



GOVERNMENT COLLEGE SEEMA (ROHRU)

District Shimla, Himachal Pradesh – 171207

A NAAC accredited B++ Co – educational Institution

Affiliated to Himachal Pradesh University, Shimla

www.ggcseema.edu.in Email: gcseema-hp@nic.in, gcseemahp@gmail.com Telefax: 01781-240167

Minutes of the IQAC meetings and Plan of Actions for the session 2023-24

Minutes of the IQAC meetings	Plan of Actions
<p>The IQAC of the college held first meeting on 03-07-2023 in conference Hall. The Principal presided over the meeting following decision were taken:-</p> <p>To form a pre admission counselling committee that shell provides vital guidance to students before their admission</p> <p>Directing various admission committees to start and complete the admission process on time</p> <p>To prepare and finalize the academic calendar for the current session</p> <p>Arrange a formal orientation session for students through principles address and popularize digital marking of students' attendance</p> <p>Directions given to celebrate National and international days and to attend through such celebrations the objectives of socio cultural integration spread environment awareness and political awareness encourage positive action and promote historical and cultural values</p> <p> Principal Govt. College Seema Distt. Shimla H.P.</p> <p>Allotment of mentors to all the admitted students</p>	<p>Our college constituted various committees related to admission of students and mentioned their roles and composition in our prospectus for the session 2023-24</p> <p>Our college followed all the direction related to admission process provided by the Himachal University for the session 2023-24 and various committees executed their work accordingly</p> <p>All the faculties prepared their respective academic calendar for the session and uploaded on the college website</p> <p>Principal address was conducted for the session on dated 8th August 2023 and student were oriented and guided related to college, college staff and college rules and regulations</p> <p>Our college organized various events with objectives of socio cultural integration, spread environment awareness and political awareness like:</p> <ul style="list-style-type: none">• Foundation Day of College 1st April• International Yoga Day 21st June• Independence Day 15th August• Teacher's Day 5th September• Literacy Day 8th September• Hindi Diwas 14th September• NSS Raising Day 24th September• Gandhi Jayanti 2nd October• World AIDS Day 1st December• Human Rights Day 10th December• International Mountain Day 11th December <p>Mentors are allotted to students with respect to classes, subject, extension activities, clubs and societies</p>



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Strengthening mentor mentee bond through regular interactive sessions

A meeting of IQAC was convened under the chairmanship of Dr Bhupinder Singh Thakur Principal on dated 05-08-2023. Following decision were taken during the meeting:-

Proposal to prepare departmental activity calendars

To initiate enrollment drives of NSS NCC and Bharat scouts and guide along with various societies and clubs

To ensure online marking of student's attendance and to spread awareness regarding 75% compulsory attendance criteria

Promotion of various scholarship schemes so that maximum number of students avail the financial benefits

To encourage students' participation in social cultural activities organized from time to time

To popularize the competitive events of HPU inter College youth festivals and to select and prepare students for the same

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To sign MOUs with various agencies working in

Clubs and societies, extension activities and departments strengthen mentor-mentee bonds through regular meetups, fostering personal growth and collaboration

Each department have their own departmental activity calendar for the session

We have successfully conducted enrollment drives for NSS, NCC, Bharat Scouts and Guides, along with various societies and clubs for the session. Through a series of informative workshops, orientation sessions, and engaging activities, we provided students with insights into the benefits of joining these groups. The enthusiastic participation showcased a strong interest in community service, leadership, and personal development and marked a successful academic year

Our college has an online attendance marking system which was introduced this session only. All professors marked the attendance in that portal and we also spread awareness about this practice among students at the beginning of the session

317 students of our college availed the financial benefits of various national and state level scholarship schemes for this session

To encourage student's participation in social cultural activities, our college send multiple groups of students to Youth Festivals, Sports events, Extension Activities etc. time to time. Our college also organized multiple events and activities like Fresher's day, Farewell day, Yoga day, Constitution Day, Group IV etc.

With the start of new session, our college has a practice to Assign presidents and vice-presidents for various sports activities and In-charges for inter college youth festivals, who works round the year to popularize the competitive events of HPU inter College youth festivals

Signed MOU with Chanakya Coaching Centre



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different sectors for promoting collaborative efforts at upliftment and positive change


To arrange coaching facilities for students especially the ones from economically disadvantaged groups

A meeting was convened under the chairmanship of Principal on dated 02. 09. 2023. Following Decision were taken

To integrate ICT based education with lecture based classroom teaching and to fully utilize modern technology in education for the benefit of the students

Grievance redressal cell to address and resolve students' grievances with respect to annual examination results

Directions are given for timely constitution of adjective bodies of the CSCA, PTA and OSA


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Organization of sports and games throughout the session in order to promote physical emotional

with the aim to democratize access to educational resources for financially disadvantaged students. Through this collaboration, we provide free-of-cost coaching opportunities to students from economically weaker backgrounds.

