



GOVERNMENT COLLEGE SEEMA (ROHRU)

District Shimla, Himachal Pradesh – 171207

A NAAC accredited B++ Co – educational Institution

Affiliated to Himachal Pradesh University, Shimla

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SUPPORTING DOCUMENTS

1.2.1

1.2.1.1

**Proceedings of the Meeting Regarding Implementation of CBCS
System**

No. EDN-H (8)14/84-2012(Principal conference)

Directorate of Higher Education(H.P.)

Email: dir.edu @rediffmail.com, college_branch@rediffmail.com

Phone No. 0177-2653120,2653575,Ext. 221 Fax: 0177-2812882

Dated: Shimla -1 the September, 2013

To

1. Prof. Suresh Kumar, Dean of Studies, HPU, Shimla-5.
2. Dr. P.K. Ahluwalia, Dean, Planning & Teachers' Matters and Director (IQAC) H.P.U. Shimla-5.
3. The Registrar, H.P.U. Shimla-5.

Subject:

Meeting reg. implementation of RUSA in the State and Principal Conference on 09-10-2013 at 10 AM at GC, Bilaspur under the chairmanship of Pr. Secy.(Hr.Education) to the Govt. of H.P.


Sir,

Please refer to this office letter of even number dated 19-09-2013 on the subject cited above (Copy enclosed).

In this connection, you are requested to attend this meeting on the scheduled date, time and venue so that all issues pertaining to RUSA could be discussed properly and queries which will be raised by the different Principals regarding implementation of RUSA in Colleges/Framing of State Level Plans could also be discussed successfully, because various aspects of RUSA are closely concerned with H.P.U.

A positive response is solicited from you in this regard.

Yours faithfully,


Addl. Director of Higher Education
Himachal Pradesh.

Endst. No. Even Dated Shimla-1 the Sept., 2013

Copy to:-

1. The Principal Secretary (Hr. Education) to the Govt. of Himachal Pradesh, Shimla-2.
2. The Vice Chancellor, H.P.U. Summerhill, Shimla-5 with the request to allow the above officers to attend the aforementioned meeting on the scheduled date, time and venue please in the interest of successful implementation of RUSA based Semester System in the State.


Addl. Director of Higher Education
Himachal Pradesh

Minutes of the proceeding of the Conference of the Principals of Govt. , Sanskrit & Aided Colleges held on 09.10.2013 at 10.30 AM at Govt. Degree College Bilaspur under the Chairmanship of Sh. Dinkar Burathoki, Director of Higher Education, Himachal Pradesh.

At the outset, Sh. Satish Sharma, Principal, Govt. Degree College Bilaspur welcomed Sh. Dinkar Burathoki, worthy Director of Higher Education, Sh. S.B.Sekhri, Additional Director of Higher Education, Dr. Amar Dev, Joint Director of Higher Education, Dr. P.K. Ahluwalia, Dean Planning and his team from H.P.University, all the Principals from different colleges and officials from the Directorate of Higher Education to the meeting.

Afterwards, Sh. S.B.Sekhri, Additional Director of Higher Education, H.P. welcomed worthy Director of Higher Education, Dr. P.K. Ahluwalia, Dean Planning and his team and all the participants to the meeting. He emphasized the importance of the meeting mainly focused on implementation of RUSA and CBCS in all the colleges in the State. He specially thanked Dr. P.K. Ahluwalia, Dean Planning and his team for making their presence in the meeting as the same is quite beneficial in implementation of CBCS (Choice Based Credit System) under RUSA in colleges.

Thereafter, he requested the Chairman to address the meeting and give his guidance and remarks on important and upcoming issues and also enlighten the participants with priorities of the department.

Inaugural Address by Chairman

The Chairman welcomed all the participants and Dr. P.K. Ahluwalia, Dean Planning and his team from H.P.University to the meeting. The Chairman told the participants that all credit goes to Dr. P.K. Ahluwalia, Dean Planning and his team for taking care of the academic aspects of RUSA and CBCS system. He proudly shared that the State has become the first State to implement RUSA from the academic session 2013-2014 as per the guidelines/instructions from GOI.

He also told that under RUSA, our State has demanded grant from GOI in the ratio of 90:10 keeping in view the tough geographical conditions being hill Category State, which has been approved by the GOI and budget sanction is awaited. The Chairman directed the Principals to prepare the Annual Plan as well as the Perspective Plan under RUSA of their colleges on actual demand and factual position(i.e. section- size, teachers requirement & infrastructure) because the salaries of the teachers appointed in the colleges after implementation of RUSA will be reimbursed/borne by the GOI. He also asked all the Principals under RUSA, accreditation is compulsory for every college.

The Chairman also directed the Principals to initiate greater efforts for smooth implementation of RUSA in their colleges by taking the staff and students into confidence to achieve the same. Effective Working of IQAC (Internal Quality Assurance Cell) may be ensured in all colleges and the Annual Plan as well as the Perspective Plan under RUSA will be prepared by the

nominated members of IQAC. Subsequently, State Council for Higher Education will be constituted by the State Govt. for smooth implementation of RUSA by including the academicians from all subjects/fields.

The Chairman drew the attention of the house to take care of the following:

- I. To get Accreditation/ Re-Accreditation with NAAC
- II. To lift U.G.C. grants
- III. To ensure functioning of College Hostels
- IV. To ensure regular NCC / NSS activities in colleges.
- V. To enhance and promote Co-Curricular Activities in colleges
- VI. To Pay more attention to PMIS system and ensure that orders pertaining to Transfer, Confirmation, Promotion, Seniority, etc. are maintained through PMIS mode.

Afterwards Dr. P.K. Ahluwalia addressed the house and talked about CBCS & RUSA. He specially thanked the Dept. of Information Technology, Govt. of H.P. for their active collaboration and support in preparing software for various purposes for implementation of CBCS from this year in all the colleges of H.P.

After detailed deliberation on the agenda items the following decisions were taken :-

1. The Principals must ensure the online filling of e-examination forms as per the software developed for this purpose by the **Himachal Pradesh Shiksha Pariksha** as demonstrated by Dr.P.K.Ahluwalia, Dean Planning, HPU, during the meeting.
2. All basic information and details of the students should be filled in the form and mobile number and e-mail of the student is compulsory. The above software is quite beneficial as the student can apply online for e-examination from his/her college itself.
3. The Director ICDEOL, Mr. Rana stated that a student has to opt for ICDEOL or regular study as the private system of study has now been closed by HPU after implementation of RUSA from the academic session 2013-2014.
4. A committee of a few college Principals was constituted during the meeting to give suggestions regarding e-examination, date sheet & evaluation etc. and following recommendations were received from the Committee:-
 - a. Evaluation should be external i.e. by the HPU and clusters be formed at the District Headquarter Level. However, the examination/evaluation of the G.I.H. subjects, if HPU so desire, can be done at the College Level.

- b. Eligibility for Internal Examination:- A student should secure a minimum of 20% in each subject or 25% in aggregate out of a total internal examination of 45 marks keeping apart the 5 marks of attendance.
 - c. For enrolment of a student under e-examination system, the fee has to be deposited through SBI branch only; whereas, other CBS enabled banks should also be authorised for depositing the examination fees keeping in view that SBI branches are not everywhere or nearby to every college.
 - d. ICDEOL contact classes under PCP System be conducted in the colleges in the afternoon session and the expenditure thereon be met by the ICDEOL.
 - e. A committee including atleast two/three Principals of the Colleges may be constituted at H.P.University level to finalise the date sheet to complete the examination process(Practical & Theory) within 28 to 30 days. The practical exams should be conducted before theory exams within maximum of ten days.
5. NSS, NCC and gardening may also be included in hobby classes by the HPU.
 6. Internal evaluation of the student must be done by the concerned teachers themselves as can be the only persons to evaluate the students in a genuine manner.
 7. In case of doubt, a student can have the answer key or can have the copy of the answer sheet, also having the facility of redressal so as to check the anomaly in evaluation, if any.
 8. The Annual Plan as well as the Perspective Plan under RUSA must be prepared by every college giving details of existing courses, additional courses, number of seats, based on SWOT analysis and must reach this Directorate on or before 31st October 2013 so that the district as well as State Plan could be prepared and submitted to Govt. of India well in time.
 9. The ongoing construction works of college buildings may be expedited. The estimates may be prepared keeping in view the future escalation charges by the construction agency i.e. PWD, HIMUDA etc. Auditoriums/examination halls may be used as multi purpose halls. All the college hostels may be made functional and used for different activities so that they may not remain unused.
 10. As per the Govt. instructions, no surplus arrangement of staff is allowed or entertained at any cost. These directions should be complied strictly and brought to the notice of the Govt. alongwith detailed information including court cases.

11. The financial implication on State exchequer on changing the name of U.G. level colleges as P.G. Colleges where P.G. Classes are running as per the guidelines of the UGC may be submitted to this Directorate by the concerned college Principals within a week positively.
12. The Proposal for starting new subjects/courses in the colleges should be prepared as per the instructions of the Govt. and may reach this Directorate before 30th September every year so that new subject/streams could be started well in time from the forthcoming academic session.
13. Self financing courses should be run under self financing scheme by making a Society so as to avoid the legal implications in near future against the Dept.
14. API Score is essential for all teachers so as to avoid problems in promotion, award of Selection Scale and Senior Scale & there is no relaxation, whatsoever, on this issue.
15. Only Assistant Professors (College Cadre) will be appointed in Sanskrit Colleges in the existing streams/courses and no school lecturer will be posted in these colleges in future.

The meeting ended with vote of thanks by Dr. Amar Dev, Joint Director of Higher Education to the chair.

These minutes of the proceeding of the meeting are available on the departmental website www.educationhp.org



(S.B.Sekhri)
Additional Director (Colleges),
Himachal Pradesh.

Approved



Director of Higher Education
Himachal Pradesh.

1) The following were present in the meeting:

1. Sh. Dinkar Burathoki, Director of Higher Education, H.P.Shimla-1
2. Sh. S.B.Sekhri, Additional Director of Hr. Education (C), H.P. Shimla-1
3. Dr. Amar Dev, Joint Director of Higher Education, H.P. Shimla-1
4. Dr. P. K. Ahluwalia, Dean Planning, H.P.University, Shimla-5.
5. Sh. Kulwant Rana, Director ICDEOL, H.P. University, Shimla-5.
6. Professor Marad, H. P.University, Shimla-5.
7. Smt. Reena Tanwar, Principal, Govt. College, Solan.
8. Smt. Meera Walia, Principal, SCERT, Solan.
9. Dr.C.L.Sankhyan, Principal, Govt. College Arki, Distt. Solan.
10. Dr. Dwarika Dharela, Principal, Govt. College Nalagarh, Distt. Solan.
11. Smt. Diksha Malhotra, Principal, Govt. College Nahan, Distt. Sirmaur.
12. Dr. R. C. Sharma, Principal, Govt. College Rajgarh, Distt. Sirmaur.
13. Dr. A.N. Sharma, Principal, Govt. College Shillai, Distt. Sirmaur.
14. Dr. Harish Kumar, Principal, GC Sangrah, Distt. Sirmaur.
15. Dr. Parmod Chauhan, Principal, GC Haripurdhar, Distt. Sirmaur.
16. Smt. Meera Walia, Principal, RKMV, Shimla.
17. Dr. J.S. Negi, Principal, Govt. College Sanjauli, Distt. Shimla.
18. Dr. Uma Randev, Principal, GC Chaura-Maidan, Distt. Shimla.
19. Dr. Karuna Bhardwaj, Principal, GC Theog, Distt.Shimla.
20. Dr. Shashi Kumar Sood, Principal, GC Sarswatanagar, Distt. Shimla.
21. Dr. S.B. Negi, Principal, GC Rampur-Bushahar, Distt. Shimla.
22. Dr.(Mrs.)V.P. Mahajan, Principal, GC, Sunni, Distt. Shimla.
23. Dr. D.K.Bhardwaj, Principal, GC Reckong Peo, Distt. Kinnaur.
24. Sh. Jagdish Lal, Principal, GC Ghumarwin, Distt. Bilaspur.
25. Sh. Satish Sharma, Principal, GC Bilaspur, Distt. Bilaspur.
26. Smt. Meera Gupta, Principal, GC Jhandutta (BLP).
27. Dr. Uma Verma, Principal, GC Jukhala, Distt. Bilaspur.
28. Sh. M.S.Jamwal, Govt. College Mandi, Distt. Mandi.
29. Dr. R.C. Kaushal, Principal, GC Sarkaghat (MND).

30. Mrs. Kiran Lohia, Principal, GC Karsog(MND).
31. Sh. R.P. Thakur, Principal, GC Joginder-Nagar (MND).
32. Dr.Kamal Kant, Principal, GC Gohar (Bassa)(MND).
33. Sh. Krishan Vaidya, Principal,GC Drang at Narla (MND).
34. Dr. N.S. Chandel, Principal, GC Dharampur (MND).
35. Dr.Uma Dutt Sankhian, Principal, GC Seraj at Lamba Thach(MND).
36. Sh. Sanjeev Sharma, Principal, GC Bharmour,Distt. Chamba.
37. Dr. Amarjeet K.Sharma, Principal, GC Salooni, Distt. Chamba.
38. Dr.Anil Jaryal, Principal, GC Tissa, Distt. Chamba.
39. Dr. S.K.Chawla, Principal, GC Una, Distt. Una.
40. Sh. S.K.Pathak, Principal,Govt. College, Amb, Distt.Una.
41. Sh. Sunder Singh, GC Beetan, Distt. Una.
42. Dr. D.K. Sharma, Principal, GC Daulatpur Chowk, Una.
43. Dr. Rakesh.Bhardwaj, GC Bangana, Distt. Una.
44. Sh. R.P.Chopra, Principal, GC Dharamshala (KGR).
45. Dr. Ajay Lakhanpal, Principal, GCTE Dharamshala (KGR).
46. Sh. Rakshpal Jindal, Principal, GC Dhaliara (KGR).
47. Sh. Arvind Pathania, Principal, GC Nurpur, Distt. Kangra.
48. Dr. Bhuvan Prakash, Principal GC Thural (KGR).
49. Smt. Nalini Panwar, Principal, GC Baijnath. (KGR).
50. Sh. Kuldeep Banta, Principal, GC Shahpur (KGR).
51. Sh. S.S. Gill, Principal, GC Nagrota Bagwan (KGR).
52. Sh. Upendra Sharma, Principal, GC Jaisinghpur (KGR).
53. Sh. R.S.Pathania, Principal, GC Naura, Distt. Kangra.
54. Dr. Ashok Awasthi, GC Haripur (Guler), Distt. Kangra.
55. Sh. P.C. Patyal, Principal, GC Hamirpur (HMR).
56. Sh. Ashith Kumar, Principal, GC Nadaun(HMR).
57. Sh. Moti Lal Sharma, Principal, GC Sujampur (HMR).
58. Sh. Yash Pal Mahant, Principal, GC Bhoranj (HMR).
59. Dr. Ajay Kumar, GC Banjar, Distt. Kullu.
60. Dr. P.P. Kaistha, Principal, GC, Haripur (Kullu).

61. Sh. Nand Lal Sharma, Principal, GC Anni at Haripur (Kullu).
62. Dr. Rakesh Sharma, Principal, GC Kukumseri (L&S).
63. Dr. Liladhar Vatsyayan, Principal, G.Skt.College, Shimla.
64. Dr. Keshwa Nand Kaushal, Principal, G.Skt.College Solan.
65. Sh. Purshotam L. Attri, Principal, G.Skt.College Sundernagar(MND).

