support of claimed points under each criterion.

225

SUMMARY OF SCORES

S.No.	Criteria	Score
1.	Teaching Learning	140
2.	Student Support, Services and Progression	280
3.	Infrastructure & Resources	160
4.	Institutional Management	220
5.	Best Practices, Innovation and Institution Distinctiveness	80
6.	Faculty Profile & Research Activities	100
7.	Miscellaneous	120
Total Score		1100

IMPLEMENTATION

Constitution of Committees

1. State Level Committee
2. Zonal Level Committees (06 Nos.) headed by Senior most Principal

Zonal Committee No.	Jurisdiction
Zone I	Shimla, Kinnaur
Zone II	Sirmaur, Solan
Zone III	Bilaspur, Hamirpur, Una
Zone IV	Kangra
Zone V	Chamba
Zone VI	Mandi, Kullu, L & S.

3. Cluster Level Committees headed by Senior most Principal

Tier Annual Ranking of Colleges

1. Over all ranking
2. Tier-wise ranking

Procedural Details

1. Advertisement regarding annual ranking of Colleges will be given on the website of Directorate of Higher Education.
2. Institution will prepare Self Assessment Report (SAR) by filling up of requisite details with claimed score with all documentary proofs within 45 days.
3. Submission of self assessment report (SAR) to the Chairperson of Zonal Committees.
4. Meeting of Members of Zonal Committees at Directorate of Higher Education regarding evaluation of SAR.
5. Zonal Committees will convene the meetings of respective cluster committees to bring about uniformity in evaluation process of SAR.
6. Institution will upload the SAR on its official website so that all stake holders can have open access to the document and after evaluation process is over physical record will be kept in the safe custody of the respective institution.
7. Visit of Cluster committees to an institution of another cluster for verification of institutional data and preparation of score sheet with suggestions how to further improve the ranking of the institution concerned (time line 15 Days).
8. Ranking of colleges on the basis of score at the level of Directorate of Higher Education.
9. Any institution not satisfied with the result of ranking can file criteria wise appeal with all relevant record within 15 days of ranking. State level committee will examine the matter and the decision of state level committee will be final.
10. The suggestions given by the evaluation committee will be implemented by the Principal of institution concerned before submission of SAR for next annual ranking of the college.
11. Ranking criteria and assigned score can be changed to make the ranking process more objective, transparent, relevant and accurate so that high ranking is the reflection of quality and excellence.


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