Coaching classes were conducted for two months, starting from 02-09-2023, to prepare students especially the ones from economically disadvantaged groups for various competitive examinations, facilitated by Guru's Academy.

Our college has E- Resource Center in the library, 5 computer labs and 8 Smart Class Rooms to integrate ICT based education with lecture based classroom teaching and to fully utilize modern technology in education for the benefit of the students. The college library through INFFLIBNET (Information and Library Network Center of UGC) also provides online access to e-books, e-journals to teachers and students.

With the start of the new session we constitute a grievance redressal cell to address and resolve the needs and grievances of students throughout the academic year

CSCA, PTA and OSA bodies were formed in timely manners for the session of 2023-24. Ayushi Negi (President), Meenakshi (Vice-President), Atharav Mehta (Secretary) and Diskhita (Vice-Secretary) were nominated on merit basis the office bearers of CSCA for the session. OSA Body was also constituted as Mr. Trilok Mehta- the President, Mr. Praveen Chauhan- the Vice President, Mr Sujay Agarwal is its Gen. Secretary and Dr Digvijay Ronnie is the cashier. PTA's executive body is headed by Smt. Raj Sharma (President) and Sh. Pappu Sharma is its Vice President. Other office bearers for this session were Dr Surender Kulla, the Gen Secretary and Dr Sumitra Chauhan, the treasurer.

The college athletic meet was held on Dec. 8, 2023 at Govt. P. G. College Seema. With gaiety



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and mental well being of our students

A meeting was convened under the chairmanship of Principal on dated 09- 10- 2023. Following Decision were taken

Constitution of committees for smooth organization of HPU inter College youth festival Group IV to be held from October 20, 2023

In charges of various extension activity wings are directed to provide the services of their volunteers for the aforementioned event

Auditorium committee to speed up the maintenance work in the auditorium

Various mentor mentee groups to discuss the general code of conduct for students during the event

A meeting was convened under the chairmanship of Principal on dated 06- 11- 2023. Following Decision were taken

To develop an appreciation for and promote local culture and cuisine

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To carry out and awareness campaign on the World AIDS Day

and pride 400 students of the college participated in the March Past and vowed to maintain their sportsmanship throughout the Meet. 100 plus students participated in various track and field events which included Races, Jumps, Throws and Fun Games

Fit India Movement was organized from 5 to 8 December 2023. The event was marked with the participation of 1000 students

Various committees were formed well in time and performed their respective roles and duties for smooth organization of HPU inter College youth festival Group IV

All the extended activity wings performed various roles for the smooth organization of HPU inter College youth festival Group IV. NCC Cadets and Rangers and Rovers looked after the discipline and NCC volunteers provided hospitality and refreshment duty during the event

Auditorium committee maintained the auditorium throughout the year and did some repair work required for the session like repairing of sofa sets, roof top, water supply and light and sound system etc.

College student showed great interest for the event with the guidance of teachers and showed exemplary discipline and mannerism throughout the event

Our college focused for the appreciation and promotion of local culture and cuisine and we integrate both the cultural event and cultural cuisine with various events organized throughout the session

An awareness campaign on AIDS in collaboration with Red Ribbon Club on 1st December 2023



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To organized a webinar on cyber-crime on 8th -12-2024.

A meeting was convened under the chairmanship of Principal on dated 08- 12- 2023. Following Decision were taken

To promote and adopt environment friendly practices on and around campus. in charges of NSS NCC units to actively engage their volunteers and Cadets in cleanliness drive and search awareness campaigns


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A meeting was convened under the chairmanship of Principal on dated 17- 02-

All the faculty members and students of the college were participated in this programme.

NSS Cell collaborated with Municipal Council Rohru for plastic awareness and management of solid waste under "Swacchhta Hi Seva Hai" campaign w.e.f. 28th Sept., 2024 to 2nd Oct., 2024, 65 NSS Volunteers participated and successfully contributed to arrange a series of activities viz. Swachhta Prachar, Swachhta Daud, Swachhta Pratiyogita, Swachhta Abhiyan and Swachhta March at Rohru Town and surrounding area

Under the Intensive drive to avoid, aware and manage Single Use Plastic a series of awareness and management activities on 16th Dec. 2024., 07-10-2023 and 21-09-202. One week online awareness campaign "Ek Abhiyaan Plastic ke Khilaaf" was also organized w.e.f. 25 -11-2023 to 01-12-2023 followed by practical demonstration to lock single use plastic in bottles.