2) Officiating/ Additional Charge/ Representatives:

1. Sh. T.R. Parashar, Officiating Principal, GC Paonta Sahib(SMR).
2. Dr. K.C. Mahant, Officiating Principal, Govt. College Nerwa, Distt. Shimla.
3. Smt. Manjula Sharma, Officiating Principal, GC Chamba.
4. Dr. Jagjit Singh, Officiating Principal, GC Chowari, Distt. Chamba.
5. Sh. Shashi Bhushan, A.Prof. Representative, GC Indora (KGR).
6. Sh. R.S. Patial, Officiating Principal, GC Palampur(KGR).
7. Smt. Kiran Kanta, Officiating Principal, GC Dehri, Distt. Kangra.
8. Smt. Deepa Sharma, A. Prof. Representative, GC Kullu.
9. Sh. Kishan Chand, Officiating Principal, GC Barsar (HMR).
10. Dr. Praveen K. Vimal, Officiating Principal, G.Skt.College, Kiartoo(SML).
11. Sh. Budhi Ram Sharma, Officiating Principal, G.Skt.College Nahan (SMR).
12. Dr. Varinder Bhatl, A. Prof. Representative, MCMDAV College, Kangra.
13. Dr. Ashok Sharma, Officiating Principal, MLSM College, Sundernagar(MND)

3) Absentees:

1. GC Seema(SML).
2. GC Pangi(Chamba).
3. St. Bed's College, Shimla (95% aided).
4. SVSD College Bhatoli (95% aided).
5. DAV Cent.College, Kotkhai(SML) (95% aided).



Director of Higher Education
Himachal Pradesh.

Endst. Even. No.EDN-H(8)14/84-2011(Principal Conference) 24th October, 2013

Copy for information and further necessary action to:-

1. The Pr. Secretary (Higher Education) to the Govt. of Himachal Pradesh, Shimla-2 for information, please.
2. The Registrar, H.P.University, Summer Hill, Shimla-5.
3. Dr.P.K.Ahluwalia, Dean Planning and Director(IQAC), H.P.University,Shimla-5.
4. The Director, ICDEOL, H.P.University,Shimla-5.
5. All the Branch Officers in Directorate of Higher Education, H.P.
6. All the Principals of Govt. Degree College/Sanskrit Colleges/GIA Colleges in Himachal Pradesh.
7. All the Branch Supdt. Directorate of Higher Education, Himachal Pradesh, Shimla-1.
8. Guard file.



Director of Higher Education
Himachal Pradesh.

अधिसूचना

कार्यकारिणी परिषद् की बैठक दिनांक 30.05.2016, मद संख्या 21 के अनुसार अधिष्ठाता समिति की सिफारिशानुसार स्नातक स्तर में सी.बी.सी.एस. प्रणाली के अर्न्तगत शैक्षणिक सत्र 2016-17 के लिए विश्वविद्यालय अनुदान आयोग द्वारा जारी/निर्धारित नवीनतम् पाठ्यक्रम/नियमावली को पूर्ण रूपैण से लागू करने बारे निम्न निर्णय लिया:-

“कार्यकारिणी परिषद् ने अधिष्ठाता समिति की सिफारिशों पर विश्वविद्यालय अनुदान आयोग द्वारा स्नातक स्तर पर सी.बी.सी.एस. प्रणाली के लिए जारी/निर्धारित नवीनतम् पाठ्यक्रम को शैक्षणिक सत्र 2016-17 से लागू करने को अपनी स्वीकृति प्रदान की।”


कुलसचिव

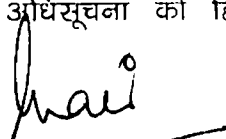
हि.प्र.वि. शिमला-5

पृष्ठाकन संख्या: सम

दिनांक: 4 JUN 2016

प्रतिलिपि: सूचनार्थ एवं आगामी कार्रवाई हेतु प्रेषित।

1. अधिष्ठाता अध्ययन, हि.प्र.वि. शिमला-5 से निवेदन है कि कार्यकारिणी परिषद् के निर्णयानुसार विश्वविद्यालय अनुदान आयोग द्वारा स्नातक स्तर पर सी.बी.सी.एस. प्रणाली के लिए जारी/निर्धारित नवीनतम् पाठ्यक्रम को पूर्ण रूपैण लागू करने के लिए समस्त अधिष्ठाताओं, विभागाध्यक्षों एवं निदेशकों के साथ विचार-विमर्श करने के लिए अतिशीघ्र बैठक आयोजित करने की कृपा करें।
2. परीक्षा नियन्त्रक/अतिरिक्त परीक्षा नियन्त्रक, हि.प्र.वि. शिमला-5
3. अधिष्ठाता, नियोजन एवं शिक्षण सम्बन्धी मामले, हि.प्र.वि. शिमला-5
4. समस्त अधिष्ठाता एवं विभागाध्यक्ष/निदेशक, हि.प्र.वि. शिमला-5
5. प्राचार्य, हि.प्र.वि. से सम्बद्धता प्रदान समस्त महाविद्यालय, हि.प्र.।
6. वरिष्ठ सचिव/सचिव माननीय कुलपति/कुलसचिव, हि.प्र.वि. शिमला-5
7. जन सम्पर्क अधिकारी, हि.प्र.वि. शिमला-5
8. उप कुलसचिव प्रशासन, हि.प्र.वि. शिमला-5
9. समस्त विभागों/कार्यालयों के अधिकारी, हि.प्र.वि. शिमला-5
10. बैब एडमिन, हि.प्र.वि. शिमला-5 से निवेदन है कि उपरोक्त अधिसूचना को हिमाचल प्रदेश विश्वविद्यालय की बैवसाइट पर दर्शाए।


कुलसचिव

File No-7-1/2004-HPU (Acad)
Himachal Pradesh University
Academic Branch

Dated:26-07-2018

To

1. All the Principal of Govt./Non Govt. Affiliated/Associated with the H.P.University, Shimla-5 with the request to upload the same from University Website www.hpuniv.nic.in
2. The Controller of Examination, H.P.U., Shimla-5.
3. The D.R./A.R.Exam (UG)/ S.O. Exam (U.G.) I,II, III/Conduct/Secrecy/ Re-evaluation/ Evaluation/ RME, H.P.University, Shimla-5.
4. Incharge Computer Centre, H.P.U., Shimla-5.

Subject: Proceedings of the meeting for switching over from CBCS semester system to Annual system 13.06.2018.

Sir/Madam

Please find enclosed a copy of the Proceedings of the meeting of Deans of the Faculties and Chairpersons/ Directors of the Teaching Departments/Institutes for switching over from CBCS semester system to CBCS annual system held on 13-06-2018 for information and necessary action.

Yours faithfully

Sd/-

(K.K.Sharma)HAS
Registrar

Encls. As above

Endst. No. even

Dated:26-07-2018

Copy forwarded for information:-

1. Dean of Studies, H.P.University, Shimla-5.
2. All the Deans, H.P.University, Shimla-5.
3. All the Chairmen/ Chairperson/ Director/ of the Teaching Departments, H.P.University, Shimla-5.
4. The Web Admin, H.P.University , Shimla-5 to upload the letter alongwith its enclosures.

Sd/-
Registrar

Himachal Pradesh University
(NAAC Accredited 'A' Grade University)
Office of the Dean of Studies

Proceedings of the meeting of Deans of the Faculties and Chairpersons /Directors of the Teaching Departments/Institutes for switching over from CBCS semester system to CBCS annual system on 13.6.2018 at 12.15 PM in Committee Room under the Chairpersonship of the Hon'ble Vice- Chancellor.

A meeting of Deans of the Faculties and Chairpersons /Directors of the Teaching Departments/Institutes for switching over from CBCS semester system to CBCS annual system on 13.6.2018 at 12.15 PM in Committee Room under the Chairpersonship of the Hon'ble Vice- Chancellor.

The following were present:-

1. Prof. Arvind Kalia, Dean of Studies.
2. Prof. (Mrs.) Sushma Sharma, Dean, Faculty of Life Sciences.
3. Prof. (Mrs.) Sudarshna Rana, Dean, Faculty of Education.
4. Prof. Pawan Garga, Dean, Faculty of Environment Development and Sustainability Studies.
5. Prof. Mahavir Singh, Dean Faculty of Engineering.
6. Prof. Jeet Ram Sharma, Dean, Faculty of Performing & Visual Arts.
7. Prof. (Mrs.) Kaushalya Chauhan, Dean, Faculty of Languages.
8. Prof. (Mrs.) Sarswati Bhalla, Chairperson, Dept. of Hindi.
9. Prof. Sikander Kumar, Chairperson, Dept. of Economics.
10. Prof. Duni Chand, Chairperson, Dept. of Bio-technology.
11. Prof. Anand Sagar, Chairperson, Dept. of Bio-Sciences.
12. Prof. (Mrs.) Mamta Mokta, Chairperson, Dept. of Pub. Administration.
13. Prof. (Mrs.) Suvarcha Chauhan, Chairperson, Dept. of Chemistry.
14. Prof. Surinder Kumar Sharma, Chairperson, Dept. of Physical Education.
15. Prof. N.S. Negi, Chairperson, Dept. of Physics.
16. Prof. K.L.Bansal, Chairperson, Dept. of Computer Science.
17. Prof. Sonia Khan, Director, IVS.
18. Prof. (Mrs.) Ranjna Bhan, Chairperson, Dept. of Education.
19. Prof. S.S.Narta, Director, UCBS.
20. Prof. Raghuvinder Singh, Director, UILS.
21. Prof. Him Chatterjee, Chairperson, Dept. of Visual Arts/Yoga Studies.
22. Prof. B.K.Shivram, Chairperson, Dept. of History.
23. Prof. Rajesh Sharma, Chairperson, Dept. of Mathematics.
24. Prof. Devinder Sharma, Chairperson, Dept. of Commerce.

25. Prof. Ramesh Kumar Chauhan, Chairperson, Dept. of Political Science.
26. Dr. (Mrs.) Rekha Sharma, Associate Professor, Chairperson, Dept. of English.
27. Dr. Anita Sharma, Associate Professor, Chairperson, Dept. of Psychology.
28. Dr. Vikas Dogra, Associate Professor, Chairperson, Dept. of Journalism & Mass Communication.
29. Dr. Anurag Sharma, Associate Professor, Dept. of Geography.
30. Dr. Ashwani Kumar, Dept. of Sociology.
31. Dr. J.S.Negi, Controller of Examinations, HHPU.
32. Dr. Mukesh Kumar, Incharge, Computer Centre.

At the very outset Prof. R.S.Chauhan, Hon'ble Vice-Chancellor welcomed all the faculty members. Thereafter, Hon'ble Vice-Chancellor apprise the members about the decision of the Government and meeting with Hon'ble Education Minister for introduction of annual system at Under-graduate level (B.A/B.Sc/B.Com) under (CBCS). The following decisions were taken:

1. It was decided that all the Chairpersons/Directors of the Teaching Departments/Institutes will finalize the syllabus and convene the meeting of Board of Studies (UG) within a week's time consultation with the Dean of the Faculty concerned.
2. The broad outline/template /structure of the annual system was provide to the members as a guidelines. The total credits for the pass course at Under-graduate level is 132 and for Honours courses at Under-graduate level is 148.
3. Eligibility for admission:
Eligibility conditions for the BA/B.Sc/B.Com shall be same as provided in the Ordinances for annual system.
4. Lecture Conditions:
The lecture conditions shall be as provided in HPU Ordinance 6.2(a) to (d).
5. IA/CCA and Term End examinations will be in consonance with the existing RUSA provisions i.e. 70% in theory and 30% in CCA/IA for Arts and Commerce where practicals are not involved. For Sciences and the subjects/courses where practicals are involved it will be 50% in theory 20% in Practical and 30% in CCA/IA. This will not be applied in case of ICDEOL students. The percentage of marks obtained in theory examinations shall proportionately be given to the students of ICDEOL for CCA/IA component as is being done at present.

For determining CCA following procedure shall be applicable:

- i) 5 marks for attendance.
 - ii) 5 marks for class test to be taken on completion of 40% syllabus by the class teacher.
 - iii) 10 marks for house test to be taken on completion of 75% of syllabus.
 - iv) 10 marks for assignments, tutorials, general behaviour of student.
6. The minimum passing marks will be 40% in aggregate . However, 35% each in Internal Assessment and Final Examinations will be compulsory. For practicals 40% passing marks will be compulsory and if a candidate fails to obtain 40% marks in practicals will be treated as fail in that subject.

A candidate failing in either one or two subjects/papers will be given compartment in that subjects/papers and will be eligible for promotion to the next class. He/She will appear in the subject/paper in which he/she got the compartment. He/She will have two chances(one at the supplementary stage and one at the annual stage), available to him to clear his/her compartment in subjects/papers. He/She will not be awarded the degree until he/she clears all his/her courses within five years from the date of his/her admission to a particular course. A candidate failing in three or more subjects/papers will be treated as fail in that year and has to repeat the entire year.

The success full candidates will be classified on the combined results of the Part-I, II, III examinations as follows:

First Division: 60% marks or more in the aggregate

Second Division: 50% marks but less than 60%

Third Division: Less than 50%

- 7. The result shall be declared as per the present practice on absolute grading .
- 8. The grace marks under the annual system will be allowed as per provisions of the Ordinances for annual system.
- 9. Re-evaluation: Re-evaluation shall be applicable as per provisions of H.P. University Ordinance for annual system.
- 10. The students shall be required to complete the degree within 5 years.
- 11. Course contents will be the same as are at present in force. For annual system the course contents of 1st and 2nd semester shall together be taken into consideration and the final examinations shall be held in the month March/April every year and the supplementary examinations shall be held in the month of September/October every year.

For further details can see: Instructional template for facilitating implementations of Choice Based Credit System (CBCS) dated 10.4.2015 on UGC website:<https://www.ugc.ac.in>

The Hon'ble Vice-Chancellor permitted and authorised the Chairperson of the Board of Study(UG) to call and consult the college teachers/experts even before that meeting of Board of Study to finalize the syllabus.

The meeting ended with a vote of thanks to the Chair.

Sd/-

(Prof. Arvind Kalia)

Dean of Studies.

(Approved)

Sd/-

Hon'ble Vice-Chancellor

Himachal Pradesh University

Shimla – 171 005.

CHOICE BASED CREDIT SYSTEM (CBCS)

0. Levels of Certification

Level of Certification	Minimum Duration	Number of Credits /Week /Semester
Short term courses: Level 0	less than 6 weeks	4 credits
Certificate Courses: Level 1	One semester	6-8 credits
Diploma Courses: Level 2	Two semester	25-30 credits
PG Diploma Courses Level 3	Two semester	25-30 credits
UG Degree courses Level 4	Six semester	20-25 credits
PG Master courses (General Education and Professional Courses): Level 5	Four Semester	25-30 credits
UG Technical Courses: Level 6	Eight Semester	25-30 credits
PG Master Courses (Technical cum Professional): Level 7	Six Semester	25-30 credits
Research degrees (M.Phil, M.Tech, LLM): Level 8	Two Semester	25-30 credits with 25 credits in respect of thesis
Research degree (Ph.D. Course work): Level 9	One Semester	25 credits
Research degree** (Ph.D.): Level 10	4 Semesters after M.Phil	25 credits
Research Degree** (Ph. D.): Level 11	5 Semester without M.Phil but after Ph.D. Course work	25 credits

0.1 Courses Available in the University: Appendix-III

Regulations

(For the Under Graduate (UG) Programmes)

1. Abbreviations and Definitions:

1.1 Abbreviations:

B. Com.: Bachelor of Commerce
B.A.: Bachelor of Arts
B.PED: Bachelor of Physical Education
B.Sc.: Bachelor of Science
BBA: Bachelor of Business Administration
BCA: Bachelor of Computer Application
BOS: Board of Studies
C: Credits
CBCS: Choice Based Credit System
CCA: Continous Comprehensive Assesment
CGPA: Cumulative Grade Point Average
GI: General Interest
COE: Controller of Examination
GPA: Grade Point Average
H: Hobby Course
HP: Himachal Pradesh
HPU: Himachal Pradesh University
L: Lecture Session credits
L:T:P Lectures: Tutorials: Practicals
M: Mean
MIL: Modern Indian Language
OT L: Oriental Language
P: Practical/Practice Session credits
SD: Standard Deviation
SGPA: Semester Grade Point Aversage
T: Tutorial Session credits
TDC: Three Year Degree Course
UG: Undregraduate
X: Mean of data sets named x

1.2 Definitions

1.2.1 **Credit:** Credit Stands for following in the context of CBCS

- Term Credit has a connotation of achievement or earning through learning effort
- It also implies successful completion of a course of study measured in terms of class room instruction hours/week in the courses being studied in that semester
- It is also implies learning effort required on the part of the learner
- It also measures the volume of the content to be delivered in the course being studied

- Credits of a course also indicates the weight age of a course for calculating Grade Point Average (GPA)
- Though credits are not directly related to marks, as thumb rule we may consider 1credit=25 marks

1.2.2 Semester system: Semester in latin means six monthly or either of the two six monthly academic terms with a following typical look involving teaching for 15 weeks for a 6 day week excluding duration of minor exams, tests end term examinations and semester breaks.

