Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT COLLEGE SEEMA ROHRU**
Name of the head of the Institution	**Dr. Bhupinder Singh Thakur**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01781240167**
Mobile no.	**9418159073**
Registered Email	**gcseemahp@gmail.com**
Alternate Email	**gcseema-hp@nic.in**
Address	**Govt. College Seema (Rohru) Dist. Shimla (H.P)**
City/Town	**ROHRU**
State/UT	**Himachal pradesh**
Pincode	**171207**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Anil Chauhan**
Phone no/Alternate Phone no.	**08219889979**
Mobile no.	**8219889979**
Registered Email	**gcseemahp@gmail.com**
Alternate Email	**chauhanaayan13@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gpgcseema.edu.in/pdf/aqar2017_18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gpgcseema.edu.in/college_calander.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
2	**B++**	**2.80**	**2016**	**16-Sep-2016**	**15-Sep-2021**
1	**B**	**71.50**	**2006**	**17-Oct-2006**	**16-Oct-2011**

6. Date of Establishment of IQAC	**07-Feb-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

To introduce more post graduate courses in the college	09-Jul-2018 1	60
Proposal for the creation of new posts in the department of Hindi, History, Economics and Geography	06-Jul-2018 1	960
Sensitization and awareness programme for the staff and students of the college by HPSEB on energy conservation and minimization of electricity consumption	03-Sep-2018 1	1856
Promotion of Art, Culture, Theatre and Creativity	08-Oct-2018 1	448
Collaboration of Career Counselling and placement cell with local coaching institutes	15-Oct-2018 1	300

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Botant/ Zoology/ Chemistry	Star College	DBT	2018 1095	4400000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]()
10. Number of IQAC meetings held during the year :	**8**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]()

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Perspective plan of the college prepared and its implementation were monitors

The Campus Beatification initiatives by IQAC in the College

New PG courses were introduced under the guidance of IQAC and creation of new teaching post was created in the department of geography

Planned and Insured successful organization of Inter College Group-IV Event (Play, Skit, Mime and Mimicry) and promote art culture theatre and creativity among the students

IQAC Prepared the Annual College Calendar with the involvement of entire faculty members of various departments and convener of extra- circular and co- circular activities and incorporative all the activities of the College related to academic, extra-circular activities and made it alliable to the various stakeholders.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Collaboration of Career Counselling and placement cell with local coaching institutes to prepare the students for competitive examination	MOU with Chanaky local coaching academy was signed and implemented
To organized awareness and sensitization programme on energy conservation and minimization of electricity consumption for the staff and students of the college with the technical official of HPSEB	One day awareness and sensitization programme were organized
More PG Courses will be introduced this year in the college	Post Graduate Courses in Economics. Hindi and Commerce were introduced in the College
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14. Whether AQAR was placed before statutory body ?	No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**28-Mar-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Yes the Management information system is utilized in the overall functioning of the college in the following areas: 1. The administrative process including finances, salary, structure for employees, income tax report, staff details. 2. Students admission, registration, fee details, hostel details, students lists, subject opted by the students. 3. online entry of CCA, Practical Marks etc.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. College Seema (Rohru) being an affiliated institution adhere to the curriculum framed by Himachal Pradesh University. The whole curriculum is designed (Board of Studies) and implemented by the Himachal Pradesh University, Shimla. The institution does not have any separate mechanism for curriculum development. However, the college develops its action plans for effective implementation of the curriculum at the beginning of the session. Depending on the available infrastructure, resources, and institutional goals the college makes an effort to impart quality education. It follows structured and well-planned techniques for the effective delivery of the curriculum. The annual academic calendar is prepared by the college at the beginning of each academic session. For this, IQAC organizes an academic exercise with all heads of the departments, academic monitors and club & society in-charges to plan the timeline of each academic and extra-curricular activity through the academic session. The timetable committee frames the timetable as per work distribution by the concerned HODs, making best efforts to comply with the UGC norms for each class. Proper planning and implementation are assured by IQAC by ensuring that besides classroom teaching of the syllabus, necessary time slots are assigned for other academic activities. After deliberations, each department through its HOD distributes the courses and classes among the staff including practicals, and intimates the Principal and the timetable committee. The department-wise timetable in case of the department having more than one faculty member is divided with mutual understanding to allow the teachers to take care of other assignments allocated to them. The timetable prepared by the timetable committee is displayed on the notice board. The teachers are

motivated to complete the curriculum within the stipulated time. The institution assures an effective curriculum delivery through measures such as the preparation of lesson plans, organization of seminars, conduct of tests and quizzes, and organization of field trips whenever possible. Regular departmental meetings with the respective heads are held to discuss action plans for smooth and productive teaching. The faculty prepares lesson plans well in advance with course objectives, course outcomes, topics, teaching aids, and reference books. It is assured by the IQAC from time to time that faculty sticks to their lesson plans. House and annual examinations are conducted as per the directions of Himachal Pradesh University and the records of the same are well maintained and documented. IQAC assures proper planning and implementation of the curriculum by ensuring that besides classroom teaching of the syllabus, proper time slots are assigned for other academic activities. It provides an insight for effective teaching.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Fashion Designing	Diploma in Fashion Designing	01/07/2018	365	Aims at Enhancement of Employability	Focus on the Development of Entrepreneurial Skills
Certificate Course in Marketing Management	Diploma in Marketing Management	01/07/2018	365	Aims at Enhancement of Employability	Focus on the Development of Entrepreneurial Skills
Certificate Course in Tourism and Travel	Diploma in Tourism and Travel	01/07/2018	365	Aims at Enhancement of Employability	Focus on the Development of Entrepreneurial Skills
Certificate Course in Functional English	Advance Diploma in Marketing Management	01/07/2018	365	Aims at Enhancement of Employability	Focus on the Development of Entrepreneurial Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Hindi	01/07/2018
MA	Economics	01/07/2018
MCom	MCOM	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	All Courses	01/07/2013
BSc	All Courses	01/07/2013
BCom	All Courses	01/07/2013
BCA	All Courses	01/07/2013
PGDCA	All Courses	01/07/2013