Organized a cleanliness drive at Campus of Devta Sahib Gudar on 29-12-2024 and also helped temple committee in organizing different things before the start of Shaant Mahayajna in December 2023. 67 NSS volunteers participated in it.

NCC Unit Seema, on the occasion of "Swachhta League", a marathon from Ramleela Ground to Ramleela Ground through Market, Park and ByPass was organised on 7th Oct, 2023 at Rohru in which 9 cadets from our unit participated.

NCC unit organized a one-day camp for "Segregation of waste" on 4th Dec 2023 at GC Seema. 28 cadets participated in it.

One-day camp was organized by NCC Unit as "Shramdan" for cleaning of historical monuments near our college campus on 5th Dec 2023. 42 cadets participated in it.

A drive to clean "Local Water Bodies" was organized by NCC unit on 12th Dec 2023 at GC Seema. 34 cadets participated in it.



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2024. Following Decision were taken

Midterm test to be systematically conducted immediately after winter vacations the internal examination committee is directed to do needed preparations and circulate the necessary guidelines for the same

Teachers to discuss test results with the students in order to maintain transparency in CCA teachers are directed to show answer scripts to students and communicate their scores in class test assignments and attendance

Voters awareness drive to be organized at the college in response to directions from the office of SDM Rohru

Annual Report Writing committee is directed to compile the annual report for the session 2023 to 24 along with this result compilation committee is to prepare the list of prize winners and the purchase committee is directed to purchase the prizes the certificate writing committee is to keep the certificate ready

Women cell of the college is directed to celebrate international women's Day with the in to address issues related to general in equity women's rights and challenges

A meeting was convened under the chairmanship of Principal on dated 11- 03- 2024. Following Decision were taken

Teachers are directed to conduct practical as per University guidelines

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Prospectus committee is to take the required steps for preparing and publishing college prospectus before the commencement of next session

Midterm test were conducted smoothly and systematically by internal examination committee in the month of Feb 2024

All the teachers followed the direction given by the IQAC regarding test result and transparency in CCA and showed the answer scripts and communicated the score they get in the MTT and assignments respectively

Intensive Voters Awareness Drive was organized at College campus on 28th to 29th February 2024. The drive comprised of an awareness rally, Signature campaign and mock polling demonstration on EVM. The drive was organized in association with office of Assistant returning officer-cum- SDM Rohru and Nehru Yuva Kendra Sangathan. 75 volunteers rendered their services in organizing the event

Annual Report Writing Committee Completed and submitted the report for the session 2023-24

Women cell of the college celebrate International Women's Day on 6th of March 2024

All the teachers with practical subjects conducted their practical as per the University guidelines for the session.

Prospectus committee prepared and published the college prospectus before the commencement of session



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An annual review meeting was convened under the chairmanship of Principal on dated 07- 06- 2024. Following Decision were taken

The Deans were directed to assess students' academic performance in terms of attainment of learning outcomes during the session and accordingly revise and reframe their course-cum-learning outcomes for the next session.

Review students' engagement in extracurricular, co-curricular, extension and sports activities during the session and devise mechanism for enhancing their participation in the next session.


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Discussion of strategic goals and planning for the upcoming session was also done.

All the Departments have well framed learning outcomes and their attainment is measured regularly through class tests, mid-term tests, practicals and presentations, and assignments. The college systematically conducted the end term exams and the final cumulative results show the high extent of achievement our students' have attained.

The engagement of students' in various activities resulted in attainment of excellence at national and state level. One of the NSS volunteers participated in North Zone Pre-republic Day (National) camp and ten volunteers participated in National Level Adventure Camp held at ABVIMAS, Narkanda. Along with this 44 volunteers successfully conducted a State Education Achievement Survey-2023. Apart from these achievements our Rovers & Rangers also touched the zenith. One Rover and eight Rangers were awarded Prestigious Governor' Award on 7th November 2023. The NCC achievers includes BEE certificate qualification by 12 cadets and 13 CEE certificate qualification. The promotion of sports amongst students' culminated in participation of two students in Khelo India Volleyball Championship, selection of a student in National football team and of one in Tae Kwando. In addition our six students were selected for different inter-university games. Further, the experience of students in cultural activities at college level won them medals at different HPU Youth Festivals. We got third position in One Act Play, second position in Skit and On-Spot Photography and 3rd position in folk song. To plan new students' welfare initiatives from next session and encourage more participation of students at different levels of functioning so as to instill confidence in them and build a sense of community that progresses collectively with one another.