1-8 weeks	9 th Week	10-16 weeks	17-20 Week	21-24 week	25-26 week
Teaching involving lectures, tutorials and practicals interspersed with comprehensive continuous assessment in the form of quizzes, assignments, group discussions, seminars etc. followed by minor test –I	Semester Break/ vacations/ time for extra curricular activities	Teaching involving lectures, tutorials and practicals interspersed with comprehensive continuous assessment in the form of quizzes, assignments, group discussions, seminars etc. followed by minor test –II	Term End Examination	to be conducted in 4 weeks duration including preparatory holidays	Total duration of Semester: 24 weeks or 6 months

1.2.3 Tutorial Session Consists of participatory discussion/desk work/ problem solving/ brief seminar on a topic or any such other novel method that makes learners absorb and assimilate more effectively the contents delivered in a lecture session. Normally, the tutorial sheets prepared by the teacher are distributed in advance to help learner prepare for interaction systematically.

1.2.4 Practical/Practice session consists of hands on experience/ laboratory experiments/ Field Studies/Case studies that equip students to acquire the much required skill component

1.2.5 Continuous Comprehensive Assessment:

2. Eligibility

2.1 For Admission:

- a. A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P Board of School Education (or in case of *Shashtri*, pass in *Prak Shashtri* from Sanskrit Colleges affiliated to the HPU) or an examination accepted as equivalent thereto by the various bodies of the H.P. University
 - (i) Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. / B.C.A programme.
 - (ii) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. / B.B.A

- programme.
- (iii) Provided that the candidates who have passed the qualifying examination with Mathematics as one of the subjects shall be given preference in admission to B.C.A programme.
 - (iv) Provided that the candidates who have passed *Prak Shashtri* examination from Sanskrit Colleges shall be given preference in admission to *Shashtri* programme.

2.2 Choosing Program Study Courses:

- 2.2.1 At the time of admission each student will identify a **major (main)** subject in which he / she will concentrate and two **minor (allied)** elective subjects which he / she would choose to study.
- 2.2.2 Major would be the subject in which the student will have to take **core courses (hard and soft core and / or elective)** as defined below prescribed by the concerned UG Board of Studies and the Faculty.
- 2.2.3 Major once identified would not be changed unless the student quits a programme and joins a new programme.
- 2.2.4 Minor, on the other hand, would be the subjects that would be chosen by the student out of a number of subject combinations (at least two subjects in each subject combination) suggested and approved by the UG BoS and Faculty of a student's major subject.
- 2.2.5 In these subjects the student will be required to accumulate a certain minimum number of credits in order to qualify for the UG degree.

2.3 For the Degree:

- 2.3.1 A regular candidate shall have to undergo the prescribed courses of study in a College affiliated to the H.P. University for a period not less than three academic years (and not more than five academic years), passed the examinations prescribed and fulfilled such conditions as have been prescribed therefor.
- 2.3.2 There shall be no private or other category of students and shall be eligible for degree either through regular mode or through distance education mode
- 2.3.3 A candidate other than regular candidates shall have to undergo the prescribed courses of study International Centre for Distance Education and Open Learning (ICDEOL) H.P. University for a period not less than three academic years (and not more than five academic years), passed the examinations prescribed and fulfilled such conditions as have been prescribed therefor.
- 2.3.4 For the degree (B.A. / B. Sc. / B.Com. / B.C.A. / B.B.A., *Shashtri*) the student will have to cumulate a minimum of 120 successful credit hours

of coursework over a minimum of three and a maximum of five years from the date of admission.

2.3.4.1 Provided that not more than three attempts will be allowed to pass a course.

2.4 Duration (Time Frame):

2.4.1 The UG (TDC) programme for a regular student shall be for a minimum period of three years and a maximum of five years from the date of admission of the candidate. Each academic year shall comprise of two semesters, viz. Odd and Even semesters. Odd Semesters shall be from June / July to October / November and the Even Semester shall be from November / December to April / May. There shall be in each semester not less than 90 working days with 540 teaching clock hours (each working day having 6 teaching clock hours).

2.4.2 The UG (TDC) programme for a distance education student shall be for a minimum period of three years from the date of admission of the candidate. However, there shall be no upper limit for the duration for completion of the programme.

3. Programmes:

3.1 B.A. (Arts / Humanities / Languages)

3.1.1 Language Group: English, Hindi, Sanskrit, Urdu, Punjabi, Foreign Languages (French, German, Russian, Spanish etc.), and Indian regional languages.

3.1.2 Social Science / Humanities Group: Economics, Political Science, Sociology, Psychology, History, Philosophy, Geography, Public Administration, Mathematics, Statistics.

3.1.3 Arts and Applied Social Science Group: Music, Visual Arts, Drama / Theatre, Social Work, Journalism & Mass Communication, Public Administration.

3.2 B.Sc. (Sciences / Physical Sciences / Bio-Sciences)

3.2.1 Natural Science Group: Physics, Chemistry, Botany, Zoology, Geology, Geography, Astronomy, Mathematics.

3.2.2 Methods and Techniques Group: Mathematics, Statistics, Computer Science, Computer Applications, Information Technology.

3.2.3 Applied Science Group: Home Science, Industrial Electronics, Microbiology, Bioinformatics, Biotechnology, Biochemistry, Healthcare & Nutrition, Astro-Physics, Nano-Technology

3.3 B.Com. / B.B.A. (Commerce / Management)

3.3.1 Commerce, Management.

3.4 Shashtri

3.4.1 Sanskrit

3.5 Education

3.5.1 B. P. Ed.

Provided that the following minor subject combinations will be allowed with different major subjects:

Major Subject	Minor Subject Combinations Permitted
Sanskrit (Shashtri)	1. English 2. One of the Languages or Social Science Subjects.
One of the Languages	1. One of the Languages other than the major. 2. One Social Science or Science Subject.
One of the Social Science / Humanities Subject	1. One of the languages or social sciences. 2. One of the Science or Social Science Subjects.
Physics	1. Mathematics. 2. One of the Science or Social Science subjects.
Chemistry	1. Physics. 2. One of the Science or Social Science subjects.
Botany	1. Zoology. 2. One of the Science or Social Science subjects.
Zoology	1. Botany. 2. One of the Science or Social Science subjects.
Geology	1. Mathematics or Physics or Chemistry. 2. One of the Science or Social Science subjects.
Geography	1. Mathematics or Physics or Chemistry. 2. One of the Science or Social Science subjects.
Astronomy	1. Mathematics or Physics or Chemistry. 2. One of the Science or Social Science subjects.
Mathematics	1. Physics or Chemistry or one of the Social Sciences 2. One of the science or Social Science subjects.
Computer Science, Computer Applications, Information Technology	1. Mathematics. 2. One of the Science or Social Science subjects.
Any of the applied Sciences	1. One of the Science Subjects. 2. One of the Social Science subjects.
Commerce	1. Management. 2. One of the Science or Social Science subjects.
Management	1. Commerce. 2. One of the Science or Social Science subjects.
Education	1. One Social Science Subject 2. One Science Subject

Note: In addition to these, the colleges affiliated to HPU, depending on the infrastructure and faculty available, can offer various courses under self-financing mode leading to undergraduate certificate (up to 6 credits, one semesters) and diploma (25-30 credits, two

semesters). The necessary Government and University approval, however, will have to be obtained by the College.

4. The CBCS System:

All the above mentioned Programmes (named after the major subject (core/main) chosen by the student) shall be run on Choice Based Credit System (CBCS). It is an instructional package developed to suit the needs of students to keep pace with the developments in higher education worldwide taking him/her out of isolated compartmentalized learning environment which clearly indicates for each level of certification learning effort required on the part of the student in terms of credits to be earned as well as participation in instructional hours to be spent through either regular mode or through distance education mode. The student in this system has considerable freedom in choosing courses and so making his / her own personalized programme/bouquet in a cafeteria mode keeping in mind necessary requirements of a major course. Except for the compulsory and core courses of the subject of his / her major, he / she is free to choose courses of his /her choice. The programme is considered completed when the student cumulates the requisite number of successful credits (passed), i.e. at least 120 credits for an undergraduate degree.

4.1 Semesters

An academic year comprising 180 working days in the least is divided into two semesters, each semester having at least 90 working days. With six working days in a week this would mean that each semester will be having $90 \div 6 = 15$ teaching / working weeks. Considering that each teaching day has 5 teaching / working hours, a teaching week would have $5 \times 6 = 30$ working / teaching hours and each semester will have $30 \times 15 = 450$ teaching hours available for each student.

4.2 Credits

The term 'credit' refers to the weightage given to a course, usually in terms of the number of instructional hours per week assigned to it. This explains why usually 'credit' is taken to mean 'credit hours'. The credits also determine the volume of course contents and delivery of programme such as lectures, tutorials, practicals, assignments etc.

Credit will mean as per definition 1.2.1

For the purpose of credit determination, instruction is divided into three components:-

Lectures (L) – Classroom lectures of one hour duration.

Tutorials (T) – Special, elaborate instructions on specific topics (from Lectures) of one hour duration.

Practicals (P) – Laboratory of field exercises in which the student has to do experiments or other practical work of two hour duration.

Each one of these components is considered as equal to one credit. One lecture (L) as

well as one Tutorial (T) of one hour a week is considered as one credit, whereas one Practical (P) of two hours a week is considered as one credit. The total weightage given to a course in terms of credits will be equal to $L + T + P$, where L is the number of one hour Lectures per week, T is the number of one hour Tutorials per week, and P is the number of two hour Practicals per week. This can be written in symbols as:-

$$C = L + T + P$$

Where, C is the credit weightage for a particular course.

The total minimum credits required for an under graduate degree programme is one hundred and twenty (120).

4.3 Course

A course is a structured set of instructions that are imparted to a student on the basis of a syllabus or a framework decided beforehand (and has the sanction of the different academic (Board of Studies, Faculty, Academic Council) and executive (Senate / Executive Council, Finance Committee) bodies of the HPU) extended over a semester as defined above (numbers 2 and 7).

Each course is designed variously under instructions given as Lectures, Tutorials, and Practicals (laboratory and field exercises). Usually these components are referred to as L , T , and P components. The credits for each course determine the volume of the course content.

5. Courses in Programmes:

5.1 The UG (TDC) programme in a college affiliated to the HPU will comprise the following categories of courses:

- (i) Compulsory Courses.
- (ii) Core Courses.
- (iii) Elective Courses.
- (iv) General Interest and Hobby Courses.

5.1.1 Compulsory Courses: A student enrolled in an undergraduate programme will have to pass some compulsory courses. These compulsory courses are of three kinds –

- (a) **Languages** (these courses are indicative in nature only, Faculty of these subjects can draw an exhaustive list and draft syllabi) –
 - a. Compulsory English
 - b. Compulsory Hindi
- (b) **Social Science/ commerce/Management** (these courses are indicative in nature only, Faculty of these subjects can draw an exhaustive list and draft syllabi) –
 - a. Compulsory Social Science/commerce/management course
 - b. Compulsory Geography of Himachal Pradesh
 - c. Compulsory Indian Constitution

- d. Compulsory Himachal Past, Present and Future
- (c) **Science** (these courses are indicative in nature only, Faculty of these subjects can draw an exhaustive list and draft syllabi) –
 - a. Compulsory Basic Science
 - b. Climate Change and its impact on mountain sustainability
 - c. Compulsory Environmental Science (Audit Pass Course)
- (d) **Skill Based Courses** (these courses are indicative in nature only, Faculty of these subjects can draw an exhaustive list and draft syllabi) –
 - a. Functional English
 - b. Office Computing
 - c. Functional Hindi
 - d. Application Packages for finance
 - e. Secretarial practice
 - f. Short hand and word processing
 - g. Web applications

A minimum of three and a maximum of six compulsory courses are to be passed by all students enrolled for a UG degree. However,

- a student majoring in language will NOT do Compulsory course in that language.
- a student majoring in a particular social science will NOT do Compulsory course in that particular Social Science.
- a student majoring in science subjects will NOT do Compulsory Basic Science subjects, and

5.1.1.1 All compulsory courses will be three credit hours each. Thus, a maximum of $3 \times 6 = 18$ credit hours will be accumulated by a student by doing compulsory courses.

5.1.1.2 A minimum of three compulsory courses ($3 \times 3 = 9$ credits) will have to be done by each UG student to qualify for the UG degree.

5.1.2 **Major subject (Core) Courses**: In each subject being taught in the colleges affiliated to the HPU there will be identified by the concerned UG Boards of Study (BoS) and Faculty some courses which will be required to be passed by all students majoring in the concerned subject. These are called core courses. Core courses can be of two kinds -

Hard Core Courses, which have to be done without exception. There will be no choice available.

Soft Core Courses, in which some degree of choice is available in the sense that he / she has to select a certain number of courses out of the given number (larger than the required) of courses. The student will have to choose a certain number of core courses out of the total available.

5.1.2.1 In each subject there will be a minimum of fourteen (14) core courses (hard and / or soft). Each core course will be of four credit hours. Thus, a student majoring in the concerned subject will accumulate $14 \times 4 = 56$ credit hours by passing core courses.

5.1.2.2 A student will be required to pass in a minimum of 14 core courses in the subject of his / her major to qualify for a UG degree in a subject (Major).

5.1.3 Elective Courses:

5.1.3.1 All students enrolled for a UG degree will be required to pass a minimum of between 10 and 13 elective courses.

5.1.3.2 However, a student may take more elective courses for the purpose of 'Emphasis' or 'Double Major'.

5.1.3.3 Elective courses are to be from a student's major / minor subject(s) as detailed above in the subject combinations allowed.

5.1.3.4 In each subject being taught in the colleges affiliated to the HPU there will be identified by the concerned UG BoS and Faculty some variable number of courses as elective courses.

5.1.3.5 However, courses (whether core or elective) of the subjects other than a student's major will be considered elective for a particular student's UG programme.

5.1.3.6 Each UG student will have to pass at least 10 to 13 elective courses from his / her minor (allied) subjects being taught in the college.

5.1.3.7 Provided that each student will have to take a minimum of 5 elective courses in either of his / her minor subjects.

5.1.3.8 Each elective course will be 4 credit hours. Thus, a student will be able to accumulate at least $10 \times 4 = 40$ credits by passing elective courses.

5.1.3.9 A student may opt for more elective courses in the subject of his / her major or outside to make up for the discrepancy if any or for 'emphasis' or 'double major'.

5.1.4 Rules for identifying and floating Elective Courses at the college end

5.1.4.1 The undergraduate boards of study (UG BoSs) of the subjects taught in the colleges affiliated to the HPU and the concerned Faculty (with the approval of the Academic Council) will identify a number of courses as elective courses in each subject.

5.1.4.2 All courses (core or elective) of subjects other than a student's major will be considered as elective courses for his / her UG programme. However, a student will be bound to complete the minimum required number of electives from his / her minor subjects (a minimum of 5 courses for each minor) before he /she can opt for other elective courses.