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	69	56

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
B..A. IIIrd Year (Generic Elective Courses)	01/07/2018	452
BA/BSc/BCom/BCA Ist Year (Environmental Science)	01/07/2018	584
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Field Techniques and Survey Based Project Report	23
BCA	Major Project BCA	14
PGDCA	Project Work	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Regular feedback is obtained from the students, teachers, alumni, and parents to improve the overall efficiency of the institution. The feedback from teachers and students is obtained via feedback forms designed by IQAC as per NAAC Performa. The students, their problems and their suggestions are of

immense value to the college. Their feedback is considered in priority and necessary actions are taken in the best possible manner. The feedback form of teachers is elicited largely at staff meetings, which are chaired by the principal and moderated by the staff secretary. The feedback of alumni is obtained in OSA meetings which are conducted regularly by the college administration. Old students are also linked with the college through WhatsApp Groups. Feedback from parents is obtained during parent-teacher association meetings conducted regularly and their suggestions are sought to improve the attendance and results of their wards. Parents of irregular students are telephonically contacted by the respective teachers. Overall suggestions from students, alumni, teachers, and parents are discussed in the official meetings for their possible implementation. An effort is made to incorporate the suggestions so obtained for the betterment of the college and the various stakeholders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	2520	1249	1249
BSc	Nill	600	260	260
BCom	Nill	240	214	214
BCA	Nill	180	51	51
MA	HINDI	60	15	15
MA	ENGLISH	40	13	13
MA	HISTORY	40	29	29
MA	POL. SCI	40	40	40
MA	ECONOMICS	40	6	6
MCom	MCOM	60	12	12

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1774	137	33	0	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
27	14	8	5	4	5

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a well-established students mentoring system. It is based on the vision of extending guidance, support and advice to the students through constructive engagement with the faculty members. Each member of the teaching faculty is involved in the task of mentoring around 60 students. The mentor serves as a role model to the assigned students with whom he/she shares his/her knowledge and expertise. They monitor the development of skills in students and help them reach their full potential. The mentor holds the responsibility of providing group as well as individual counseling with respect to academic and career choices. They are the trusted-advisors who guide the students with respect to value inculcation and provide emotional support in any kind of difficulty. Regular interaction is held between the student and the mentor. These interactions are based upon the principles of open-communication and trust. Constructive feedback from the mentors guides and encourages the students in pursuit of their life goals. Through its mentoring system the college strives towards creating a supportive and nurturing system for learning and development of the rural youth of the area.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1911	33	1:58

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	27	7	1	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	1st Year/4thSem/6th Sem.	14/05/2019	16/09/2019
BSc	Nill	1st Year/4thSem/6th Sem.	14/05/2019	09/09/2019
BCom	Nill	1st Year/4thSem/6th Sem.	14/05/2019	12/09/2019
BCA	Nill	2nd Sem/4thSem/6th	14/05/2019	20/09/2019

		Sem.		
PGDCA	Nill	2nd Sem	04/06/2019	24/10/2019
MA	English	4th Sem.	09/07/2019	02/11/2019
MA	History	4th Sem.	09/06/2019	02/11/2020
MA	Political Science	4th Sem	09/06/2019	02/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college adhere by the norms framed by affiliating HP University with respect to measurement of learning outcomes. Continuous Comprehensive Evaluation (CCE), in which the students performance is evaluated on the basis of their performance in assignments, Mid term tests, class test, presentation and attendance, is adopted by the institution. In total 30 percent weightage is given to the component of CCE and 70 is given to End Semester Examination. To strictly abide by the norms of the university regarding CCE, the college has initiated following reforms: 1. Students are made absolutely aware of the component of internal as well as external examination during Principals Address held at the beginning of a session. They are also informed about the relevance of internal assessment by their subject teachers. 2. The schedule for mid-term test/house test is outlined in the academic calendar of the college. Accordingly, date sheet is prepared and timely displayed on the notice boards. 3. House examination conduct committee is formed for smooth and timely organization of the house tests. 4. Along with this, class tests are regularly organized and students performance in assignments, practicals and paper presentations are closely monitored by individual teachers. 5. Remedial classes, peer tutoring and counselling with mentors are arranged for guiding the slow learners. 6 At the end of a semester or academic year, external exams are conducted by Himachal Pradesh University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College has prepared the detailed Academic calendar which is also uploaded on the college website. It provides a list of academic and co-curricular activities to be organized in the college during the current session. The calendar also contains statement on conduct of mid-term/ house examination. The college strictly adheres to the academic calendar for organizing various events and internal exams. The date-sheet for mid-term exam is prepared by internal examination conduct committee in accordance to the proposed date in academic calendar. It is timely displayed on the notice boards so that the students get enough time to prepare for the tests. The teachers are properly notified to prepare the question papers and make timely submission of the same. The tests are conducted as per circulated schedule and the assessment records are shared with students and submitted with the office. In addition to this, the schedule for other important activities like Principals Address, CSCA formation and Oath Ceremony, Freshers Day Celebration, activities of various clubs and societies, Women Cell Programmes, Celebration of Hindi Diwas, NSS Day, Science Day etc. are clearly specified in the calendar. The adherence to the academic calendar helps to ensure maximum participation of students in socio-cultural activities without compromising their academic interests.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	310	241	77.74
Nill	BSc	Nill	72	67	93.05
Nill	BCom	Nill	47	41	87.23
Nill	BCA	Nill	20	12	60
Nill	MA	ENGLISH	6	2	33.33
Nill	MA	HISTORY	19	14	73.68
Nill	MA	POL SC	19	16	84.21
Nill	PGDCA	Nill	20	20	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	1097	DBT	44	28
Any Other (Specify)	365	UBA MoE GOI	0.5	0.5

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
02 Days Industry-Academia Innovative Workshop	BCA	25/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of

Center			Start-up	up	Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	**Mathematics**	**2**	**1**
International	**Botany**	**1**	**1**
International	**English**	**2**	**1**
International	**Economics**	**1**	**1**
International	**Physical Education**	**1**	**1**
International	**Geography**	**1**	**1**
International	**Physics**	**1**	**1**
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Music	**1**
Mathematics	**1**
Physics	**4**
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Emergence of oxygen vectors in overcoming the challenges of oxygen transfer	**Dr. Umesh K Narta**	**Current Biochemical Engineering**	**2018**	**Nill**	**Dept. of Biotechnology Himachal Pradesh ShimlaUniversity**	**Nill**

Title of the Paper	Name of Author	Title of journal	Year of publication	Nill	Dept. of	Nill
rate in Aerobic Bioprocesses						
Compressible analysis of Benard Convection of Magneto Rotatory CoupleStress Fluid	Dr. Mahinder Singh	Int. J. of Applied Mechanics and Engineering	2018	Nill	Dept. of Mathematics Govt. College Seema	Nill
Temporal Changes in Land use Pattern in Horticulture of Himachal Pradesh A Case Study of Shimla district	Dr. Naresh Chauhan	Shodh Samiksha aur Mulyankan	2018	Nill	Dept. of Geography Govt. College Seema	Nill
Temporal Changes in Land use Pattern in Horticulture of Himachal Pradesh A Case Study of Shimla district	Prof. Chander Singh Rangta	Shodh Samiksha aur Mulyankan	2018	Nill	Dept. of Economics Govt. College Seema	Nill
Temporal Changes in Land use Pattern in Horticulture of Himachal Pradesh A Case Study of Shimla district	Prof. Chander Sen Chauhan	Shodh Samiksha aur Mulyankan	2018	Nill	Dept. of Phy. Edu. Govt. College Seema	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	7	4	Nill
Presented papers	1	2	Nill	Nill
Resource persons	Nill	Nill	2	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Enrolment drive	NSS	2	30
Six one day camp	NSS	2	100
National Deworming Day	NSS	2	25
International Yoga Day	NSS	30	150
An interactive Lecture on Drug Abuse and Traffic awareness	NSS	40	250
Youth Parliament on Yoga	NSS in collaboration with NYK, Shimla	4	150
Sensitization on Drug Abuse	NSS in collaboration with Anti-Drug Force, Rohru	2	150
Natya evam Manchan 10 Days Workshop	Little Theatre in collaboration with North Zone Cultural Centre Patiala	5	70
Seminar on International Youth Day/Week	Red Ribbon Club	2	100
Seminar on Girls Safety and Self-Protection	Women Cell in collaboration with NGO Help Social Organisation, Chandigarh	20	350
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students

State Moot at Dharamshala	Overall State Champion, 1st in ppt., 1st in Food Plaza, 2nd in cultural Exposition,3rd in Folk Dance		BSGHP	16
HPU Inter-College Youth Festival Group IV (Theatre)	First Prize in One Act Play		HPU	9
HPU Inter-College Youth Festival Group I (Creativity))	First Prize in On Spot Photography		HPU	1
HPU Inter-College Youth Festival Group III (Dance))	First Prize in Folk Dance		HPU	10
CATC Rampur HP	First Prize in Quiz, Group Song Deabate		NCC	9
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SBSI	NSS	Sensitize the local peoples about the importance of cleanness, solid waste management	3	52
Clean Himalayan Campaign	NSS in collaboration with Indian Mountaineering foundation	Collected the solid waste and plastic from selected alpine regions	2	5
Swachtta Pakhwara	NSS, NCC, Rovers and Rangers	Cleanliness drive (1-15 August 2018)	5	250
Tree Plantation (Vanmahotsav)	NSS in association with HP Forest Department, Local Gram Pachayat and Mahila Mandal of Seema and Bijouri villages	Plantation of Deodar plants(500) in earmarked Manjhli dhar	2	150

Independence Day	NSS, NCC, Rovers and Rangers	Sub-divisional Independence Day Celebrations at Rohru	5	100
Corruption Free India	NSS	Pledge on Rashtriya Ekta Diwas and Rashtriya Sankalp Diwas	2	400
Communal Harmony Week	NSS	Creation of goodwill among various communities	2	100
World AIDS Day	Red Ribbon Club, NSS, NCC, Rovers and Rangers, Women Cell	Aids Awareness Rally besides Nukkad	20	250
International Women's Day	Rovers and Rangers, Women Cell	Signature Awareness Campaign besides Debate and Poster Competition	20	150
Ek Bharat Sreshta Bharat	Political Science and Public Administration Association (PSPAA)	3rd Annual Youth Plenary	2	300
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
State Level Mega camp Haripur(Manali)	6	NSS fund	5
National Adventure Camp (NIC) Dharamshala	2	NSS fund	10
NIC Varanasi	2	NSS fund	7
All India Trekking Expedition Camp M.P.	2	NCC fund	7
National level Environment Awareness cum Coastal Trekking Camp Pondicherry	4	Scout and Guide fund	5

| State Rally (say no to drugs) Rewalsar Mandi | 8 | Scout and Guide fund | 5 |
| One month industrial training at Chandigarh | 36 | BCA fund | 31 |

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industry Participation	Internship	V Logic Shimla Centre, K Villa, K Villa Boileauganj, Boileauganj, K Villa Near Gopal Mandir, Shimla, Himachal Pradesh 171005	02/01/2019	02/02/2019	10

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
CS Soft Solutions (I) Pvt. ltd. Mohali Punjab	01/06/2018	To bind the gap between Industry and Institution besides Quality training/placements/in house projects for students of BCA/PGDCA	36
Ved Mata Gayatri Devi jan Kalyan Smiti	05/12/2018	Motivation of Youth and Development of Youth Leadership	200
Chanakyam Coaching Rohru	10/07/2018	To provide free coaching facility to the hostellers of the college besides students	193

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9800000	7000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	SOUL2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12249	3436848	683	519433	12932	3956281
Reference Books	124	37200	0	0	124	37200
Journals	8	17750	0	0	8	17750
e-Books	195809	5900	0	0	195809	5900
e-Journals	6293	Nill	0	0	6293	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Not any one	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others

								GBPS)	
Existin g	96	4	96	1	0	8	20	2	19
Added	28	1	28	0	0	0	0	0	0
Total	124	5	124	1	0	8	20	2	19

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
INFORMATION AND LIBRARY CENTRE OF UGC	https://www.inflibnet.ac.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
964602	**964602**	**4091835**	**4091835**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Laboratories: - The equipments/ instruments are used for practical curriculum of BA, B.Sc, BCA, B.COM, and M.Com classes. The laboratories are well equipped and has an assistant, appointed by the government, who provides material to students during their practical classes. The procedure and policy for purchasing laboratory class work material and permanent equipment is available through e-tendering and through GEM (government e marketing). All the equipments/ instruments purchased are entered in the stock registers of the departments that are properly maintained. Stock verification is carried out annually by the stock verification committee to physically verify all the equipments/instruments of the laboratory. Library: - The College library has 60 book racks/Almirah in which department wise books are arranged according to Dewey Decimal Classification System for the users. The facility of book bank is also available in the library. It has a seating capacity of 150 students. After the IQAC/ Advisory committee of the college, convener of the library committee of the institution invites the list of latest books for purchase. After approval from Library Committee requisitions are forwarded to IQAC and Head of the College for final approval. On approval, new books are purchased. Books that are mutilated, worn-out and outdated are removed from active collection and are kept in a corner that is maintained for keeping the 'weeded out' books. The Librarian issue the books to the users and maintain the record. Computers: - ICT has remained best practise during the last so many academic sessions recorded in the last AQARs submitted to the NAAC. ICT committee of the college upgrade the IT infrastructure time to time by purchasing and upgrading IT gadgets. The faculty /students of computer science department submit the requirements of hardware /software to the department heads. These are forwarded and discussed in the IQAC meetings and then forwarded to the Principal for final approval. Three or more quotations are invited and through e-tendering i.e through GEM (government e marketing) and accordingly the decision for purchase is made. Old computer versions are frequently replaced with new versions based on the requirement. Maintenance of the computers is done by the