5.1.4.3 Additional Elective courses (elective courses opted for after the minimum requirements have been completed) are open to all students irrespective of whether a student is doing major in Arts, Humanities, Science, Language, Commerce.

5.1.4.4 The Department Committee of the college will decide the elective courses to offer and the size of the class when it is offered. However, it has to be ensured that any elective course is offered at least once every three years.

5.1.4.5 The student will be allowed in an elective course on a first-come-first-served basis, with the limit set in the previous rule (Rule iv).

5.1.4.6 The failed candidates in one elective course are permitted to opt for another elective course or may be permitted to continue with the same elective

course when it is offered the next time. However, a candidate failing in a core / elective course shall be allowed a maximum of two more (total of three) attempts to obtain a passing grade, failing which he / she shall be considered 'dropped' from the course.

5.1.5 General Interest and Hobby (GI & H) Courses: In each college there can be offered some general interest (GI) and / or hobby (H) courses cutting across subjects. The college administration will decide on the basis of its material and human resources as to what such courses can be offered. Some such courses (with 1 to 3 credit hours each) can be as under:

- General Computer Applications (Software Package Training)
- History of Science
- Photography
- Playing Musical Instruments (Sitar, Guitar, Tabla / Drums, Harmonium, Flute, Violin etc.)
- Drawing and Painting.
- Appreciation of Fine Arts (Music, Painting, Dance, Sculpture etc.).

5.1.5.1 Between 1 and 3 GI & H courses can be taken by a UG student over the period of the programme. Thus, between 1 and 9 credits can be cumulated by a UG student by passing GI & H courses.

5.1.6 Drafting of Course Content

The drafting of the syllabus/ curricula for shall be carried out in terms of

- i. Current knowledge
- ii. National and international developments
- iii. Relevance of new ideas, concepts and knowledge to the concerned discipline\
- iv. Internet search engines, latest books, journals and open course wares available across the net.
- v. Development of topical courses as per the requirements of employability of the learners, academic interests of the faculty and thirst of the programme.
- vi. Volume of the content as per credits.

5.1.7 Accumulation of Credits: A student **accumulating** less than the required number of credits (i.e. less than 120 credits) for the award of a UG degree will have to make up for the discrepancy by taking more compulsory courses (if he / she has not already taken the maximum permitted compulsory courses) or elective courses or GI & H courses as the case may be.

5.1.7.1 At the end of the programme, if a student has accumulated more than the required number of credits (i.e. more than 120 credits) for the award of a UG degree, he / she can be considered for the following by a committee comprising the College Principal, Senior-most teacher of the student's major subject, and / or the senior-most teacher of the student's minor subject:- M

5.1.7.1.1 Major with Emphasis (to be decided by the Committee) when there

are at least 15 credits in excess with a minimum of 'A' grade.

5.1.7.1.2 Double Major (second major to be decided by the Committee) when there are at least 30 credits in excess with a minimum of 'A' grade.

5.1.7.1.3 However, on the other hand, such students who, due to any reason, are not able to complete the UG programme (i.e. are not able to accumulate 120 credits), will be considered for the following:

(a) **Certificate** in the major Subject, if he / she has accumulated at least 48 credits in total with at least 16 credits in Core Courses.

(b) **Diploma** in the major Subject, if he / she has accumulated at least 96 credits in total with at least 32 credits in Core Courses.

The following table gives a summary of an under graduate programme:

Sr. No.	Course Component	Number of Courses		Credits Per Course	Total Credits	
		Minimum	Maximum		Minimum	Maximum
1.	Compulsory Courses and Skill based Courses	3	6	3	9	18
2.	Core Courses	14		4	56	
3.	Elective Courses	10	13	4	40	52 or more
4.	General Interest & Hobby Courses	1	3	1 to 3	1	9
Total		28	36	1 to 4 (variable)	106 or more	135 or more

6. Students Coursewise Continuous Comprehensive Assessment (CCA) and Evaluation

6.1 All courses (Compulsory, Core, Elective, and GI & H courses) involve an evaluation system of **students** that has the following two components:-

- (i) **Continuous Comprehensive Assessment (CCA)** accounting for 50% of the final grade that a student gets in a course; and
- (ii) **End-Semester Examination (ESE)** accounting for the remaining 50% of the final grade that the student gets in a course.

6.2 Continuous **Comprehensive Assessment (CCA)**: This would have the following components:

6.2.1 Classroom Attendance – Each student will have to attend a minimum of 75% Lectures / Tutorials / Practicals. A student having less than 75% attendance will not be allowed to appear in the End-Semester Examination (ESE).

- Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
- Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a

Government Hospital.

- Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.
- Provided further that those getting the exemptions, except for those getting exemptions for co-curricular activities, will not be entitled for getting the CCA marks for classroom attendance as given below.

6.2.2 Classroom Attendance Incentive: Those having greater than 75% attendance (for those participating in Co-curricular activities, 25% will be added to per cent attendance) will be awarded CCA marks as follows:-

≥ 75% but < 80%	1 marks
≥ 80% but <85%	2 marks
≥ 85 but <90%	3 marks
≥ 90% but < 95%	4 marks
≥95%	5 marks

6.2.2.1 For the Correspondence Courses and Distance Education Courses (through the ICDEOL of the HPU) the same can be done on the basis of the attendance in the personal Contact Programmes (PCPs).

6.2.3 Mid-Term (Minor) Tests – There will be two mid-term tests, first after 48 teaching days (8 weeks) covering the syllabus covered so far, and second after 90 teaching days (15 weeks) covering the syllabus after the first minor test. Each of these mid-term tests will be for 15 marks.

6.2.3.1 The stationary for the minor tests, e.g. the 20-page test booklet, will be provided by the college/ Department as the case may be, for which fee ay be charged.

6.2.3.2 Question paper for the minor tests will be made by the teacher of the course and will be evaluated by him / her. If more than one teachers are teaching the course, they will set paper on rotation basis

6.2.3.3 Evaluated test booklets will be provided to the students (shown in the class) and they can be given photocopies of the same for the cost of photocopying and the administrative effort involved. The amount chargeable will be determined by the college administration.

6.2.3.4 In laboratory courses (having only practical (*P*) component), the students will be tested on the basis of laboratory exercises given by the course teacher concerned. Rest of the procedure will remain the same as above.

6.2.3.5 For the Correspondence Courses and Distance Education Courses (through the ICDEOL of the HPU) the same can be done in an on-line mode through e-mail or other electronic mediums as per Distance Education Council, New Delhi guidelines.

6.2.3.6 Seminar / Assignment / Term Paper – The remaining 15 marks of the CCA will be awarded on the basis of seminar / assignment / term paper etc.

that the course teacher might give to the students.

For the Correspondence Courses and Distance Education Courses (through the ICDEOL of the HPU) the same can be done in an on-line mode through e-mail or other electronic mediums as per Distance Education Council, New Delhi guidelines and the best practices for distance education mode or the basis of well designed written assignments by post.

6.2.4 End-Semester Examination (ESE): The remaining 50% of the final grade of the student in a course will be on the basis of an end-semester examination (ESE) that will be for three hours duration and will be covering the whole syllabus of the course.

6.2.4.1 For the Odd Semesters the ESE will be in the month of October / November and for Even Semesters it will be in the month of April / May.

6.2.4.2 A candidate who does not pass the examination (ESE) in any course(s) (or due to some reason is not able to appear in the ESE, other conditions being fulfilled, and so is considered as 'Fail'), shall be permitted to appear in such failed course(s)' ESE in the subsequent ESE to be held in the following October / November or April / May as the case may be.

6.2.4.3 The registration for the ESE will be done at the time of the enrollment for the course at the beginning of the semester. The fee for the ESE will also be collected at that time as decided by the university from time to time.

6.2.4.4 If a student is not permitted to appear in the ESE due to shortage of attendance beyond the exemption limit (< 50% attendance) shall be deemed to have 'dropped' the course. However such candidate, on his / her written request to be made immediately, can be permitted to redo the missed semester after completing the rest of the programme or whenever the course is offered subsequently. This redoing would mean complete course including CCA and ESE.

6.2.4.5 The question paper for the ESE will be got set by the Controller of Examinations of the HPU by a panel comprising the following:

1. Two teachers in the subject from the colleges where the subject is being taught to be drawn in turn on the basis of seniority.
2. One teacher from the concerned teaching Department of the HPU to be nominated by the Chairperson of the said Department of the HPU.

The question paper will be moderated by a teacher from the concerned teaching Department of the HPU to be nominated by the Chairperson of the concerned teaching Department of the HPU.

The question paper for the ESE may have any one of the following patterns:

Part A

Ten objective type questions (MCQ / True or False / fill in the blanks etc.) for one mark each. $10 \times 1 = 10$ marks

Part B

Five short answer (25 words) type questions for two marks each. $5 \times 2 = 10$ marks

Part C

Ten questions of Medium Length Answer (50 words) type, of

which five will have to be answered for three marks each.

$$3 \times 5 = 15 \text{ marks}$$

Part D

Three questions of long answer (400 words) type, of which one is to be attempted for fifteen marks. $15 \times 1 = 15 \text{ marks}$

Total marks (A + B + C + D) $10 + 10 + 15 + 15 = 50 \text{ marks.}$

OR

Part A

Compulsory of 18 marks consisting of 10 objective type questions (in MCQ/True False/Fill in the blanks or such type) and four short answer questions of 2 marks each covering whole of the syllabus.

Part B (UNIT I)

One question out of two questions each of 8 marks. Each of these questions may contain sub parts and will be long type

Part C (UNIT II)

One question out of two questions each of 8 marks. Each of these questions may contain sub parts and will be long type

Part D (UNIT III)

One question out of two questions each of 8 marks. Each of these questions may contain sub parts and will be long type

Part E (UNIT IV)

One question out of two questions each of 8 marks. Each of these questions may contain sub parts and will be of long type

Total marks (A + B + C + D+E) $18 + 8 + 8 + 8 + 8 = 50 \text{ marks.}$

6.2.4.6 Notes about Question Papers for the ESE:

- 6.2.4.6.1** BOS through the teachers in a workshop mode get model question papers drafted for circulation among the teachers and students.
- 6.2.4.6.2** Questions in all parts will be set in a manner as to cover the whole syllabus. Syllabus preferably should be divided into at least four units with sub units indicating credits/instructional hours for each topic in the sub unit.
- 6.2.4.6.3** The question paper cum answer books for the ESE will be printed by the CoE office of the HPU and will have the 40 number of pages as per the prevailing practice.
- 6.2.4.6.4** The answer books may be evaluated by the course teacher in the College or by table evaluation through external evaluator other than the teacher. The teacher/ external examiner will give his / her marks on each answer based on an objective criteria through model answers indicating marks of various steps or expectations in the answer
- 6.2.4.6.5** The photocopies of the evaluated answer books will be made available to the students for a fee (to be decided depending on the cost of reproduction per answer book and the administrative charges to be decided by the college administration) to be paid in advance.

6.2.5 Teacher’s Course File: A course teacher will maintain a **Teacher’s Course File** in which all the detail of the course he / she is teaching will be entered. This file will contain detail about all the students enrolled in the course, including the details about the attendance, minor / mid-term tests, course time table, unit and sub-unit wise content delivery (with dates), grade points earned, etc. as listed below

6.2.5.1 To bring transparency in the whole system maintenance of complete course file by teacher to be handed over to the designated head of Department having following documents shall be essential

- (a) Course Time table
- (b) Learning goals of the course
- (c) Unit wise, Subunit wise, Lecture wise course plan for content delivery with learning/instructional objectives with dates
- (d) Tutorial sheets/Assignment sheets
- (e) Quizzes
- (f) Question papers of minor tests
- (g) Question paper of end semester examination
- (h) Attendance record*
- (i) Complete record of Comprehensive Continuous Assessment*
- (j) Filled Teacher Evaluation Sheets by students
- (k) Course Content Evaluation Sheets by students
- (l) Raw scores of CCA of students with authenticated copy submitted to Head of the Department/Principal
- (m) This file will be a semi-permanent record to be maintained by the teacher and will be retained with the teacher or in the Department / College for at least 5 years.

* Format for Attendance cum Continuous Comprehensive Assessment Register							
S.No.	Reg. No.	Name		Days			
1		NAME1	Attendance				
			CCA1 (during first 8 weeks)				
			CCA2 (during second 8 weeks)				
2		NAME2	Attendance				
			CCA1 (during first 8 weeks)				

			CCA2 (during second 8 weeks)					
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7. Grievances and Redressal Mechanism

7.1 The students will have the right to make an appeal against any component of evaluation. Such appeal has to be made to the Principal of the College on a prescribed form and should clearly state in writing the reason(s) for the complaint / appeal.

7.2 The appeal will be placed before the **Grievance Redressal Committee (GRC)**, Chaired by the College Principal, comprising:

- (1) For cases pertaining to the Major subject (core or elective courses): the Head of the Department, Course Teacher, and a senior Teacher of the Department.
- (2) For cases pertaining to the Electives of the Minor subjects: the Head of the Department (of the Major), Course Teacher, and a senior Teacher of the Department of the Minor subject.

The Committee will consider the case and may give a personal hearing to the appellant before deciding the case. The decision of the Committee will be final.

8. Grading

8.1 Credit Weighed Marking System: Performance of a student is evaluated in terms of earned credit weighed marking system. Earned credits are defined as the sum of course credits in which grade points above a certain cut off have been obtained for declaring learner pass in that course.

In this way two performance indices emerge

8.2 Semester Grade Point Average (SGPA) for the current semester which is calculated on the basis grade points obtained in all courses, except audit courses and courses in which satisfactory or course continuation has been awarded

SGPA= Points secured in the semester/ (credits registered in the semester excluding audit, satisfactory courses and course continuation courses)

8.3 Cumulative Grade Point Average (CGPA) for the is calculated on the basis of all pass grades obtained in all courses, except audit courses and courses in which satisfactory or course continuation has been awarded, obtained in all completed semesters

CGPA= $\Sigma(\text{course credits earned } (C_i) \times \text{Grade points } (G_i))$ over all semesters/ $\Sigma(\text{Total course credits } (C_i \text{ in all the semesters except satisfactory, audit credits or course continuation credits}))$

Or CGPA=cumulative Points secured in all passed courses/ (Cumulative earned credits excluding audit, satisfactory courses and course continuation courses)

8.4 Calculation of Grades for SGPA and CGPA

The marks obtained in the CCA and the ESE will be combined and used for the deciding of the course grade that the student will be getting. Grading will be done by the Office of the COE HPU for each course class in all the colleges as is described in the next section.

Two systems of grading will be used:

- (1) Absolute Grading, and
- (2) Relative Grading.

8.5 Absolute Grading will be done in case of courses in which the total number of students anywhere in the HPU and its affiliated colleges is 50 or less. Example can be a course that is being offered in only one or two colleges. In such cases the final scores obtained by the students will be graded in an absolute manner on the basis of per cent marks obtained by the students as follows:

= and > 95 % marks	Grade Point 10.0	Letter grade S+
90 to less than 95 % marks	Grade Point 9.5	Letter Grade S
85 to less than 90 % marks	Grade Point 9.0	Letter Grade O++
80 to less than 85 % marks	Grade Point 8.5	Letter Grade O+
75 to less than 80 % marks	Grade Point 8.0	Letter Grade O
70 to less than 75 % marks	Grade Point 7.5	Letter Grade A++
65 to less than 70 % marks	Grade Point 7.0	Letter Grade A+
60 to less than 65 % marks	Grade Point 6.5	Letter Grade A
55 to less than 60 % marks	Grade Point 6.0	Letter Grade B+
50 to less than 55 % marks	Grade Point 5.5	Letter Grade B
45 to less than 50 % marks	Grade Point 5.0	Letter Grade C
Less than 45 % Marks	Grade Point 0.0	Letter Grade F (Fail)
Incomplete	-----	Letter Grade I
Audit Pass	-----	Letter Grade P
Audit Fail	-----	Letter Grade X

8.6 Relative Grading will be done in all cases where the number of students in the HPU and its affiliated colleges is more than 50. This will be done on the basis of the scores / marks (preferably in per cent form) received from all the colleges in which the course is being taught, and is to be done as explained and described below by the Office of the Controller of Examinations, Himachal Pradesh University.

8.6.1 Based on the precept that the students in a course class are a random sample drawn from a normal population of the students in all such classes anywhere, the students in the given **course** class will be graded in a relative manner within the context of the class and the categories of the normal distribution. It is well known that in a normal distribution 50% of the values are larger than the mean (μ) and 50% are less than the mean, and that 68% of the values lie between mean and plus / minus one standard deviation (i.e. $\mu \pm \sigma$), 95% of the values lie between mean and plus / minus two standard deviations (i.e. $\mu \pm 2\sigma$), 99.7% of the values lie between mean and plus / minus three standard deviations (i.e. $\mu \pm 3\sigma$), and only 0.26% of the values lie beyond mean plus / minus three standard deviations (i.e. beyond $\mu \pm 3\sigma$). This property of the normal distribution will be used in deciding the grades of the students in a course class (the random sample) in a relative manner for all the students appearing in a particular course in a particular semester in all the colleges affiliated to the HPU, by the Office of the CoE, HPU. For doing this the following steps are to be taken:

- a. When all the awards have been received, calculate the mean award (symbolized as M) using the formula

$$M = (\sum x_i) / n$$

where x_i is the score of student i , n is the total number of students in the class and symbol \sum means summation over the values that follow.

- b. Calculate the standard deviation (symbolized as s) of all the awards in the class using the formula

$$s = \sqrt{(\sum (x - \bar{x})^2) / n}$$

1. Divide the students in the class into the following categories:

- | | |
|----------------------|---------------------------------|
| i. Category I: | $> M + 3s$ |
| ii. Category II: | between $M + 3s$ and $M + 2.5s$ |
| iii. Category III: | between $M + 2.5s$ and $M + 2s$ |
| iv. Category IV: | between $M + 2s$ and $M + 1.5s$ |
| v. Category V: | between $M + 1.5s$ and $M + s$ |
| vi. Category VI: | between $M + s$ and M |
| vii. Category VII: | between M and $M - s$ |
| viii. Category VIII: | between $M - s$ and $M - 1.5s$ |
| ix. Category IX: | between $M - 1.5s$ and $M - 2s$ |
| x. Category X: | between $M - 2s$ and $M - 2.5s$ |
| xi. Category XI: | between $M - 2.5s$ and $M - 3s$ |
| xii. Category XII: | $< M - 3s$ |

2. Assign the grades to the students in the class as follows:

Category I:	Grade Points 10.0	Letter Grade S+
Category II:	Grade Points 9.5	Letter Grade S
Category III:	Grade Points 9.0	Letter Grade O++
Category IV:	Grade Points 8.5	Letter Grade O+
Category V:	Grade Points 8.0	Letter Grade O
Category VI:	Grade Points 7.5	Letter Grade A++
Category VII:	Grade Points 7.0	Letter Grade A+
Category VIII:	Grade Points 6.5	Letter Grade A
Category IX:	Grade Points 6.0	Letter Grade B+
Category X:	Grade Points 5.5	Letter Grade B
Category XI:	Grade Points 5.0	Letter Grade C
Category XII:	Grade Points 0.0	Letter Grade F (Fail)
Category XIII:	Incomplete	Letter Grade I
Category XIV:	Audit Pass	Letter Grade P
Category XV:	Audit Fail	Letter Grade X

Notes:

- Category XIII (Incomplete, with letter grade I) is given to students who are unable to complete the programme and are considered 'dropped'.
- Categories XIV and XV (Audit Pass with letter grade P and Audit Fail with letter grade X) are given to the students who are auditing (attending the class, but not for grade) the course and are passing or failing respectively. These grades will not be counted for

determining the Grade Point Average (GPA) and Cumulated Grade Point Average (CGPA) of the student.

9. Determining GPA, SGPA and CGPA, Division and Merit positions for Medals etc.

For each student the Grade Point Average (GPA) and the Cumulated Grade Point Average (CGPA) will be determined by the CoE office of the HPU as follows:

$$GPA \text{ or } CGPA = (\sum C_i G_i) / (\sum C_i)$$

Where, C_i is the credit earned for course i (i varying from 1 to n) and G_i is the grade point obtained by the student in course i (i varying from 1 to n), n being the number of courses passed so far by a student.

At the completion of the UG programme the CGPA will be determined for the following three parts separately:

1. Part I – Compulsory courses.
2. Part II – General Interest and Hobby Courses.
3. Part III – Core Courses and Elective Courses.

In each of these parts, the candidate will be categorized as below:

CGPA	Letter Grade	Classification of the Final Result
9.51 and above	S+	First Class - Exemplary
9.01 to 9.50	S	
8.51 to 9.00	O++	First Class - Distinction
8.01 to 8.50	O+	
7.51 to 8.00	O	
7.01 to 7.50	A++	First Class
6.51 to 7.00	A+	
6.01 to 6.50	A	
5.51 to 6.00	B+	Second Class
5.01 to 5.50	B	
4.51 to 5.00	C	Third Class
4.50 and below	F	Fail
No Grade	I	Incomplete
No Grade	P	Audit Pass

No Grade	X	Audit Fail
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However, for the purpose of declaring a candidate to have qualified for the Degree of Bachelor of Arts / Science / Commerce etc. in the First Class / Second Class / Third Class or First Class with Distinction / Exemplary, the CGPA earned by the candidate in Part III alone will be considered and reported on the Certificate / Transcript.

Provided that all candidates should have secured the passing minimum (i.e. at least 4.51 CGPA) in Part I and Part II to qualify for the UG degree. It will be mentioned in the Certificate / Transcript that the candidate has passed Parts I and II.

Provided further that if a student leaves a programme without completing it (i.e. has accumulated less than 120 credits), he / she can be, on a written application from the student, considered for the following:

1. If he / she has accumulated up to 48 credits (of which 24 credits should be in the subject of the student's chosen major), he / she can be conferred a certificate in the subject of chosen major.
2. If he / she has accumulated up to 96 credits (of which 48 credits should be in the subject of the student's chosen major), he / she can be conferred a diploma in the subject of chosen major.

10. Conferment of the Bachelor's Degree

10.1 The result would be declared by the CoE of the Himachal Pradesh University and the degree (or certificate or diploma as the case may be) conferred. A candidate shall be eligible for the conferment of the Bachelor's degree only if he / she has earned the minimum required credits for the programme prescribed therefor (i.e. 120 credits in total and minimum of 9 credits in Compulsory Courses; 56 credits in Core Courses; a minimum of 40 credits in Elective courses (minimum 20 credits in each of the minor subjects); and a minimum of one credit of GI and H courses).

10.2 The University will confer the Degree when these conditions are met.

10.3 Determining Merit Positions/Ranking: List of CGPA in ascending and descending order is used for award of gold medals. The top three **scorers** in each subject will be granted Gold, Silver, and Bronze medals (to the First, Second, and Third ranks respectively) by the HPU.

11. Subject-wise List of the Bachelor's Degrees

Following is the subject-wise list of Bachelor's level degrees that will be awarded:

Title of the Undergraduate Degree	Subjects (Main & Allied/Minor)	Minimum Credits Required
B. A. (Bachelor of Arts)	English, Hindi, Sanskrit, Urdu, Punjabi, Foreign Language, Regional Indian Language, Economics, Political Science, Sociology, Psychology, History, Philosophy, Geography, Public	Total: 120 Major/Core: 56

Title of the Undergraduate Degree	Subjects (Main & Allied/Minor)	Minimum Credits Required
	Administration, Mathematics, Statistics, Music, Visual Arts, Drama / Theatre, Social Work, Journalism & Mass Communication, Education, Physical Education.	
B. Sc. (Bachelor of Science)	Physics, Chemistry, Botany, Zoology, Geology, Geography, Astronomy, Mathematics, Statistics, Computer Science, Computer Applications, Information Technology, Home Science, Industrial Electronics, Microbiology, Bioinformatics, Biotechnology, Biochemistry, Biophysics, Healthcare & Nutrition, Astrophysics.	Total: 120 Core: 56
B. Com. (Bachelor of Commerce)	Commerce	Total: 120 Core: 56
B.B.A. (Bachelor of Business Administration)	Business Administration	Total: 120 Core: 56
B. E. (Bachelor of Education)	Education	Total: 120 Core: 56
B. P. E. (Bachelor of Physical Education)	Physical Education	Total: 120 Core: 56
<i>Shashtri</i>	Sanskrit	Total: 120 Core: 56
Education	Education, Social Science, Science	Total: 120 Core: 56

12. Revision of Regulation and Curriculum

Whenever necessary, the HPU may from time to time revise, amend, and change the regulations and curriculum, after the due approval of the different bodies and authorities of the University.

Appendix – I
Suggested Undergraduate Programme Course Structure For Faculty
of Social Sciences, Languages, Arts
(For the Candidates to be admitted from the year 2013-14)

Semester	Course	Credit	Cumulated Credits Category-wise
I (Odd)	Compulsory Course I	3	Compulsory – 6 Core – 8 Elective – 8 GI & H – 1 Total - 23
	Compulsory Course II (Skill Based)	3	
	Major Core Course I	4	
	Major Core Course II	4	
	Minor Elective Course I	4	
	Minor Elective Course II	4	
	GI and H Course I	1	
II (Even)	Compulsory Course III	3	Compulsory – 6 (12) Core – 8 (16) Elective – 8 (16) GI & H – 1 (2) Total 23 (46)
	Compulsory Course IV(Skill Based)	3	
	Major Core Course III	4	
	Major Core Course IV	4	
	Minor Elective Course III	4	
	Minor Elective Course IV	4	
	GI and H Course II	1	
III (Odd)	Compulsory Course V	3	Compulsory – 6 (18) (Complete) Core – 8 (24) Elective – 8 (24) GI & H – 1 (3) (Complete) Total 23 (69)
	Compulsory Course VI	3	
	Major Core Course V	4	
	Major Core Course VI	4	
	Minor Elective Course V	4	
	Minor Elective Course VI	4	
	GI and H Course III	1	
IV (Even)	Major Core Course VII	4	Core – 12 (36) Elective – 8 ((32) Core / Elective (additional) - 4 Total 24 (93)
	Major Core Course VIII	4	
	Major Core Course IX	4	
	Minor Elective Course VII	4	
	Minor Elective Course VIII	4	
	Core / Elective Course (Additional)*	4	
V (Odd)	Major Core Course X	4	Core – 12 (48) Elective – 8 (40) (Complete) Core / Elective (additional) - 4 Total 24 (117)
	Major Core Course XI	4	
	Major Core Course XII	4	
	Minor Elective Course IX	4	
	Minor Elective Course X	4	
	Core / Elective Course (Additional)*	4	
VI (Even)	Major Core Course XIII	4	Core – 8 (56) Core / Elective (additional) – 20* Total 28 (145)
	Major Core Course XIV	4	
	Core / Elective Course (Additional)*	4	
	Core / Elective Course (Additional)*	4	
	Core / Elective Course (Additional)*	4	
	Core / Elective Course (Additional)*	4	

* Additional core / elective courses can be taken in the Fifth and Sixth Semesters for ‘Major with Emphasis’ and ‘Second Major’ as the case may be.

Appendix – II
Suggested Undergraduate Programme Course Structure For Faculty
of Sciences and other faculties Involving Practicals
(For the Candidates to be admitted from the year 2013-14)

Semester	Course	Credit	Cumulated Credits Category-wise
I (Odd)	Compulsory Course I	3	Compulsory – 6 Core – 8 Elective – 8 GI & H – 1 Total - 23
	Compulsory Course II (Skill Based)	3	
	Major Core Course I	3	
	Major Core Course II	3	
	Minor Elective Course I (a)	3	
	Minor Elective Course I (b)	1	
	Major Core LabCourse I	1	
	Major Core Lab Course II	1	
	Minor Elective Lab Course I (a)	1	
	Minor Elective Lab Course I (b)	4	
	GI and H Course I	1	
II (Even)	Compulsory Course III	3	Compulsory – 6 (12) Core – 8 (16) Elective – 8 (16) GI & H – 1 (2) Total 23 (46)
	Compulsory Course IV(Skill Based)	3	
	Major Core Course III	3	
	Major Core Course IV	3	
	Minor Elective Course II (a)	3	
	Minor Elective Course II (b)	3	
	Major Core LabCourse III	1	
	Major Core Lab Course IV	1	
	Minor Elective Lab Course II (a)	1	
	Minor Elective Lab Course II ()	1	
GI and H Course II	1		
III (Odd)	Compulsory Course V	3	Compulsory – 6 (18) (Complete) Core – 8 (24) Elective – 8 (24) GI & H – 1 (3) (Complete) Total 23 (69)
	Compulsory Course VI	3	
	Major Core Course V	3	
	Major Core Course VI	3	
	Minor Elective Course III (a)	3	
	Minor Elective Course III(b)	3	
	Major Core Lab Course V	1	
	Major Core Lab Course VI	1	
	Minor Elective Lab Course III(a)	1	
	Minor Elective Lab Course III(b)	1	
GI and H Course III	1		
IV (Even)	Major Core Course VII	4	Core – 12 (36) Elective – 8 ((32) Core / Elective (additional) - 4 Total 24 (93)
	Major Core Course VIII	4	
	Major Core Course IX	4	
	Minor Elective Course IV (a)	4	
	Minor Elective Course IV (b)	4	
	Major Core LabCourse VII	1	
	Major Core Lab Course VIII	1	

	Minor Elective Lab Course IV (a)	1	
	Minor Elective Lab Course IV(b)	1	
	Core / Elective Course (Additional)*	4	
V (Odd)	Major Core Course X	3	Core – 12 (48) Elective – 8 (40) (Complete) Core / Elective (additional) - 4 Total 24 (117)
	Major Core Course XI	3	
	Major Core Course XII	3	
	Minor Elective Course V(a)	3	
	Minor Elective Course V(b)	3	
	Major Core Lab Course X	1	
	Major Core Lab Course XI	1	
	Major Core Lab Course XII	1	
	Minor Elective Lab Course V (a)	1	
	Minor Elective Lab Course V (b)	1	
	Core / Elective Course (Additional)*	4	
VI (Even)	Major Core Course XIII	4	Core – 8 (56) Core / Elective (additional) – 20* Total 28 (145)
	Major Core Course XIV	4	
	Core / Elective Course (Additional)*	4	
	Core / Elective Course (Additional)*	4	
	Core / Elective Course (Additional)*	4	
	Core / Elective Course (Additional)*	4	

* Additional core / elective courses can be taken in the Fifth and Sixth Semesters for ‘Major with Emphasis’ and ‘Second Major’ as the case may be.