computer technician. Sports: - . The outdoor sports facilities valuable in the college. The Students are availing the facilities of indoor badminton court, Table tennis and indoor fitness gymnasium, carom board etc. The College has playground to carry out outdoor sports activities like football, cricket and volleyball. On the Recommendation of IQAC the College is purchasing sports items out of sports fund and the fund provided by directorate of higher education time to time. Classrooms: - The support staff looks into the cleanliness of the classrooms. The maintenance of the existing facilities and new requirements in the classrooms is brought to the notice by Principal, discuss with college advisory committee and IQAC of the C0llege.

https://gpgcseema.edu.in/facilities.php?id=INFRASTRUCTURE

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Tuition fee exemption	1093	655800
Financial Support from Other Sources			
a) National	Kalpana Chawla Post Matric Scholarship for SC Post Matric Scholarship for ST Post Matric Scholarship for OBC IRDP Central Sector Scholarship Scheme For College University Dr. Ambedkar Scholarship Scheme for EBC SJVN Sponsored Scholarship Indira Gan	144	885764
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Certificate Course in Marketing Management(Soft Skill)	01/08/2007	33	Self Financing Course affiliated to HP University
Diploma in Marketing Management(Soft Skill)	01/08/2007	23	Self Financing Course affiliated to HP University

Advance Diploma In Markt. Mng.(Soft skill)	01/08/2007	8	Self Financing Course affiliated to HP University
Certificate Course in Fashion Designing)(Soft Skill)	01/08/2007	20	Self Financing Course affiliated to HP University
Diploma in Fashion Designing(Soft Skill)	01/08/2007	20	Self Financing Course affiliated to HP University
Certificate Course in Tourism(Soft Skill)	01/08/2007	14	Self Financing Course affiliated to HP University
Diploma in Tourism(Soft Skill)	01/08/2007	13	Self Financing Course affiliated to HP University
Workshop on Natya Evam Manchan	10/05/2018	70	North Zone Cultural Centre Patiala
Exposure visit to Modern Apple Orchad for collecting informations about High Density apple Cultivation, drip irrigation	19/07/2018	40	Seema Rantari Panchayat
Youth Parliament on Yoga	20/06/2018	150	Nehru Yuva Kendra Shimla
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Induction programme w.r.t career guidance.	0	656	0	0
2018	Special training session for Army recruitment.	88	0	2	2
2019	Job oriented coaching programme .	193	193	5	5

2019	Career guidance for entrance examination.	358	0	12	0
2018	Induction programme for newly enrolled students	0	1500	0	0
2018	Role of youth in nation building	0	500	0	0
2019	Special Workshop for upskilling of Teachers	0	50	0	0
2019	Mentorship Programme for students and Parents	0	300	0	0
2018	10Days Workshop on Natya Avam Manchan	0	70	0	0
2018	Workshop on Beauty and Wellness organised by Woman Cell in Collaboration with CC/CG Cell	0	53	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
73	73	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	0	0	Axis Bank	5	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Depratment	Name of	Name of

	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2018	12	B.Com	Commerce	Govt. College Seema (Rohru)	M.Com
2018	3	BA	English	Govt. College Seema (Rohru)	MA English
2018	17	BA	Hindi	Govt. College Seema (Rohru)	MA Hindi
2018	5	BA	Economics	Govt. College Seema (Rohru)	MA Economics
2018	20	BA	Pol. Sci.	Govt. College Seema (Rohru)	MA Pol. Sci.
2018	4	B.Sc.	Chemistry	Shoolini University	M.Sc. Chemistry
2018	5	B.SC./ BCA	Botany/ BCA/ Maths	HPU	M.Sc. Botany & Math/MCA
			View File		

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
GRE	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet	Institution Level	150
Hostel Sports Meet	Institution Level	186
National Sports Day	Institutional Level	260
Trials for various Games and youth festival events	Institutional Level	148
Youth Festival Group -IV	State Level	388
Mahendi and Rangoli Competition Organised by Woman Cell	Institutional Level	40

Declamation on Nationalism and Patriotism	Block Level	13

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold	National	2	Nill	16PED007	Preeti Kumari

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our institution where every voice is given equal opportunity to be heard. Since students are the central focus of the institution, their participation in its activities is undoubtedly essential, hence student representation is mandatory in various committees formed for the same. It also makes decision making decentralized, transparent and further helps running the institution in democratic way. CSCA Composition 1. President 2. Vice-President 3. Secretary 4. Joint Secretary 5. Seventeen members to be elected from amongst the outstanding students excelling in cultural and co-curricular activities, sports, NCC, NSS, and Rovers and Rangers. Students with the highest marks in the previous qualifying examination are also inducted as members. Office bearers of various clubs and societies also find representation in the Central Body of the CSCA. Apart from this to inculcate a sense of ownership and responsibility among the students towards the institution students are given mandatory representation in the following committees: a) Members, Anti Ragging Discipline committee. b) Internal Quality Assurance Cell (IQAC). c) Canteen Committee. d) Campus beautification Committee e) Admission Guidance and Counseling Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

110

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our college has been able to operate more efficiently by distributing decision-making authority across principal, teaching staff, non-teaching staff, students and other stakeholders. This has enhanced the operation of the college in terms of efficiency, accountability, transparency, and responsiveness. It has also reflected the working priorities, encouraged participation of management, and eventually improved the quality of output. To successfully execute the decentralized form, our college has prepared a Organogram of the Institution which includes IQAC, Dean Studies, Dean Students Welfare, Co-ordinators, Librarian, Office Administration and Body of Stakeholders. IQAC committee is in which all the important decisions regarding the functioning of the college are taken with the participation of Office Administration, Dean Studies, Dean Students Welfare, Co-ordinators and HODs. This forms the heart of decentralization system of working in the college. Various other committees are formed like Women Empowerment Cell, UGC Affairs Committee, Building Fund Committee, Career Guidance Counselling Placement Cell, Bus Arrangement /Bus Pass Committee, Canteen Regulation Committee, Research Innovation and Development Cell, Discipline Committee, RUSA Committee, Library Committee,Anti Ragging Committee, etc to effectively implement the decentralized form of working by giving appropriate participation of every stakeholder. IQAC, being the heart of the college functioning involves Alumni, parents as well as students to show their effective participation in making important decisions for the college. There are committees like Parent-Teacher Association (PTA) in which President from the parents is elected who represents the parents as stakeholders and give their valuable suggestions in effective functioning of the College. Student Council formation is also an integral part of decentralization and participative management, where students takes the responsibility to accomplish all the tasks of the College as per directed by the staff and the management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Himachal Pradesh University follows the curriculum framed by UGC. 20 per cent of the curriculum can be modified by Himachal Pradesh University. Since college is affiliated to H.P. University it adopts the curriculum framed by the University. Some of faculty members being member of Board of Studies attend meetings, whenever held by the H.P. University. UGC Affair Committee of the college also contribute by giving their valuable suggestions.
Teaching and Learning	Upgradation of teaching-learning process is done regularly • Teaching plans are prepared by every teacher according to the syllabus of the course they teach. • Seminars, workshops, invited talks, special lectures, presentations, inter disciplinary academic activities, tutorials,

	remedial classes, peer to peer teaching and field excursions trips are organized regularly for the solid understanding of the subject. • Students are encouraged to use library, seminar room and internet facilities. • Audio-visual resources/smart classes are used for effective teaching. • Technology assisted language lab is used by English Department.
Examination and Evaluation	Smooth implementation of CBCS Annual system in the college in 2018-19. • Minor test, internal assessment test, presentations, assignments and projects are various methods employed for continuous evaluation of students. • For practical examinations the internal and external examiners are appointed by the superintendent of examination. • The Evaluation processes consist of Continuous Comprehensive Assessment (CCA), Practical Examinations and End Semester Examinations (ESE).
Research and Development	Internal Quality Assurance Cell and Research, Innovation and Development Cell provide valuable inputs to the faculty and students from time to time for writing research papers and undertaking major/minor research projects. The college organizes International/National Conferences/ Seminars/ Workshops on regular basis. Leave is admissible to the faculty members for participating in conferences, workshops, and seminars. Eminent scientists, educationists and representatives from industries visit the college and interact with students making them aware of recent developments in their respective fields.
Library, ICT and Physical Infrastructure / Instrumentation	Library: - The College library has 60 book racks/Almirah in which department wise books are arranged according to Dewey Decimal Classification System for the users. The facility of book bank is also available in the library. It has a seating capacity of 150 students. After the IQAC/ Advisory committee of the college, convener of the library committee of the institution invites the list of latest books for purchase. After approval from Library Committee requisitions are forwarded to IQAC and Head of the College for final approval. On approval, new books are purchased. Books that are mutilated, worn-out and

outdated are removed from active collection and are kept in a corner that is maintained for keeping the 'weeded out' books. The Librarian issue the books to the users and maintain the record. Computers: - ICT has remained best practise during the last so many academic sessions recorded in the last AQARs submitted to the NAAC. ICT committee of the college upgrade the IT infrastructure time to time by purchasing and upgrading IT gadgets. The faculty /students of computer science department submit the requirements of hardware /software to the department heads. These are forwarded and discussed in the IQAC meetings and then forwarded to the Principal for final approval. Three or more quotations are invited and through e-tendering i.e through GEM (government e marketing) and accordingly the decision for purchase is made. Old computer versions are frequently replaced with new versions based on the requirement. Maintenance of the computers is done by the computer technician. Sports: - . The outdoor sports facilities valuable in the college. The Students are availing the facilities of indoor badminton court, Table tennis and indoor fitness gymnasium, carom board etc. The College has playground to carry out outdoor sports activities like football, cricket and volleyball. On the Recommendation of IQAC the College is purchasing sports items out of sports fund and the fund provided by directorate of higher education time to time. Classrooms: - The support staff looks into the cleanliness of the classrooms. The maintenance of the existing facilities and new requirements in the classrooms is brought to the notice by Principal, discuss with college advisory committee and IQAC of the C0llege. Laboratories: - The equipments/ instruments are used for practical curriculum of BA, B.Sc, BCA, B.COM, and M.Com classes. The laboratories are well equipped and has an assistant, appointed by the government, who provides material to students during their practical classes. The procedure and policy for purchasing laboratory class work material and permanent equipment is

	available through e-tendering and through GEM (government e marketing). All the equipments/ instruments purchased are entered in the stock registers of the departments that are properly maintained. Stock verification is carried out annually by the stock verification committee to physically verify all the equipments/instruments of the laboratory.
Human Resource Management	IQAC, Staff council, Advisory Committee, academic coordinators and societies are responsible for planning and implementation of activities. Felicitation of staff members for academic and non-academic achievements. Inter-disciplinary academic activities, Training Programmes and Career Counselling. Recreation programmes for teaching, non-teaching, supportive staff and students. Awareness regarding eco-friendly campus. Well-equipped Gymnasium and sports facilities are available for the students and staff for both physical and mental development
Industry Interaction / Collaboration	To enhance the communication skills, teamwork, creativity and critical thinking, the college has a good industry interface under the aegis of the placement cell of the college. Workshops, seminars, guest lectures, conferences, talks, competitions, and other academic activities are organised by the Placement Cell in collaboration with industries and companies to provide the opportunity to students for interaction with professionals. Short industrial visits, knowledge-oriented field trips and internships are encouraged to build and strengthen company college collaboration platforms.
Admission of Students	Prospectus and Annual Report Committee is formed to prepare prospectus with all details of all courses offered by the college, requirements, fee structure and rules and regulations, etc. Prospectus was printed and made available well on time. Admission Committee is formed for the purpose of efficient, effective and student friendly execution of admission process. Stream/subject wise counselling is also provided to students. Option of Online/offline fee payment.