Appendix – III
List of Major Subjects and Courses
(Needs to be enhanced for each subject keeping in view the needs of the structure)

UG Programme		Courses
Stream	Major Subject	
B.A. (Arts / Humanities)	Economics	<ol style="list-style-type: none"> 1. Indian Economy Since Independence 2. Statistical Methods for Economics 3. Economic System 4. Mathematical Methods for Economics 5. Money and Financial System 6. Public Finance 7. Economic Theory 8. Comparative Economic Development
	History	<ol style="list-style-type: none"> 1. History of Europe 1780-1945 2. History of the United States of America 1776-1945 3. History of the Modern World 1914-1945 4. Rise of Modern West (Mid 15th to 18th Centuries) 5. History of Himachal Pradesh 1815-1971
	Political Science	<ol style="list-style-type: none"> 1. Western Political Thought 2. International Politics 3. Modern Indian Political Thought 4. Political Theory

CBCS for Undergraduate Courses

UG Programme		Courses
Stream	Major Subject	
	Geography	<ol style="list-style-type: none"> 1. Applied Geography** 2. Population Geography** 3. Economic Geography** 4. Advanced Cartography 5. Regional Geography of the World* 6. Elements of Geomorphology** 7. Climatology** 8. Oceanography 9. Map Projections* 10. Thematic Cartography* 11. Physical Survey 12. Socio-economic Survey 13. Remote Sensing* 14. GIS** 15. Human Geography* 16. Social Geography 17. Cultural Geography** 18. Geography of Resources** 19. Geographic Thought* 20. Physical Geography*
	Psychology	<ol style="list-style-type: none"> 1. Basic Psychological Process 2. Social Psychology 3. Abnormal Psychology
	Sociology	<ol style="list-style-type: none"> 1. Fundamentals of Sociology 2. Society in India 3. Classical Sociological Thinking 4. Sociological Thought
	Music	<ol style="list-style-type: none"> 1. Vocal Music 2. Instrumental Music 3. Classical Indian Music 4. Western Music
	Fine Arts	<ol style="list-style-type: none"> 1. Applied Art 2. Applied Painting 3. Applied Sculpture
B.A. (Languages)	English	<ol style="list-style-type: none"> 1. Drama 2. Novel 3. Poetry 4. Classical Background 5. Fiction Across the continents 6. Introduction to Phonetics 7. Applied Phonetics 8. Writing Skills and Broadcasting 9. Introduction to Broadcasting Media 10. Remedial Grammar 11. Conversational English 12. Communicative/Functional English

CBCS for Undergraduate Courses

UG Programme		Courses
Stream	Major Subject	
	Hindi	<ol style="list-style-type: none"> 1. Kavaya 2. Nibandh 3. Upanayasa 4. Samanaya Hindi 5. Hindi Bhasha Aiwam Sahitya Itihas 6. Kavaya Vivechan tatha Nibandh 7. Hindi Sahitya ka itihas
	Sanskrit	<ol style="list-style-type: none"> 1. Bhasha Nipunya I 2. Bhasha Nipunya II 3. Bhasha Nipunya III
B.Sc. (Sciences)	Physics	<ol style="list-style-type: none"> 1. Mechanics† 2. Statistical Physics and Thermodynamics† 3. Electricity and Magnetism† 4. Quantum Mechanics† 5. Mathematical Physics†† 6. Computer Applications in Physics† 7. Laser Physics†† 8. Vibration and Waves† 9. Optics† 10. Atomic and Molecular Physics† 11. Solid State Physics† 12. Electronics† 13. Nuclear Physics† 14. Digital Electronics† 15. Nano Technology†† 16. Particle Physics†† 17. Energy Studies†† 18. Computer simulations in physics†† 19. Major Lab Course I 20. Major Lab Course II 21. Major Lab Course III 22. Major Lab Course IV 23. Major Lab Course V 24. Major Lab Course VI 25. Major Project
	Chemistry	<ol style="list-style-type: none"> 1. Inorganic chemistry 2. Organic Chemistry 3. Physical Chemistry 4. Organic & Physical Probability 5. Major Lab Course I 6. Major Lab Course II 7. Major Lab Course III 8. Major Lab Course IV 9. Major Lab Course V 10. Major Lab Course VI

CBCS for Undergraduate Courses

UG Programme		Courses
Stream	Major Subject	
	Mathematics	<ol style="list-style-type: none"> 1. Algebra and Trigonometry 2. Calculus 3. Vector Analysis and Geometry 4. Theory and Optimization 5. Discrete Mathematics 6. Advanced Calculus 7. Differential Equations 8. Mechanics 9. Analysis 10. Abstract Algebra 11. Programming in-‘C’ and Numerical Analysis 12. Elementary Number theory and Abstract Algebra
	Zoology	<ol style="list-style-type: none"> 1. Invertebrates I 2. Invertebrates II 3. Invertebrates III 4. Chordata I 5. Chordata II 6. General Zoology 7. Biochemistry 8. Mammalian Physiology 9. Applied Zoology 10. Environmental Biology 11. Major Lab Course I 12. Major Lab Course II 13. Major Lab Course III 14. Major Lab Course IV 15. Major Lab Course V 16. Major Lab Course VI 17. Major Project
	Botany	<ol style="list-style-type: none"> 1. Phycology 2. Microbiology 3. Mycology, plant Pathology and Lichens 4. Bryophytes and Pteridophytes 5. Cell Biology and Genetics 6. Plant Physiology 7. Plant Biochemistry 8. Plant Biotechnology 9. Ecology and Utilisation of Plants 10. Major Lab Course I 11. Major Lab Course II 12. Major Lab Course III 13. Major Lab Course IV 14. Major Lab Course V 15. Major Lab Course VI

CBCS for Undergraduate Courses

UG Programme		Courses
Stream	Major Subject	
	Geology	<ol style="list-style-type: none"> 1. Physical Geology 2. Structural Geology 3. Mineralogy 4. Crystallography 5. Palaeontology 6. Historical Geology 7. Geomorphology 8. Applied Geology 9. Hydrogeology 10. Engineering Geology 11. Remote Sensing in Geology 12. Stratigraphy 13. Sedimentology
	Geography	<ol style="list-style-type: none"> 1. Applied Geography** 2. Population Geography** 3. Economic Geography** 4. Advanced Cartography 5. Regional Geography of the World* 6. Elements of Geomorphology** 7. Climatology** 8. Oceanography 9. Map Projections* 10. Thematic Cartography* 11. Physical Survey 12. Socio-economic Survey 13. Remote Sensing* 14. GIS** 15. Human Geography* 16. Social Geography 17. Cultural Geography** 18. Geography of Resources** 19. Geographic Thought* 20. Physical Geography*
B. Com. (Commerce and Management)	Commerce	<ol style="list-style-type: none"> 1. Business Communication 2. Business Mathematics 3. Financial Accounting 4. Business Economics 5. Business Organisation 6. Corporate Accounting 7. Business law 8. Business Statistics 9. Company Law and Secretarial Practice 10. Cost Accounting 11. Auditing 12. Indirect Taxes 13. Information Technology and its applications in Business 14. Business Environment

CBCS for Undergraduate Courses

UG Programme		Courses
Stream	Major Subject	
	Management	1. Business Management 2. Management Accounting 3. Financial Management
B. P. Ed. (Education)	Education	1.
		2.

* Hard core courses (five to be identified in each subject).

** Soft Core Courses (three to be selected).

Others are to be treated as elective courses.

Appendix – IV An Example of an Undergraduate Programme

Name of the Student: Mr. / Ms.

Roll No.

(Admitted student has Senior Secondary in Humanities Stream.)

Opted Subjects for a B.A. Degree Programme:

Major (Main) – Geography;

Minor (Allied) – Mathematics and Geology.

Semester	Course	Credit (C)	Grade Point (G)	$C \times G$	GPA and CGPA		Cumulated Credits Category-wise
I (Odd)	Compulsory English	3	6.5	19.5	5.75		Compulsory – 6 Core (Geog)– 8 Elective – 8 (Geog 4, Math 4) GI & H – 1 Total - 23
	Compulsory Hindi	3	5.0	15.0			
	Regional Geography of the World	4	8.0	32.0	7.875	7.875	
	Map Projections	4	8.5	34.0			
	Oceanography	4	8.0	32.0			
	Algebra & Trigonometry (M)	4	7.0	28.0			
History of Science	1	5.5	5.5	5.5			
II (Even)	Compulsory Social Science	3	6.0	18.0	5.875		Compulsory – 6 (12) Core – 8 (16) Elective – 8 (Geog 4, Geol 4) (16) GI & H – 1 (2) Total 23 (46)
	Compulsory Indian Constitution	3	6.0	18.0			
	Thematic Cartography	4	8.0	32.0	8.125	8.0	
	Remote Sensing	4	9.0	36.0			
	Social Geography	4	8.5	34.0			
	Physical Geology (Geol)	4	7.0	28.0			
Photography	1	6.5	6.5	6.0			
III (Odd)	Compulsory Basic Science	3	7.5	22.5	6.33 (CGPA Part I)		Compulsory – 6 (18) (Complete) Core – 8 (24) Elective – 8 (Math 4, Geol 4) (24) GI & H – 1 (3) (Complete) Total 23 (69)
	Compulsory Environmental Science	3	7.0	21.0			
	Human Geography	4	9.0	36.0	8.375	8.125	
	Geographic Thought	4	8.5	34.0			
	Calculus (M)	4	8.0	32.0			
	Geomorphology (Geol)	4	8.0	32.0			
Drawing and Painting	1	8.5	8.5	11.5 (CGPA Part II)			
IV (Even)	Physical Geography	4	8.5	34.0	8.25	8.167	Core – 12 (36) Elective – 8 (Math 4, Geol 4) (32) Core / Elective (additional) (Math 4) - 4 Total 24 (93)
	Elements of Geomorphology	4	8.0	32.0			
	Applied Geography	4	9.0	36.0			
	Discrete Mathematics (M)	4	8.0	32.0			
	Structural Geology (Geol)	4	8.5	34.0			
	Calculus (M)	4	7.5	30.0			
V (Odd)	Population Geography	4	8.5	34.0	8.25	8.1875	Core – 12 (48) Elective – 8 (40) (Complete) Core / Elective
	Economic Geography	4	8.0	32.0			
	Climatology	4	8.5	34.0			
	Physical Survey	4	7.5	30.0			

CBCS for Undergraduate Courses

Semester	Course	Credit (C)	Grade Point (G)	$C \times G$	GPA and CGPA	Cumulated Credits Category-wise
	Socio-economic Survey	4	8.0	32.0		(additional) (Math 4) - 4 Total 24 (117)
	Advanced Calculus (M)	4	9.0	36.0		
VI (Even)	GIS	4	9.0	36.0	8.286	8.21 (CGPA Part III)
	Cultural Geography	4	8.0	32.0		
	Differential Equations (M)	4	8.5	34.0		
	Abstract Algebra (M)	4	8.0	32.0		
	Palaeontology (Geol)	4	8.0	32.0		
	Historical Geology (Geol)	4	8.0	32.0		
	Hydrogeology (Geol)	4	8.5	34.0		
						Core – 8 (56) Core / Elective (Math 8, Geol 12) (additional) – 20* Total 28 (145)

Total **Hard Core Course** Credits: 28 Credits (7 Courses of 4 credits each)

Total Soft Core Course Credits: 28 Credits (7 Courses of 4 credits each)

Total Core Course Credits: 56 Credits.

Compulsory Course Credits: 18 Credits (6 Courses of 3 credits each)

GI & H Course Credits: 3 credits (3 courses of 1.0 credit each)

Elective Course Credits in Major (Geography): 16 Credits (4 Courses of 4 credits each)

Elective Course Credits in Minor (Mathematics): 28 Credits (7 Courses of 4 credits each)

Elective Course Credits in Minor (Geology): 24 Credits (6 Courses of 4 credits each)

Total Elective Course Credits: 68 Credits.

Total Course Credits: 56+18+3+68 = 145 Credits (i.e. 25 Additional Credits)

The candidate will be eligible for ‘Major with Emphasis’ provided emphasis can be identified and accepted by the Committee.

CGPA:

Part I (Compulsory Courses): 6.33 (Not to be Reported)

Part II (GI & H Courses): 11.5 (Not to be Reported)

Part III (Core and Elective Courses): 8.21 (To be Reported)

Before the implementation the following need be ensured:

1. The UG BoS in all subjects need to reach a consensus that each UG (Bachelor) degree will be awarded when the candidate has successfully completed within a minimum period of three years:
 - (i) 14 Core Courses in the ‘Major’ subject chosen by him / her;
 - (ii) 10 to 13 Elective Courses in ‘Major’ / ‘Minor’ subjects chosen by him / her, provided that in each of his / her ‘Minor’ subjects he / she has completed at least 5 courses (core or elective);
 - (iii) 3 to 6 Compulsory Courses; and
 - (iv) 1 to 3 General Interest & Hobby Courses.
2. Each UG BoS will identify:
 - (i) 14 courses as Core Courses (including Hard Core, that are to be done compulsorily by all majoring in the said subject and / or Soft Core, that are to be done with a certain degree of choice); and
 - (ii) a certain number of Elective Courses that would be open to all students (those majoring in the subject or from outside).

Although the total number of courses identified by each Department can vary widely, a minimum of 14 core courses and 6 elective courses (total of at least 20) may be identified by each Department.
3. Each UG BoS be directed to:
 - (i) Design each course content to provide for the stipulated instruction hours as is envisaged by the credits assigned to the course.
 - (ii) Design each course content to spread evenly over 15 weeks of the semester making the necessary allowance for the mid-term tests and end-semester examination.
 - (iii) Design each course content to be divided in to at least four or five units and preferably two or three sub-units each.
4. Arrangement should be made to counsel the students to take a combination of Compulsory, GI & H courses, and Core Courses in the earlier semesters (I and II), do the electives in the middle semesters (III and IV), and go for additional electives in the last semesters (V and VI).
5. While making the syllabus it be ascertained that the learning goals and objectives of each Unit / Sub-Unit be clearly stated and each teacher be directed to adhere to these strictly.
6. In the syllabus the recommended Textbook (preferably one only) should be clearly mentioned, as should be the list of supplementary reading and the list of internet sources.
7. Each course is given a unique name reflecting its content and an alpha numeric code code for easy identification

Three letter alphanumeric Prefix for level	Three letter Alphanumeric code for Subject/Department	Numeric code for Semester	(Double digit)
CER	GER	01	07

CERGER0107

8. Sample Course Codes

Level	Prefix for level	Subject/Department
Certificate	CER	GER
Diploma	DIP	RUS
PG Diploma	PGD	CA
General Education Courses		
Bachelor degree	BA/BSC	ECO/PHY
Masters degree	MA/MSC	ENG/MAT
M. Phil.	MPL	SAN
Ph. D.	PHD	PHY
Professional Education and Technical Courses		
Bachelor	BTC/LLB/BBA/BED/BPED/BCM/BVC	IT/LAW/MAN/EDU/PED/COM/RET
Masters	MBA/MTC/MTA/MED/MCA/LLM/MCOM	
Short Duration Courses		
Life Long Learning	LLL	IT/MUS/ART

9. Different levels of courses be identified in an alphanumeric coding system. For instance, Physics courses be prefixed by PHYS; Geography courses be prefixed by GEOG; and so on, and followed by 100-series (e.g. PHYS101, PHYS102 and so on) for undergraduate Certificate, Diploma, and Degree courses; by 200-, 300-, and 400-series (e.g. PHYS201 . . . , PHYS301 , PHYS401 and so on) for post-graduate (Masters, and Post-Masters level courses) courses.

No. 7-1/2012-HPU (Acad)
Himachal Pradesh University, Summer-Hill, Shimla-5.
(NAAC Accredited "A" Grade University)
Academic Branch

Dated :

01 DEC 2022

To

1. The Dean of Studies
H.P.University, Shimla-5.
2. The Controller of Examinations/ACOE
H.P.University, Shimla-5.
3. The Deans/ Chairmen/ Chairpersons/Directors of the
Teaching Departments, H.P.University, Shimla-5.
4. All the Principal of Govt./ Non-Govt. Colleges affiliated
with H.P.University, Shimla-5. to download the PG
regulation from the University website www.hpuniv.ac.in.
5. The DR/AR, Exam-II (PG)/Secrecy/Conduct/evaluation/
Re-evaluation/RME/Admn, H.P.University, Shimla-5.
6. All the Section Officer (Exam-PG),
H.P.University, Shimla-5.
7. The Incharge,
CCEW, H.P.University, Shimla-5.


Subject: PG Regulation- 2022 under CBCS.

Sir/Madam

Please find enclosed herewith a complimentary copy of PG regulation under CBCS implemented from the academic session 2022-23 onwards, which is duly approved by the Standing Committee of Academic Council vide On spot item No. 1 in its meeting held 15-11-2022 and further approved by the Executive Council vide On spot Resolution No.1 in its meeting held on 19-11-2022 for your information.

Yours faithfully,

Encls. As above.


Registrar
H.P.University, Shimla-5.

Dated: 01 DEC 2022

Endst. No. Even

Copy for information and Further necessary action to:-

1. All the members mentioned above.
2. The Web-Admin, H.P. University, Shimla-5 with the request to upload the letter alongwith regulation in the University website please.
3. The SPS to Vice-Chancellor/SPS to Pro-Vice-Chancellor/PS to Dean of Studies/PS to Registrar, H.P.University, Shimla-5.


Registrar

Himachal Pradesh University
Regulations
2022 Onwards
Choice-Based Credit System (CBCS)
For
Post-Graduate (PG) Classes

Note: Sciences shall only follow the Credit Based system and not the Choice-Based System.

0. Levels of Certification

Level of Certification	Minimum Duration	Number of Credits /Week /Semester
Certificate Courses: Level 1	One semester	6-8 credits
Diploma Courses: Level 2	Two semesters	25-30 credits
PG Diploma Courses Level 3	Two semesters	18-30 credits
PG Master courses (General Education and Professional Courses): Level 5	Four Semesters	16-34 credits
UG Technical Courses: Level 6	Eight Semesters	25-30 credits
PG Master Courses (Technical cum Professional): Level 7	Four Semester	18-34 credits
Research degrees (M.Tech, LLM): Level 8	Two to Four Semesters	15-30 credits with 25 credits in respect of thesis, if there
Research degree (Ph.D. Course work): Level 9	One Semester	14-25 credits

0.1 Abbreviations:

APGDIT:	Advanced Post Graduate Diploma in Information Technology
B.Ed.:	Bachelor of Education
BOS:	Board of Studies
C:	Credits
CAGP:	Continuous Assessment Grading Pattern
CBCS:	Choice Based Credit System
CCA:	Continuous Comprehensive Assessment
CGPA:	Cumulative Grade Point Average
COE:	Controller of Examinations
ESE:	End-Semester Examination
GI:	General Interest
GPA:	Grade Point Average
GRC:	Grievance Redressal Committee
H:	Hobby Course
HP:	Himachal Pradesh
HPU:	Himachal Pradesh University

L:	Lecture Session Credits
L:T:P	Lectures: Tutorials: Practicals
LLB:	Bachelor of Laws
LLM:	Master of Laws
M.A.:	Master of Arts
M.C.A.:	Master of Computer Applications
M.Com.:	Master of Commerce
M.Ed.:	Master of Education
M.PEd.:	Master of Physical Education
M.Sc.:	Master of Science
M.T.T.M.:	Master of Tour and Travel Management
M.Tech.:	Master of Technology
PGD:	Post-graduate Diploma
PGDPS:	Post-graduate Diploma in Population Studies
MJMC:	Masters in Journalism and Mass Communication
RDC:	Research Degree Committee
M:	Mean
MIL:	Modern Indian Language
OT L:	Oriental Language
P:	Practical/Practice Session credits
PCPs:	Personal Contact Programmes
PG:	Post Graduate
PGDCA:	Post Graduate Diploma in Computer Application
Ph.D.:	Doctor of Philosophy
RDC:	Research Degree Committee
SD:	Standard Deviation
SGPA:	Semester Grade Point Average
T:	Tutorial Session Credits
TDC:	Three Year Degree Course
UG:	Undergraduate
X:	Mean of Data Sets Named x

1.0 Title and Commencement

These regulations will be called the HPU Regulations for CBCS and Continuous Comprehensive Assessment Grading Pattern (CCAGP) for PG Programmes. These regulations shall come into force from the academic year 2022-2023.

2.0 Programmes Offered:

- (1) **Certificate Programmes in:**
Bhoti, German, Russian, French, Pali, Chinese, Japanese, Human Rights, Vedic Mathematics
- (2) **Diploma Programmes in:**
Bhoti, German, Russian, French, Pali, Chinese, Japanese, Yoga, Disaster Management, Human Resource Development, Clinical Psychology, Social Welfare, Corporate Studies, Painting, Adult Education, Guidance & Counseling, Computer Science
- (3) **Post-Graduate Diplomas in:**

Bhoti, German, Russian, French, Pali, Chinese, Japanese, Tribal Studies, Mass Communication, Deen Dayal Upadhyaya Studies, Ambedkar Studies, Dr Keshav Baliram Hedgewar Studies, Dr Shyama Prasad Mukherjee Studies, Parmar Studies, Population Studies, Women Development Studies, Human Development Studies Organizational Psychology, Environmental & Clinical Psychology, Personnel Management & Labour Law, E-commerce, Cyber Crime, Prosecution & Defense, Computer Applications, APGDIT, Guidance and Counselling Programme, Adult Education Programme, Population Studies, Tribal Studies, Disaster Management, Ancient Indian Mathematics

(4) **Advanced Diploma in:**

Remote Sensing & GIS, Bhoti

(5) **M. A. (Master of Arts) in:**

Hindi, English, Punjabi, Urdu, Translation, Sanskrit, Music, Tabla, Painting, Visual Arts (Specialization in Painting), Fine Arts (Sculpture), Economics, Business Economics, Sociology, Public Administration, Geography, Political Science, Psychology, History, Yoga Studies, Rural Development, Library and Information Science, Defense & Strategic Studies, Education, Physical Education, Philosophy, Buddhist Studies, Social Work, Human Resource Development, Journalism & Mass Communication, Tourism Administration, Tourism and Travel Management, Population Studies, Archeology and Ancient History, Pahari Miniature Painting, Fine Arts (Painting), Fine Arts (Applied Arts)

(6) **M. Sc. (Master of Science) in:**

Botany, Zoology, Chemistry, Physics, Geology, Mathematics, Bio-Technology, Microbiology, Data Science and Artificial Intelligence, Environmental Science, Forensic Science

(7) **Following Degrees are Offered:**

B. Ed., LL. B, M. Tech, MBA (Rural Development)

(8) **Research Degrees:** Ph.D. Degrees in the various disciplines being taught in the University.

(9) **Other Master Degrees:**

Computer Applications (M.C.A.), Commerce (M. Com.), Business Administration (M.B.A.), Tourism Administration (M.T.A.), M. Tech. (Computer Science), M.Ed., M.P.Ed., LL. M.

3.0 Definitions

3.1 Course: A course is a set of instructions pertaining to a pre-determined content (Syllabus), delivery mechanism, and learning objectives. Every course offered may have three components associated with the teaching-learning process of the course, namely:

- a. Lecture – symbolized as *L*;
- b. Tutorial – symbolized as *T*; and
- c. Practical – symbolized as *P*.

A course can have one, two or all the three above-mentioned components. That means that a course may have only lecture component, only tutorial component, only practical component, or a combination of any two or all the three components.

One *L* stands for one, one-hour lecture session per week; One *T* stands for one, two-hour tutorial session per week consisting of participatory discussion (between teacher and students or teaching assistant and students) or self-study/desk work/brief seminar presentations etc. by students (these can include such novel methods that make a student absorb and assimilate more effectively the contents delivered in lecture classes); and One *P* stands for one, two-hour practice (laboratory work)

session per week (this consists of hands-on experience, laboratory experiments, field studies, case studies, etc. that equip students to acquire the much-required skill component).

3.2 Credit: Each course is rated in terms of **credits** or **credit hours**. Every one-hour session per week of *L* amounts to one (1.0) credit per semester. Every two-hour session per week of *T* or *P* amounts to one (1.0) credit per semester.

One semester extends over a period of 20 weeks in total out of which 16 weeks are for the teaching-learning process and four (4) weeks are for testing process (i.e. mid-term (Minor) test(s), homework assignments, and End-semester examination (including preparatory period if any).

The total credits earned by a student at the end of the semester upon successfully completing the course will be $L+T+P$. The credit pattern of the course is indicated as $L : T : P$.

To cite an example, if a course is of 4 credits, then the different credit distribution patterns in $L:T:P$ format could be as follows:

4 : 0 : 0	(four lecture credits only (no tutorial and practical credits) per week).
2 : 1 : 1	(two lecture credits, one tutorial credit, and one practical credit per week).
0 : 2 : 2	(no lecture credits, two tutorial credits, and two practical credits per week).
1 : 2 : 1	(one lecture credit, two tutorial credits, and one practical credit per week).
2 : 2 : 0	(two lecture credits, two tutorial credits, and no practical credit per week).
0 : 4 : 0	(no lecture credits, four tutorial credits only, and no practical credits per week).
1 : 1 : 2	(one lecture credit, one tutorial credits, and two practical credits per week).
2 : 0 : 2	(two lecture credits, no tutorial credits, and two practical credits per week).
0 : 0 : 4	(no lecture credits, no tutorial credits, and four practical credits only per week).
1 : 0 : 3	(one lecture credits, no tutorial credits, and three practical credits per week).
3 : 1 : 0	(three lecture credits, one tutorial credit, and no practical credits per week).
0 : 1 : 3	(no lecture credits, one tutorial credit, and three practical credits per week).
1 : 3 : 0	(one lecture credit, three tutorial credits, and no practical credit per week).
3 : 0 : 1	(three lecture credits, no tutorial credits, and one practical credit per week).
0 : 3 : 1	(no lecture credits, three tutorial credits, and one practical credit per week).

In each of these combinations, the first value stands for the same number of lecture instructions per week, whereas the last two values stand for double the number of tutorials/practical instructions per week.

The concerned PG Board of Studies (PG BoS) will decide the credit pattern for every course on the basis of requirements (to be discussed in the said PG BoS). However, generally a CGPA PG course shall be of 4 or 6 credits.

The PG Board of Studies, in each subject taught at HPU will identify the courses to be taught in each department. These PG courses will be labeled by an acronym that will comprise two parts. The four-letter prefix for the subject like GEOG for geography, GEOL for geology, SOCI for sociology, ECON for economics and so on. This will be followed by three-digit suffix starting with 301, 401 etc. for the level of the course. The 600 series will be reserved for research courses (Dissertation, Thesis etc.).

3.3 Types of Courses: Post-Graduate Boards of Studies, in all subjects, shall identify courses under the following three categories (Category three being Optional):-

- (i) Core Courses
- (ii) Elective Courses
- (iii) Research Courses

(i) **Core Courses:** Core Courses comprise a set of Courses identified as compulsory for students registered for PG (Masters') degree in a particular subject. This is the core requirement for a master's degree. **The Core Courses may be referred to as DSC Courses.**

AEC (Ability Enhancement Course): The Core Courses shall comprise one paper on Ability Enhancement, to be floated in IIIrd Semester and shall comprise 2 or 4 credits, but shall be Non-CGPA.

Note: Core courses of subjects other than the subject of a student's master's degree will be considered as Elective Courses for a student's PG programme.

(ii) **Elective Courses:** A Course that can be chosen from a number of options from a student's subject of master's degree or from outside (subjects other than a student's master's subject) is known as an Elective Course. In choosing the course here, student has considerable freedom of choice. He/she does not need to remain confined to his/her subject of master's degree only. These may be very specific or specialized or advanced or supportive to the discipline/subject of a student's master's degree or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures a candidate's proficiency/skill etc. All courses that a candidate takes after completing the core requirements will be considered as elective courses in case of a student's master's programme.

The Elective Courses can be divided into two categories:

- a. **Discipline Specific Elective (DSE):** It shall comprise the papers in which the students shall have a choice from a set of courses offered by the concerned department.
- b. **Open/Generic Elective (GE):** It shall comprise courses chosen from an unrelated discipline/subject with an intention to seek exposure.

NOTE: There shall be two Generic Elective Courses, one each to be introduced in the IIInd and IVth Semesters respectively, of 4 credits each (For MBA, the norms of AICTE shall be applicable).

An Elective Course that is specially designed to acquire special/advanced knowledge (might be for the specialization required for a particular student's programme) as a supplement study/support study to a project work or an elective course for which no teacher is available in the department and so a candidate studies such a course on his/her own (with might be an advisory support by a teacher) is called a **Self-Study Elective**.

All courses (core as well as elective) offered in the disciplines / subjects other than the subject of a student's master's degree are treated as elective courses for the PG programme of that student.

(iii) **Research Courses:** There will be some PG courses in each department which will involve doing research. These would include Master's Thesis, Project Work, etc.

There will be a prescribed syllabus for the Research Course. However, the contents of these courses will be governed by the directions or decisions of the PG BoS of the concerned programme.

These are special courses involving application of knowledge in solving, analyzing, and / or exploring real-life situations or difficult problem.

3.4 Course Evaluation (Evaluation of the Students)

All courses (Core and Elective) involve an evaluation system of students that has the following two components:-

- a. **Continuous Comprehensive Assessment (CCA)** accounting for 20-40 percent of the final grade that a student gets in a course
- b. **End-Semester Examination (ESE)** accounting for the remaining 80-60 percent of the final grade that the student gets in a course.

NOTE: The assessment for the courses offered in the Dept of Music shall be in accordance with their curriculum.

- (i) **Continuous Comprehensive Assessment (CCA):** This would have the following components:
 - (a) **Classroom Attendance** – Each student will have to attend a minimum of 75% Lectures / Tutorials / Practicals. A student having less than 75% attendance will not be allowed to appear in the End-Semester Examination (ESE).
 - Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
 - Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.
 - Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college / University authorities.
 - Provided further that those getting the exemptions, except for those getting exemptions for co-curricular activities, will not be entitled for getting the CCA marks for classroom attendance as given below.

Those having greater than 75% attendance (for those participating in Co-curricular activities, 25% will be added to per cent attendance) will be awarded CCA marks as follows:-

> 75% but < 80%	1 marks
80% to 85%	2 marks
> 85 but < 90%	3 marks
90% to 95%	4 marks
> 95%	5 marks

NOTE: If a student is not permitted to appear in the ESE due to shortage of attendance beyond the

exemption limit (i.e. < 50% attendance), he / she shall be deemed to have ‘dropped’ the course. However, such candidate, on his/her written request to be made immediately, can be permitted to redo the missed semester after completing the rest of the programme or whenever the course is offered subsequently. This redoing would mean complete course including CCA and ESE.

- (b) **Mid-Term (Minor) Tests:** There will be at least one mid-term test to be conducted after the completion of at least 50% syllabus.

Evaluated test booklets will be provided to the students (shown in the class) and they can be given photocopies of the same at the cost of photocopying and the administrative effort involved. The amount chargeable will be determined by the college/University administration and can be revised from time to time.

In laboratory courses (having only practical (*P*) component), the students will be tested on the basis of laboratory exercises given by the course teacher concerned. Rest of the procedure will remain the same as above.

- (c) **Seminar/Assignment/Term Paper** – The students shall be asked to participate in seminars/prepare assignments/write term paper etc. that the course teacher gives to the students. At least one such seminar/assignment/term paper will have to be done for each course in a semester.

For the Correspondence Courses and Distance Education Courses (through the ICDEOL of HPU) the same can be done online through e-mail or other electronic mediums.

The division of marks for Continuous Comprehensive Assessment (CCA) shall be as under:

- | | | |
|----------------------------------|---------|---|
| a. Attendance | 5 marks | } The marks for categories “b” and “c” shall be decided by the departments. |
| b. Mid-term tests | | |
| c. Seminar/Assignment/Term Paper | | |

- (ii) **End-Semester Examination (ESE):** The 80-60 percent of the final grade of the student in a course will be on the basis of an end-semester examination (ESE) that will be of three hours duration and cover the whole syllabus of the course.
- For the Odd Semesters the ESE will be in the month of October / November and for Even Semesters it will be in the month of April / May.
 - A candidate who does not pass the examination (ESE) in any course(s) (or due to some reason is not able to appear in the ESE, other conditions being fulfilled, and so is considered as ‘Fail’), shall be permitted to appear in such failed course(s) in the subsequent ESE to be held in the following October / November or April / May.
 - The registration for the ESE will be done at the time of the enrollment for the course at the beginning of the semester. The fee for the ESE will also be collected tentatively one month prior to the commencement of the examinations.
 - If a student is not permitted to appear in the ESE due to shortage of attendance beyond the exemption limit (i.e. < 50% attendance), he / she shall be deemed to have ‘dropped’ the course. However, such candidate, on his/her written request to be made immediately, can be permitted to redo the missed semester after completing the rest of the programme or whenever the course is offered subsequently. This redoing would mean complete course including CCA and ESE.