6.2.2 – Implementation of e-governance in areas of operations:	
E-governace area	Details
Planning and Development	Academic Calendar, prospectus and timetables are prepared by the College at the beginning of each academic session after due deliberations with IQAC, HoDs, prospectus committee, timetable committee, club and society in-charges to plan the timeline of each academic and extra-curricular activity through the academic session. The college website is updated regularly, and annual college report. At the end of the session each department and society/club in charges upload a detailed report of various activities on the college website. The UGC and RUSA heads collect information on budget requirements from the HoDs to allocate funds for books, equipment, maintenance etc.
Administration	The procedure and policy for purchase of equipment, laboratory, and books etc is through GeM (Government e-Marketing) and e tendering. A digital display board is there to flash the important information promptly to students or required audience. The college campus is secured under CCTV cameras for constant electronic surveillance. An official Whats App group is used to disseminate quick and reliable information to the staff members. All information regarding the college is available on college website which is updated regularly.
Finance and Accounts	The finance and accounts department are managed by the Bursar, and the Principal of the college. All the heads of departments and committees submit their requirements by filling up a form, prior to the preparation of the budget for the new academic session. These are tabled in the IQAC meetings where they are discussed and forwarded to the management and purchase committee for approval. The procedure and policy for purchase of equipment, laboratory, and books etc is through GeM (Government e Marketing) and e-tendering. The faculty members fill the requisition form and submit a proposal for funds required for organising special functions/ programmes.
Student Admission and Support	The college follows an inclusive admission policy and admits students as

	per the rules of the Himachal Pradesh Government. There is a Student Grievance Redressal Cell and Anti Ragging Committee to address the concerns and grievance to the entire satisfaction of the students concerned promptly. The college has Bus Arrangement/Bus Pass Committee to help students get buses and bus passes. The college has an efficient feedback mechanism in place to collect regular inputs from the students with a view to bring about academic, infrastructural, and overall improvements in the college environment. The placement cell of the college conducts student development workshops and training programmes in collaboration with industries and companies to provide the opportunity to students to interact with professionals. Canteen Regulation Committee address the needs and complaints of students regarding canteen issues.
Examination	The college is affiliated to Himachal Pradesh University and follows the curriculum framed by it. The CBCS system consists of three components: Continuous Comprehensive Assessment (CCA), Practical Examinations and End Term Examinations (ETE). The Continuous Internal Evaluation system of the institution consists of regular class tests and varied activities such as quiz, group discussions, assignments, presentations, projects, book reviews, role plays/skits etc. The Mid-term tests are held on the completion 3/4th of the syllabus for the students. The minimum attendance requirement to appear in the final examination is 75. For practical examinations the internal and external examiners are appointed by the superintendent of examination. The End Term Exam is conducted by the H.P. University. The University provides a web portal to the faculty to fill in the marks of CCA and practical examination. The students can download the date sheet, admit cards, and result cards by logging in university website by entering their unique ID and Password.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored Orientation Programme	1	12/11/2018	08/12/2018	28
Orientation Programme	2	11/12/2018	07/01/2019	28
Refresher course obn Environment and Disaster management	1	26/11/2018	15/12/2018	21
FDP on Rural Management Professionals	1	24/03/2018	30/03/2018	7
Faculty Induction Programme	1	14/05/2018	26/05/2018	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
26	6	15	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
2	10	1093

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has effective strategies for resource mobilization through regular internal and external audits and transparency of financial transactions. We ensure optimal utilization use of resources and funds from various sources. The processes and mechanisms are as follows: Mobilisation of Resources As a state government college, the state higher education department allocates an annual budget to the college. This makes up for most of the expenses on salaries, maintenance and other recurring expenses of the college. Resources Mobilisation is a process which will identify the resource essential for the development, implementation and continuation of work for achieving the institutional goals. The resources available for the various programmes for efficient managements of funds and the attainment of the set goals. 1. The RUSA provides funding for a range of physical needs and infrastructure, including sports facilities, labs, ICT facilities, building and campus maintenance, and library enhancements. A specialized RUSA Committee oversees adherence to policies and keeps tabs on the efficient use of these funds. 2. To ensure transparency and efficiency in procurement, the college utilizes the Government e-Marketing (GeM) platform for major infrastructure purchases. Financial transactions follow Government of India guidelines and are conducted through the Public Financial Management System (PFMS), ensuring proper documentation and adherence to purchase rules, including quotations, tenders, and GST documentation where applicable. 3. Self-financing courses like BBA, BCA, PGDCA and Add-On Courses Contribute significantly to our funds. 4. A financial advisory body is in place to manage the managed funds. 5. Funds are provided to meet the infrastructure requirement of the institution while starting new programmes. 6. The college raises additional resources through Parents Teacher Association (PTA) and the Amalgamated Fund (AF). 7. The money collected from fines is kept in a different fund and used for other student development and welfare initiatives. 8. The funds raised from the old students Association 9. Financial Audits The institution follows a transparent process of financial transactions and diligently performs internal audits and gets external audits conducted. Internal Audits 1. The College Bursar and Chartered Accountant conduct an annual internal audit of the institution income and expenditure. 2. Grants received National Cadet Corps (NCC), National Service Scheme (NSS) audited by a chartered accountant. 3. Annual PTA audits are conducted by the college PTA secretary and internal Audit committees. 4. Annual Self-Finance Committee (BBA/BCA/PGDCA) audited by the College Bursar and internal Audit committees. 5. At the end of each financial year, elected committees conduct internal physical verification of stock/articles across all departments, maintaining records in stock registers. External Audits 1. Department of Higher Education (DOHE) audits funds received from the state government. 2. The Auditor General (AG) of Himachal Pradesh conducts an external audit of grants received from the Central and state governments. The last external audit was conducted in 2016. Repeated requests for pending audits from AG Himachal Pradesh remained unanswered. 3. Certificates of utilization funds received through RUSA grants are issued by the college RUSA Committee, RUSAs are periodically conducted by officials from the Department of Higher Education

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Total received from non government funds	3336459	The main aim of PTA funds to the students like provides

		unavailability of teaching and Non-Teaching staff. As well as to promote the welfare of children and to create better understanding between parents and teachers.This course provides the job opportunity to the students. On the basis of certificates, Diploma and Advance Diploma. This course provides the job opportunity to the students. On the basis of degree.
[View File](#)		

6.4.3 – Total corpus fund generated
No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management System Consultancy	Yes	CA
Administrative	Yes	Management System Consultancy	Yes	CA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The PTA has been formed in the college, with the President as an elected member from the parents. PTA members actively participate in meetings organized by the college. The PTA has helped to encourage student participation in academic as well as extra-curricular activities, the PTA has instituted awards and prizes for the students from the PTA fund.

6.5.3 – Development programmes for support staff (at least three)

The financial assistance is provided to support staff in financial distress. Orientation Programs are conducted for the support staff. Residential accommodation is provided to the support staff who are unable to afford the rental accommodation for their residence. The management regularly interacts with the support staff to address the grievances or hardships.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Collaboration of Career Counseling and placement cell with local coaching institutes to prepare the students for competitive examination 2. LED lights in the College was installed for the conservation of energy and electricity in the collegeon the recommendation of IAQC 3.To organized awareness and sensitization programme on energy conservation and minimization of electricity consumption for the staff and students of the college with the technical official of HPSEB

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Awareness and Sensitization Programme on energy conservation and minimization of electricity consumption	28/03/2019	28/03/2019	28/03/2019	174
		View File			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Beauty and Wellness. Organised by women cell Mr. Saleem was the trainer o96f this programme.	15/03/2018	15/03/2018	53	15
Training and awareness programme for women safety.Organised by Women cell in collaboration with HELP a Social	21/07/2018	21/07/2018	96	18
Saavan Mahotsav celebration: Mehndi and Rangoli competition	06/08/2018	06/08/2018	40	9

Organised by Women cell.				
Consultation Meeting for installation of Napkin vending Machine collaborators Women Cell members	17/11/2018	17/11/2018	12	2
Lecture on issues related to Women Empowerment & Sexual Harassment at work place Organised by NSS & Career counseling cell in association with Women empowerment cell. Speaker: Suneel Negi Dy. SP	09/02/2019	09/02/2019	540	420
Function on drug abuse and issue like women empowerment and sexual harshment organised by women cell.	11/02/2019	11/02/2019	64	30
Celebration of International Women Day,Beti bachao beti padao an awareness rally rohru bazaar to AC park with poster and declamation compettion Organised by Women grievance cell.	05/03/2019	05/03/2019	65	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
A number of initiatives have been started by college through various departments and Extension wings (NSS, Bharat Scout Guides, Nature clubs) to instill the sense of Environment consciousness and awareness through several

action and awareness interventions as outlined under: A. Action-based initiatives: 1. The solar water geysers (02 Nos) of 2000 liter capacity each installed and functional in Boys and Girls Hostel catering to the hot water need of 200 students residing in the hostels and saving electricity consumption specially during winters. 2. Bio-toilets (06 Nos.) are installed and functional in the college campus in addition to the general toilets. The faecal matter is degraded by the consortium of microbes and water emanating out is free of any pollutants (both air and water) and foul smell. 3. All lights in newly constructed Adminstrative block are ensumed to be LED-based low power consuming lights. 4. LED lights are placed in campus for saving the energy. 5. Plastic removal cleanliness drive under taken under Swatch Bharat summer internship.(19th May to 31st July,2018. B. Awareness-based Initiatives 1. World Environment Day was observed on 5th June 2018 with the theme 'Beat Plastic Pollution'. 2. Tree Plantation Drives organized by NSS volunteers in collaboration with the women of Mahila Mandals of village Seema , Bijori and members of Panchyat Seema Rantari on 13th July 2018. 3. Under Swachh Bharat Campaign different Environment/Nature conserving activities undertaken by NSS Volunteers and Rovers and Rangers along with the members of Nature club. 4. Different awareness activities organized by NSS volunteers, Rovers and Rangers against the single use plastic, associated pollution, its alternatives and management under Swatch Bharat summer internship. (19th May to 31st July 2018) 5. Different activities done under the diverse themes and mandates of Sustainable Development Goals of United Nations.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Scribes for examination	Yes	1
Rest Rooms	Yes	1
Any other similar facility	Yes	2
Physical facilities	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	28/06/2018	1	Interaction session with Dy.S.P. (police) Rohru	On drug abuse and traffic awareness	75
2018	1	1	19/07/2018	1	Exposure visit to Modern Apple Orchard	To give exposure on modern apple farming	40

					of new apple varieties of Mr. Brij Lal Sharma Progressive farmer		
2018	1	1	19/12/2018	4	Unnat Bharat Abhiyaan survey	Base line survey to know the facilities and problem faced by residents of remotely situated village Tangnu	25
2018	1	Nill	21/12/2018	3	Adventure sports Tourism training and activity: Rappling. Rock Climbing	To give exposure to student about emerging field of sports and its role in tourism promotion	110
2018	Nill	1	15/05/2018	Nill	Swachh Bharat Summer Internship	Cleanliness, health and hygiene, pollution	52
2019	Nill	1	01/08/2019	15	Swachhta Pakhwara	Nill	Nill
2018	1	1	27/04/2018	1	National deworming day Albendazole tablet distru	Among students below age 19	107
2019	Nill	1	07/09/2019	1	Swacchta Rally in collaboration with Divya	Nill	119

2019	1	1	20/03/2019	Nill	SVEEP	To encourage mass participation in electoral process to make vibrant democracy for new voter enrollment.	150

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
http://www.gpgcseema.edu.in/about.php?idSTUDENT-CHARTER	07/07/2018	Prospectus-cum-Handbook of information published by the college before admission contains all the information and codes of Conduct for students which they are expected to follow without fail. These include:- 1. Mandatory carrying of Identity Cards, 2. Use of Mobile Phones only in Specific Zones. 3. Zero Tolerance of ragging in and around the college premises. 4. Prohibition of consumption and sale of tobacco around the campus. 5. Prohibition of commotion and making noise. non-compliance of the code of conduct attracts appropriate disciplinary actions.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
international Yoga Day by NSS units	21/06/2018	21/06/2018	100
Tree plantation with local Mahila mandal	13/07/2018	13/07/2018	150
Drug Abuse Awareness Programme	24/07/2018	24/07/2018	1000