To qualify a particular course, the students need to pass in, **both**, Continuous Comprehensive

Assessment (CCA) and End-Semester Examination (ESE), failing which the student shall be considered to have failed in the concerned course and shall have to take the exam for the said course again. In case the student fails the CCA, his form for ESE shall be withheld and a notice put up in the department to the effect. The student, then, shall have to again take a Mid-term (Minor) Test and submit an assignment in the concerned course and pass the same. If the student fails the ESE, he/she shall have to take the concerned end-semester examination again.

Question paper setting for AEC (Ability Enhancement Course) shall be external, under the aegis of the CoE, however the evaluation shall be internal, by the concerned Department.

NOTE: The pattern of assessment for Distance Education and Open Learning shall follow the same pattern as followed in the PG Dept. However, the component of attendance shall not be counted and the entire internal assessment shall be based on seminar/assignment/term paper. The pattern of assessment for Private candidates shall not have the component of Internal assessment. They shall have an End-semester Examination, on the same pattern as Regular and ICDEOL, but of 100 marks.

Conducting of End-Semester Examinations: Please refer to points 6.45 to 6.75 of the University Ordinance.

Grading

- a) The marks obtained in the CCA and the ESE will be combined and used for the deciding of the course grade that the student will be getting. Absolute grading will be done by the Office of the CoE HPU for each course class in all the colleges as is described in the next section. Only Absolute grading will be used and it shall be done in accordance with the following table:

= and > 95 % marks	Grade Point 10.0	Letter grade S+
90 to less than 95 % marks	Grade Point 9.5	Letter Grade S
85 to less than 90 % marks	Grade Point 9.0	Letter Grade O++
80 to less than 85 % marks	Grade Point 8.5	Letter Grade O+
75 to less than 80 % marks	Grade Point 8.0	Letter Grade O
70 to less than 75 % marks	Grade Point 7.5	Letter Grade A++
65 to less than 70 % marks	Grade Point 7.0	Letter Grade A+
60 to less than 65 % marks	Grade Point 6.5	Letter Grade A
55 to less than 60 % marks	Grade Point 6.0	Letter Grade B+
50 to less than 55 % marks	Grade Point 5.5	Letter Grade B
40 to less than 50 % marks	Grade Point 5.0	Letter Grade C
Less than 40 % Marks	Grade Point 0.0	Letter Grade F (Fail)
Incomplete	-----	Letter Grade I
Audit Pass	-----	Letter Grade P
Audit Fail	-----	Letter Grade X

Determining GPA and CGPA

For each student the Grade Point Average (GPA) and the Cumulated Grade Point Average (CGPA) will

be determined by the CoE office of the HPU as follows:

$$GPA \text{ or } CGPA = (\sum C_i G_i) / (\sum C_i)$$

Where, C_i is the credit earned for course i (i varying from 1 to n) and G_i is the grade point obtained by the student in course i (i varying from 1 to n), n being the number of courses passed so far by a student.

At the completion of the PG programme the CGPA will be determined for the whole programme and will be assigned letter grades as below:

CGPA	Letter Grade	Explanation of letter Grade	Classification of the Final Result
9.51 and above	S+	Super	First Class – Exemplary
9.01 to 9.50	S		
8.51 to 9.00	O++	Outstanding	First Class – Distinction
8.01 to 8.50	O+		
7.51 to 8.00	O		
7.01 to 7.50	A++	Excellent	First Class
6.51 to 7.00	A+		
6.00 to 6.50	A		
5.51 to <6.00	B+	Good	Second Class
5.00 to 5.50	B		
4.00 to <5.0	C	Average	Third Class
Below 4.00	F	Fail	Fail
No Grade	I	Incomplete	Incomplete

Provided further that if a student leaves a programme without completing it (i.e. has accumulated less than 96 credits), he / she can be, on a written application from the student, considered for the following:

4.0 Reservation

120 POINT RESERVATION ROSTER FOR ADMISSION TO M.A./M.Sc.

1PwD	26SC	51	76	101PwD
2	27ST	52SC	77	102
3	28	53ST	78SC	103
4	29	54	79SP	104
5	30	55	80ST	105
6	31	56	81CUL	106SC
7SC	32	57	82 (PwD)	107ST
8	33SC	58	83	108
9	34	59SC	84	109

10	35	60SP	85SC	110
11	36	61CUL	86	111
12SC	37	62 (PwD)	87	112
13ST	38CUL	63	88	113SC
14	39SC	64	89	114
15	40SP	65SC	90	115
16	41ST	66	91SC	116
17	42(PwD)	67ST	92	117SP
18SC	43	68	93ST	118CUL
19SP	44	69	94	119SC
20CUL	45	70	95	120ST
21PwD	46SC	71	96	
22	47	72SC	97SC	
23	48	73	98CUL	
24	49	74	99SP	
25	50	75	100	
(PwD-5%)	(CUL-5%)	(SP-5%)	(SC-15%)	(ST-7.5%)

106 POINT RESERVATION ROSTER FOR ADMISSION TO M.A. PHYSICAL EDUCATION and M.P.Ed.

Seat No.	Seat No.	Seat No.	Seat No.	Seat No.
1	26SC	51	76	101
2	27ST	52SC	77	102
3	28	53	78SC	103
4	29	54ST	79	104SC
5	30	55	80	105
6SC	31	56	81ST	106ST
7	32SC	57	82	
8	33	58SC	83	
9	34	59	84SC	
10	35	60	85	
11	36	61	86	
14	37	62	87	
14SC	38	63	88	
14ST	39SC	64	89	
15	40	65SC	90	
16	41ST	66	91SC	
17	42	67	92	
18.	43	68ST	93	
19SC	44	69	94ST	
20	45SC	70	95	
21	46	71SC	96	
22	47	72	97	
23	48	73	98SC	
24	49	74	99	
25	50	75	100	

Note: **The Roster for admission to Programmes in Education shall be in accordance with the Government notifications issued from time to time.**

5.0 Eligibility for Admissions

(1) **For Master's Degree Programme:**

- (i) Candidates possessing a Bachelor's Degree (with the subject chosen for the master's degree programme as major or minor or allied subject at the bachelor degree level) of HPU or any other university established by law in India or equivalent thereto are eligible for admission to the PG degree programmes (M.A., M.Sc. etc.)
 - (ii) A minimum of 50% marks (45 % in case of those belonging to Scheduled Caste and Scheduled Tribe categories) in the qualifying exam conducted by HPU.
 - (iii) A minimum of 40% marks (35% for SC and ST) in the Entrance Test.
- (2) **For:**
- (a) LL. B. (Law Degree) (To be decided by the respective Department)
 - (b) M.T.A. (To be decided by the respective Department)
 - (c) LL. M. (To be decided by the respective Department)
- (3) **For:**
- (a) M. Ed. (To be decided by the respective Department)
 - (b) M. P. Ed. (To be decided by the respective Department)
- (4) **For Technology Degree Programmes:**
- (a) MCA (To be decided by the respective Department)
 - (b) M. Tech. (To be decided by the respective Department)
- (5) **For PG Diploma, Certificate & Advanced Diploma Programmes**
To be decided by the respective Departments

NOTE: There shall be no direct admission to IInd Semester

6.0 Scheme of Instruction

(1) **Master's Degree Programme:** (See Appendix – I and II)

(i) A master's degree programme is of 4 semesters- two years- duration. A candidate can avail a maximum of 10 semesters- 5 years (in one stretch) – to complete Master's Degree (including blank semesters (semesters in which candidate does not take any course), if any). Provided that a maximum of three attempts are allowed to pass any course.

However, whenever a candidate opts for blank semester(s), he / she will have to study the prevailing courses offered by the department(s) when he/ she continues (re-joins) his / her studies.

No.	School	Program	Core	DS/ID Elective	Generic Elective	Total Credits	Mandatory Non-CGPA		
							Compulsory		Elective
							AEC	SEC	Co/Extra CC
1.	Languages, Literature and Indology	M.A	48	06	8	62	4	2/4	2 – 6
2.	Arts & Social Sciences	M.A	48/50*	04/06*	8	72	4	2/4	2 – 6
		M.S.W	80	12	8	100	4	2/4	2-6
3.	Sciences	M.Sc.	64	16	8	88	4	2/4	2 – 6
4.	Commerce, Business Management and Vocational Studies	M.Com.	64	20	8	90	4	2/4	2 – 6
		M.B.A	60	24	16	100	4	2/4	2 – 6
		MTTM	64	20	8	90	4	2/4	2 – 6
5.	Mass Communication & Journalism	M.C.J.	60	12	8	80	4	2/4	2 – 6
6.	Education & Training	M.Ed.	56	08	8**	72	4	2/4	2 – 6
7.	Computer Science & Information Technology	M.C.A	116	16	8	140	4	2/4	2 – 6
		M.Tech.	66	12	8	96	4	2/4	2 – 6

NOTES:

1. The courses in each programme shall either of 4 credits each or of 6 credits each (Except Law, Music and Sciences).
2. The credits mentioned against each category are the minimum credits required in that category.
3. GE Course shall be implemented in the IInd and IVth semesters, and shall have four credits each.
4. Each Programme shall have an AEC (Ability Enhancement Course) in the third semester. The course shall be of 2 or 4 credits and Non-CGPA.

* In case where dissertation/project work of 6 credits is offered

** In view of the Constituent Colleges and being the Single Discipline Institutions the School of Education & Training can devise the Choice of Generic Electives for their Own Students outside the prescribed NCTE Curriculum.

NOTE: Any clause not found or found ambiguous in this Ordinance shall be confirmed/adopted/clarified in accordance with the University Ordinance.

APPENDIX – I

Sample Programme Outline for Master's Degree Programme (for 4 credit courses)

Year / Semester	Courses	Credits	Duration
First Year			
1 st Semester	6 core courses of 4 credits each	6 X 4 = 24	16 Weeks
2 nd Semester	6 core courses of 4 credits each and one GE Course of 4 credits	6 X 4 = 24 1 X 4 = 04	16 Weeks
Second Year			
3 rd Semester	6 elective courses of 4 credits each and one SE/AE Course	6 X 4 = 24 1 X 2 = 2	16 Weeks
4 th Semester	6 elective courses of 4 credits each plus Research and GE course of 4 credits	6 X 4 = 24 1 X 4 = 4 1 X 4 = 4	16 Weeks
Total	24 courses of 4 credits each	(24 X 4) + 4 + 8 + 2 = 110	64 Weeks

APPENDIX – II

Sample Semester-wise Courses for a Master's Degree Programme (for 4 credit courses)

1st Semester (6 Core Courses of 4 Credits each)				
Course No.	Course Title	Credits	Number of Lectures-Tutorials-Practicals (L-T-P)	Course Coordinator / Teacher
.... 301	Core Course 1	4	L-T-P	
.... 302	Core Course 2	4	L-T-P	
.... 303	Core Course 3	4	L-T-P	
.... 304	Core Course 4	4	L-T-P	
.... 305	Core Course 5	4	L-T-P	
.... 306	Core Course 6	4	L-T-P	
Total	6 Courses	24	L-T-P	

2nd Semester (6 Core Courses of 4 Credits each)				
Course No.	Course Title	Credits	Number of Lectures-Tutorials-Practicals (L-T-P)	Course Coordinator / Teacher
.... 311	Core Course 7	4	L-T-P	
.... 312	Core Course 8	4	L-T-P	
.... 313	Core Course 9	4	L-T-P	
.... 314	Core Course 10	4	L-T-P	
.... 315	Core Course 11	4	L-T-P	
.... 316	Core Course 12	4	L-T-P	
	Generic Elective	4	L-T-P	
Total	7 Courses	24	L-T-P	

3rd Semester (6 Elective Courses of 4 Credits each)				
Course No.	Course Title	Credits	Number of Lectures-Tutorials-Practicals (L-T-P)	Course Coordinator / Teacher
.... 321	Elective 1 (Departmental)	4	L-T-P	Prof. B.S. Marh

.... 322	Elective 2 (Departmental)	4	L-T-P	
.... 323	Elective 3 (Departmental)	4	L-T-P	Prof. B.S. Marh
.... 324	Elective 4 (Departmental)	4	L-T-P	
.... 325	Elective 5 (Departmental)	4	L-T-P	
.... 326	Elective 6 (Departmental)	4	L-T-P	
	SEC/AEC	2	L-T-P	
Total	7 Courses	26	L-T-P	

4th Semester (6 Elective Courses of 4 Credits each plus 4 credits of Minor Research Project)				
Course No.	Course Title	Credits	Number of Lectures-Tutorials-Practicals (L-T-P)	Course Coordinator / Teacher
.....	Elective 7 (Departmental or Outside)	4	L-T-P	
.....	Elective 8 (Departmental or Outside)	4	L-T-P	
.....	Elective 9 (Departmental or Outside)	4	L-T-P	
.....	Elective 10 (Departmental or Outside)	4	L-T-P	
.....	Elective 11 (Departmental or Outside)	4	L-T-P	
.....	Elective 12 (Departmental or Outside)	4	L-T-P	
.....	Minor Research Project	4	
	Generic Elective	4		
Total	7 Courses + Research Project	32	L-T-P	

APPENDIX-IV

Programme Outline for Certificate /Diploma/PG Diploma/ Advanced Diploma.

Certificate Course (2 Sem)
 Diploma Course (4 Sem Course)
 Advance Diploma (6 Sem Course)
 PG Diploma (2 Semester Course)

(A) Structure outline of Certificate Courses (Min. Credits to be earned=16)'

Semester	Course Code	Course Type	Course Name	Credit (s) Week	Cumulated credits category	Duration

					wise	
I (ODD)	CER__0101 (LAB)	Core 1	Course 1	3 1		
	CER__0102	Core 2	Course 2	4		
					8	16 Weeks
II (EVEN)	CER__0203 (LAB)	Core 3	Course 3	3 1		
	CER__0204	Core 4	Course 4	4		
					8	16 Weeks
					4×4=16	32 Weeks

Note: 4 Courses of 4 Credits each.

After the completion of 16 credits a Certificate in Russian will be awarded.

(B) Structure outline of Diploma Courses (Min. Credits to be earned=16)

Semester	Course Code	Course Type	Course Name	Credit (s) Week	Cumulated credits category wise	Duration
III (ODD)	DIP__0301 (LAB)	Core 1	Course 1	3 1		
	DIP__0302	Core 2	Course 2	4		
					8	16 Weeks
IV (EVEN)	DIP__0403 (LAB)	Core 3	Course 3	3 1		
	DIP__0404	Core 4	Course 4	4		
					8	16 Weeks
					4×4=16	32 Weeks

Note: 4 Courses of 4 Credits each.

After the completion of (16×2) 32 credits a Diploma in Russian will be awarded.

(C) Structure outline of Advanced Diploma Courses (Min. Credits to be earned=16)

Semester	Course Code	Course Type	Course Name	Credit (s) Week	Cumulated credits category wise	Duration
V (ODD)	ADV__0501 (LAB)	Core 1	Course 1	3 1		
	ADV__0502	Core 2	Course 2	4		
					8	16 Weeks
VI	ADV__0603	Core 3	Course 3	3		

(EVEN)	(LAB)			1		
	ADV__0604	Core 4	Course 4	4		
					8	16 Weeks
					4×4=16	32 Weeks

Note: 4 Courses of 4 Credits each.

After the completion of (16×3) 48credits a Advanced Diploma in Russian will be awarded.