Clean Himalaya campaign	23/10/2018	23/10/2018	5
Under vigilance awareness week Consumption free India pledge administered to staff 7student to discourage consumption practices.	31/10/2018	31/10/2018	100
Communal Harmony Week	19/11/2018	19/11/2018	500
Human Right Day organised by NSS units.	10/12/2018	10/12/2018	50
Rehabilitation camp for victim fire borne disaster Saari Basa	24/12/2018	24/12/2018	100
World AIDS Day and awareness rally observed	01/12/2018	01/12/2018	100
Teachers Day	05/09/2018	05/09/2018	200
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Campus Plantation Drive by NSS other wings Rain water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice#1 1. Title of the Practice Role of College National Service scheme (NSS) in engaging Youth in Multifarious activities for holistic development 2. Objectives To involve the NSS volunteers in almost all activities of the college and to inculcate the sense of volunteership, participation, responsibility, leadership, team work and for upholding the dignity of labour. To give them wider exposure though multifarious community work and participation in different events so as to ensure their personality development and institutional growth. 3. The Context A plethora of diverse activities were undertaken throughout the year in the campus and outside the campus as extension activities for establishing a strong campus and community continuum through action and awareness based work. The successful accomplishment of such diverse programmes planned as per the mandate of NSS requires a workforce full of dedication, devotion and discipline and the first name that comes to the mind is none other than NSS. The volunteers of NSS are versatile workers and are capable of working under any committee formed by the college administration. Besides a state level mega events of Inter-college Youth festival Group-4 (creativity) which involve participation of students from all across the state in one act play, skit, drama, mimicry and mime, a number of inauguration programmes and tree plantation programmes, blood donation vents and disaster management events were organized by the college wherein the NSS rendered exemplary services as evident in detailed report being attached. 4. The Practice During the session a strong team of 313 NSS volunteers enrolled in Unit –I and Unit-II led by two Programme officers who in turn are supported by

office bearers of two units and group leaders helps in executing the goals of the college set for the year. Different groups led by a boy and a girl leader are assigned different duties under different committees comprising of teaching and non-teaching members of the college e.g. discipline committee, refreshment committee, stage decoration committee, reception committee, accommodation committee, prize distribution commitee etc. Working of each volunteer is overseen by their group leaders whereas those of the group leader and whole group by the Presidents and same is conveyed to the respective Programme officer of the unit. All volunteer also work in coordination with the respective committee for the successful accomplishment of the task assigned to each committee. Similar strategy is adopted during activities outside the campus except a coordination is established with local stakeholders in the community at the site of work after undertaking a proper prior survey. 5. Evidence of Success • After evaluation of the outstanding Community work our NSS unit, Programme officer and Volunteer were shortlisted from the state of Himachal Pradesh for NSS National Award. • Leading role played in Van Mohotsav Tree plantation in which 500 trees of deodar were planted in forest land the same was appreciated by the local MLA and DFO. • Selection of 02 NSS volunteers to National Republic Day parade at Rajpath in January 2019 when the total quota of the entire state is only 04, 02 places grabed by our volunteers. Participation in NIC(02) • Successful execution of Swacchh Bharat Summer Intership (52 participationS) • Undertaken several Awareness and action based activities on diverse issues and community work in the adopted villages . • 6. Problems Encountered and Resources Required • Lack of Funds as only two units are accommodating the strength of 300 volunteers against the provision of 200. Practice#2 1. Title of the Practice Promotion and polishing of folk theatrical, acting and allied artistic skills of the students. 2. Objectives To train and motivate students having interest in art, folk theatre and drama for making acting as their career option or for giving this opportunity to express their hidden talent. To give them opportunity to realize their dream and to use their theatrical skills in portraying and solving diverse social issues and in spreading awareness through Nukkad Natak, Skit, One Act Play etc,. To give students suitable platform to perform and exhibit their talent at different levels. 3. The Context Notwithstanding the locational remoteness of the college, the students enrolled here are highly talented in their folk art and culture and therefore are very good in acting, dancing, singing and satire and therefore some serious intervention to help them groom their talent will be useful. 4. The Practice To groom this talent of student college founded "Young Artistic Club" in 2015-16. The club was aimed at promoting the local art, culture and folk theatre. The initiative assumed more seriousness in 2017 when college organized a national integration camp (NIC) in which 250 NSS volunteers of 16 states participated and displayed cultural and theatrical colours of their respective state. Motivated by the interest shown by students college also organized a 10 days workshop 'Natya Avam Manchan' exclusively planned to cater the demand of theatrical training of such students. The workshop was organized under the supervision of eminent theatre veteran Prof. Yogesh Gambhir, from Punjabi University Patiala and Sh. Bharat Sharma renowned classical dancer, both the alumni of National School of Drama (NSD). Around 70 students participated in this workshop and got their acting, dancing and other theatrical skills polished. 5. Evidence of Success • College team bagged 1st prize in One Act play in state level Inter-College Youth Festival Group 4 (Theatre) competition. • College team secured 1st position in on-spot photography in state level Inter-College Youth Festival Group 1 (Creativity) competition. • College team secured 1st position in Folk Dance in State level Inter-College Youth Festival Group 3 (Dance) competition. • Many young artists have founded their own theatrical groups of acting and direction and have started training sessions for students at school and college level. • NSS volunteers and other club members have started writing and organizing Nukkad

Nataks for awareness 6. Problems Encountered and Resources Required • Lack of public support to such activities. • Lack of a good theatre and other facilities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.gpgcseema.edu.in/naac.php?id=BEST-PRACTICES

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Beside many good practices adopted by the college, there are some unique and distinctive practices started by the college one of which is its own "Mahavidyalaya Gaan" the institutional song written and composed by Prof. Chanchal Thakur, Assistant Professor (Vocal Music) of the college. The song covers the feature of the area, merits and qualities of student and a pious relationship between teachers and taught here. It also touches upon the elements of art, culture, geography and occupation of the area and connects it with good qualities like honesty, dedication and hardworking of the students. The song is very melodious and narrates the excellence of the college over other colleges of the state in different fields. This song is played before the start of official programmes and events of the college and is sung with pride and joy by students, staff and teacher and motivates them to work hard towards achieving excellence in different fields.

Provide the weblink of the institution
http://www.gpgcseema.edu.in/naac.php?id=INSTITUTIONAL-DISTINCTIVENESS

8.Future Plans of Actions for Next Academic Year

? Multipurpose Hall (Student Activity Complex) is to be constructed in the college campus for which foundation stone has already been laid down. ? A Pavillion cum Store is to be constructed in the college ground out of RUSA Fund. ? Expansion of the existing playground. ? Plan to start more PG courses in the college. ? Procuring more furniture and latest equipments for the newly constructed administrative block. ? Process the acquisition of 56 Bigha Land for second phase of the college development is under progress. ? Starting Spoken English course in the college for the final year students to enhance their employability. ? Establish a shooting range in the college. ? Leaf analysis lab to be established. ? Students' Career and Guidance centre to be fully equipped. ? To explore the possibility to open Regional Centre of H P University at the college. ? Plan to convert Auditorium into Theatre by installing Video Screen and Professional Projector. ? Construction of an additional hostel for girls. ? Installation of 6 all weather ACs in the auditorium. ? All round fencing of the campus to avoid indiscriminate activities in the campus. ? Proposal for constructing type IV, III and II residences for staff.